

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

City Hall (715) 223-3444 Fax (715) 223-8891

AGENDA FOR THE COUNCIL MEETING TO BE HELD

Monday, March 2, 2015 AT 6:00 PM

IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL
203 NORTH FIRST STREET, ABBOTSFORD WI

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Call the regular meeting to order
 - a. Roll call
 - b. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the Public
4. Minutes from the Council held February 2, 2015 (Page 3-5)
 - a. Waive the reading and approve the minutes
5. Considerations before the Council
 - a. Discuss/approve Carnival Permit (Page 6)
 - b. Discuss/approve Parade Permit (Page 7-8)
 - c. Discuss/approve Street Use Permits (for North First Avenue - Llama Race) (Page 9-10)
 - d. Discuss/approve Street Use Permit (for First Street and Butternut - carnival) (Page 11-12)
 - e. Discuss/approve CSM – Christensen (South First Avenue) (Page 13-14)
 - f. Discuss/approve CSM- Wells Fargo (Pine Street) (Page 15-16)

Committee Reports

6. Update on Public Works Projects
 - a. Discuss/approve Street Lighting quotes (Page 17-22)
 - b. Discuss/approve general obligation borrowing of \$35,000 for the purchase of street lights
7. Abbotsford Fire, Ambulance Department , Consolidation Committee (Mayor Rachu)
 - a. Minutes from Fire, January 28, 2015 (Page 23-24)
 - b. Minutes from the Consolidation Committee – not available at this time
 - c. Minutes from Ambulance February 15 & 22, 2015 (Page 25-29)
8. Abbotsford Library – (Mayor Rachu)
 - a. Minutes from February 10, 2015 (Page 30)
9. Police Commission (Werner)
 - a. Police Minutes from February 9, 2015 (Page 31)
 - b. Police bills in amount of \$11,658.91 (Page 32-33)
 - c. Discuss/approve wage increase for Sandy Kocian - \$0.35 per hour, increasing her wage from \$17.40 in 2014 to \$17.75 in 2015, with the stipulation of attending training as assigned by the Officer-in-charge/Chief

10. License & Building (Horacek)

a. Building Permits:

ID	PERMIT #	FIRST NAME	LAST NAME	ADDRESS	EXPLANATION	DATE ISSUED	COST	COUNTY	RESIDENTIAL/COMMERCIAL	FEE
5	2015-1	ROBERT	KUNZE	506 N FOURTH AVE	BATHROOM REMODEL	2/23/2015	\$7,500.00	CLARK	RESIDENTIAL	\$42.00

- b. Discuss/approve Operators License - Original – Curtiss Erickson – Shopko
- c. Discuss/approve Operators License – Original – Sandra Seiler - Shopko

11. Finance and Personnel (Schwantes)

- a. Minutes from February 18, 2015 (Page 34-35)

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.

- b. Discuss/approve Resolution 2015-1 Budget Amendment (Page 36)
 - c. Discuss/approve purchasing backhoe from Bobcat and trailer in the amount of \$72,978.00 with utilizing budgeted funds \$51,696.29 from Public Works Vehicle Fund and \$21,281.71 from the Water Department
12. Abbotsford Colby Area Chamber of Commerce
 - a. Next meeting – March 4, 2014 at Maurina Schilling Funeral Home and Cremation Center
 13. Discuss/Approve Area Fire Consolidation Concept
 14. Set additional committee meetings on the calendar (Page 37-38)
 15. Adjourn

Minutes from the February 2, 2015 Abbotsford City Council meeting held in the Council Chambers.

Mayor Rachu **called the regular meeting to order** at 6:00 p.m.

Roll call: Mayor Rachu, Voss, Horacek, Gosse, Mediger, and Schwantes (absent: Anders and Werner)

Pledge of Allegiance

Under **Comments by the Mayor**, Mayor Rachu stated that there will be a free CPR training on February 28th from 9 – noon at the Public Safety Building, sponsored by the Abbotsford EMS; registration is required.

There were **no comments by the Public**.

Motion Voss/Horacek to **waive the reading and approve the minutes** from the Council held January 5, 2015

Considerations before the Council

Under discuss/approve **appointment of Ward 3 Alderman/Swear In**, Roger Weideman introduced himself and stated he had experience from being on council years ago and wished to return. Motion Horacek/Mediger to appoint Ward 3 Alderman – Roger Weideman. Motion carried without negative vote. Clerk Lopez swore Weideman in as Ward 3 Alderman.

Under discuss/approve **updated Committee Report**, Mayor Rachu stated that because it is so close to election, he would like to add Weideman to the current committees that Anders is on; but specified he is not removing Anders. Motion Horacek/Voss to approve committee appointments for Weideman. Motion carried without negative vote.

Mayor Rachu stated that he has also updated the committee report to reflect the two additional special meetings; in the event that one of the designated committee members would not be in attendance an alternate would be sent.

Mediger stated her comments regarding the special meeting appointments. Mediger was encouraged to attend the meetings and continue the discussion. Gosse also expressed his concerns with the consolidation committee. It was stated that Gosse will attend in Ander's place at the February 12, 2015 meeting.

Committee Reports

DPW Stuttgart provided an **update on Public Works Projects**.

Under **update on Street lighting**, Stuttgen stated that the original lights specified did not meet the DOT requirements and we are now working with the DOT to choose lighting that will be acceptable.

Under **discuss/approve bid opening on the back hoe**; Stuttgen stated that John Deere did quote the project, but did not have a quick attach bucket. The bids were opened and the results were as follows:

- John Deere - **\$84,043.00**
- Bobcat Plus - **\$67,978.00**
- Miller Bradford – Cabelco **\$81,402.00**
- Miller Bradford – Case **\$84,060.00**

Schwantes questioned how there could be a \$14,000 difference. It was stated that the machine from Bobcat Plus is a heavier machine. It was stated that these are not identical bids; but they all meet the specifications. Bob Cat had to move to their next larger piece of equipment to meet the depth specification. Because there is approximately \$52,000 in budgeted funds available for this purchase it was referred to the next finance meeting so financing can be discussed.

Under discuss/approve bids on Landfill Well Monitoring, Stuttgen opened the bids and the results were as follows:

- MSA \$44,630 (five year contract)
- S.E.H. \$32,900 (five year contract)

Motion Schwantes/Horacek to approve S.E.H. landfill monitoring \$32,900 for next five years. Motion carried without negative vote.

Todd Trainer provided an update from MSA on the Butternut Street Project.

Abbotsford Fire, Ambulance and Consolidation Committee was presented by Mayor Rachu. Minutes from Fire were presented; Mediger questioned if Apfelbeck set up a meeting with Renderman and Reinhardt; Apfelbeck stated at this time he has not meet with the other chiefs. Apfelbeck stated he will do his best to meet with the area Chief's by the 18th of February.

Minutes from the **Consolidation Committee** were reviewed.

Minutes from **Ambulance** were reviewed.

Abbotsford Library was presented by Mayor Rachu.

Minutes from January were presented. There were no comments or questions.

Police Commission was presented by Horacek.

Police Minutes from January 12, 2015 were reviewed.

Motion Horacek/Voss to approve the **Police bills** in amount of \$18,160.25. Motion carried

without negative vote.

Under discuss/approve **wage increase for Sandy Kocian** - \$0.40 per hour, increasing her wage from \$17.40 in 2014 to \$17.80 in 2015, motion Horacek/Voss to approve the increase as presented. Motion carried without negative vote.

License and Building was presented by Horacek.

Under discuss/approve **Operator License** renewal – Kendra Todryk – BP Gas Station, motion Schwantes/Gosse to approve as presented. Motion carried without negative vote.

Finance and Personnel was presented by Schwantes.

Minutes from January 22, 2015 were reviewed.

Under discuss/approve **policy for retiring employees**, who have served over 25 years, motion Horacek/Schwantes to approve policy as presented. Motion carried without negative vote.

Under discuss/approve the **purchase of an engraved watch and host an open house/reception with light refreshments at City Hall** at a date to be determined for Chief Gosse; motion Schwantes/Weideman to approve as stated. Motion carried without negative vote.

Water and Sewer was presented by Voss.

Minutes from January 27, 2015 were reviewed.

Under discuss/approve **low bid for the Wastewater Treatment Plant** in the amount of **\$5,343,600 and the Main Lift Station in the amount of \$1,163,652 for a combined total of \$6,507,252 to Miron Construction Co Inc. Neenah, WI**, motion Schwantes/Horacek to approve the bid as presented. Motion carried without negative vote.

Abbotsford Colby Area Chamber of Commerce was presented by Lopez.

It was stated that the Annual Meeting will be held on February 7, 2015 at the Abbotsford City Hall. Please let Lopez know if you are interested in attending. At this time the committee is working on consolidating the Llama & Craft Affair and Latin Fest into one event to be held downtown.

Additional committee meetings were set on the **calendar**.

Motion Schwantes/Voss to **adjourn** at 7:12 p.m. Motion carried without negative vote.

**CITY OF ABBOTSFORD
P.O. BOX 589
ABBOTSFORD, WI. 54405**

Fee \$ _____

APPLICATION FOR **TEMPORARY PUBLIC ENTERTAINMENT**

DATE APPLIED: FEB. 23RD for Sept. 10-13, 2015

Is it at least ten days before the planned event? YES NO

Is your proof of the public liability insurance policy included?

YES NO - *will HAVE Before Event if Approved.*

The date of the last State of Wisconsin inspection of rides, merry-go-rounds, and other mechanical devices.

July 10-12, 2014

NAME OF THE EVENT:

FALL FESTIVAL

DATE(S) OF THE EVENT:

Sept. 11-13, 2015

I AGREE TO RETURN THE GROUNDS TO THE ORIGINAL CONDITION PRIOR TO THE EVENT

Paul Alvest

Signature

2-23-15

Date

By signing this application I understand and agree that any inspection of the carnival equipment will be at the cost of the licensee. I understand that the condition that the applicant shall indemnify and save harmless the City and its officers and agents and citizens against any injuries and damages resulting or arising from conducting any carnival for which the license is issued or from the performance by the applicant or his/her agents of any negligence incident to or connected with the conduct of such carnival, and that the applicant shall pay all judgments, cost and charges that may be recovered against the City or any of its officers or agents by reason of the conducting of such carnival.

Paul Alvest

Signature

2-23-15

Date

City of Abbotsford
Parade Application

Fee: None

Name: ABBY COLBY Crossings Chamber / Fall Festival

Address: 100 W Spruce Street, P.O. Box 418, ABBOTSFORD, WI 54405

Mailing Address: P.O. Box 418, ABBOTSFORD, WI 54405

Phone: (Day) 715-223-8509 (Evening) 715-302-1170

Event/Purpose: Fall Festival Parade

Date & Time: (Example: January 1, 2002 from 9 AM to Noon) (Parade starts at noon)
SUNDAY, SEPT. 13, 2015 from 10:30 AM TO 2:00 PM

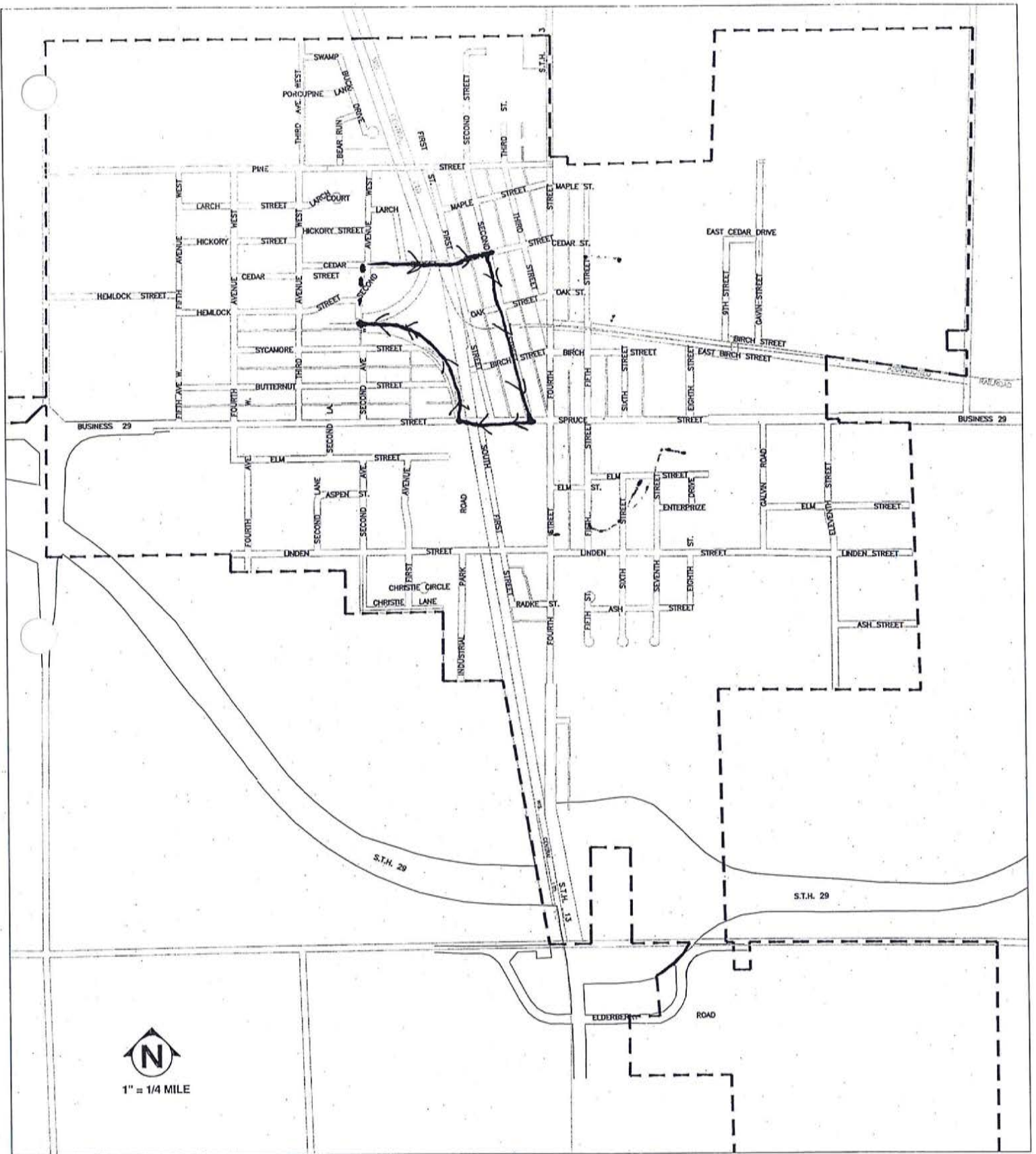
Route: (Please attach map)
From: ST. BERNARD'S CHURCH TO CEDAR ST; TO 2ND STREET;
TO Spruce Street; TO W. SYCAMORE; END THERE.
TRAVEL BACK TO ST. BERNARD'S ON 2ND AVE.

Additional Information:

Paul Oswald
Signature

2-23-15
Date

Note: Please submit the original signed application to the City Clerk, 203 North First Street, PO Box 589, Abbotsford, WI 54405. E-mail applications will not be accepted. If you have any questions, please contact the City Clerk at (715) 223-3444 ext 3



CITY OF ABBOTSFORD

PARADE ROUTE SEPT. 13TH
 SET-UP AT 10:30 AM START NOON - 1:30 PM.

PETITION FOR STREET USE PERMIT

~~Fri~~
SATURDAY, Sept 12, 2015
11:00 AM TO 3:00 PM

We, the undersigned residents of the one hundred block of ~~First Street~~ and two hundred block of ~~Birch Street~~, in the City of Abbotsford, hereby consent to the closing of the street on West Selkirk Street for the purpose of FALL FESTIVAL LAMA CART RACE, and do hereby consent to the City of Abbotsford to grant a Street Use Permit for the use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Abbotsford shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than _____ hours on the date hereinabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

We designate ABBY COLBY CROSSINGS
PAULA RUESCH, ANA GARCIA as the responsible person or persons who shall apply for an application for a Street Use Permit.

Dino Faber

For Lama
race



715-283-8991

PETITION FOR STREET USE PERMIT

Friday - Sept. 11, 2015
THRU
Sunday - Sept. 13, 2015

We, the undersigned residents of the one hundred block of First Street and two hundred block of Birch Street, in the City of Abbotsford, hereby consent to the closing of the street on

1st Street for the purpose of FALL FESTIVAL, and do hereby consent to the

City of Abbotsford to grant a Street Use Permit for the use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use as the City of Abbotsford shall attach to the granting of the requested Street Use Permit. We further understand that the permit will not be granted for longer than _____ hours on the date hereabove specified, and agree to remove from the street prior to the end of said period all equipment, vehicles and other personal property placed or driven thereon during the event for which a permit is granted.

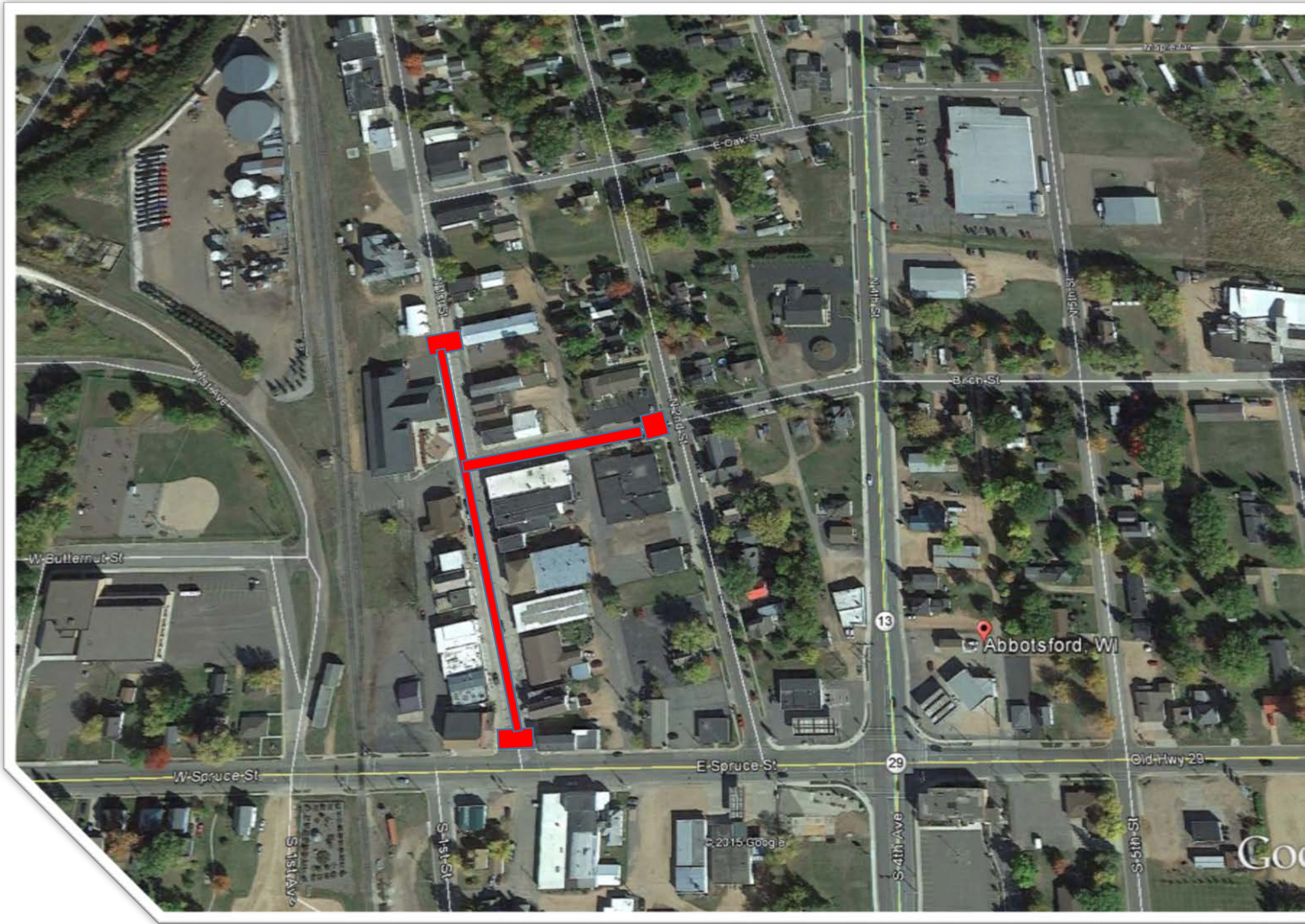
We designate ^{ADAM COLBY CROSSIN} Paula Buesch, Ana Garcia as the responsible person or persons who shall apply for an application for a Street Use Permit.

Stephen Heggemeier Abbotsford Antiques Mall

Joseph Feldbrugge Feldbrugge Inc

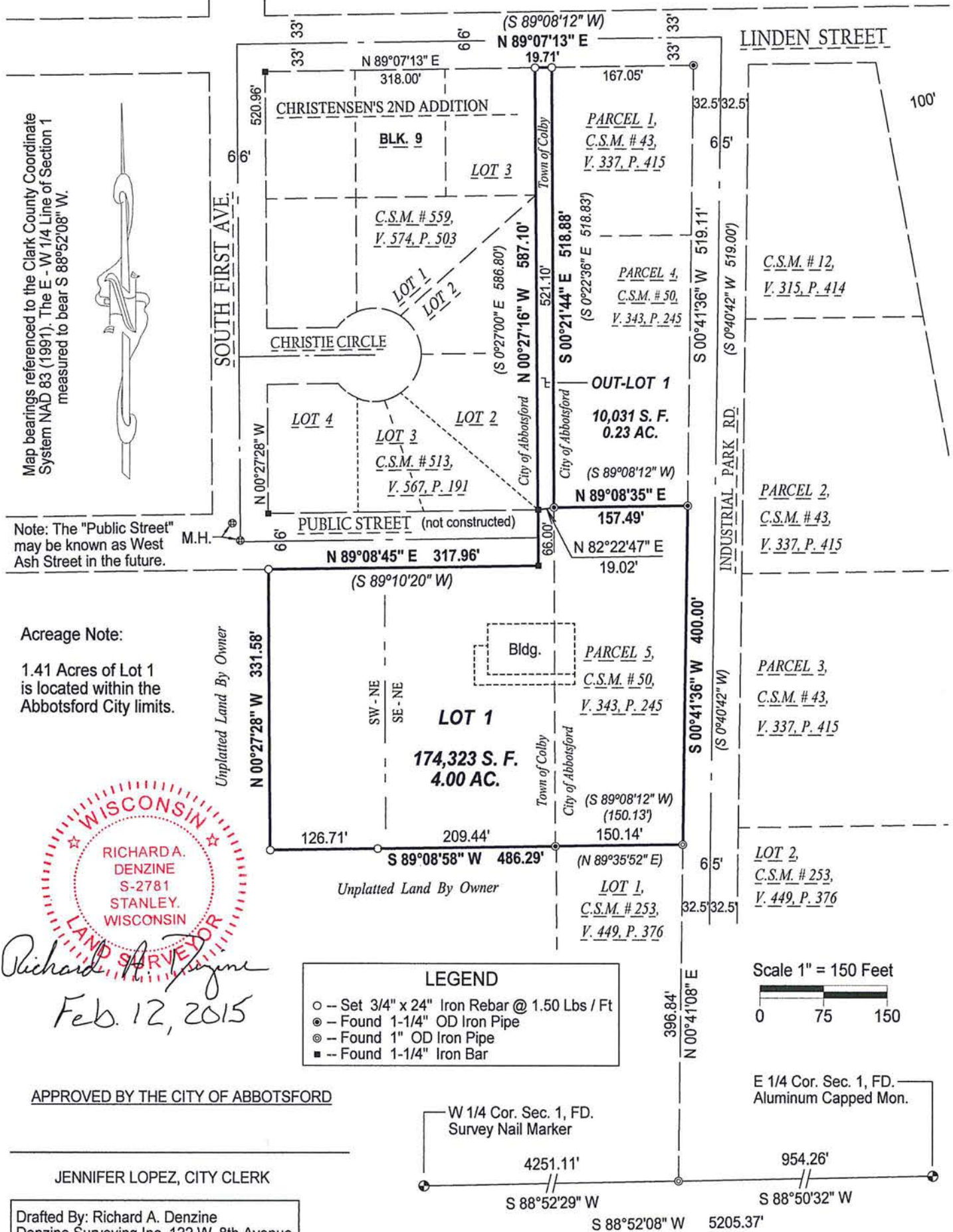
Larry Soyle CPA LS

Jay A. Boyle Animal House Pets



**CLARK COUNTY
CERTIFIED SURVEY MAP No. _____**

Being part of the SE 1/4 of the NE 1/4 and part of the SW 1/4 of the NE 1/4, Section 1, T28N, R1E, Town of Colby, AND being Parcel 5 of C.S.M. No. 50, recorded in V. 343 on P. 245, located in the SE 1/4 of the NE 1/4, Section 1, T28N, R1E, City of Abbotsford, all in Clark County, Wisconsin



Map bearings referenced to the Clark County Coordinate System NAD 83 (1991). The E - W 1/4 Line of Section 1 measured to bear S 88°52'08" W.

Note: The "Public Street" may be known as West Ash Street in the future.

Acreage Note:

1.41 Acres of Lot 1 is located within the Abbotsford City limits.



Richard A. Denzine
Feb. 12, 2015

LEGEND	
○	-- Set 3/4" x 24" Iron Rebar @ 1.50 Lbs / Ft
⊙	-- Found 1-1/4" OD Iron Pipe
⊖	-- Found 1" OD Iron Pipe
■	-- Found 1-1/4" Iron Bar

APPROVED BY THE CITY OF ABBOTSFORD

JENNIFER LOPEZ, CITY CLERK

Drafted By: Richard A. Denzine
Denzine Surveying Inc. 122 W. 8th Avenue
Stanley, WI 54768 (715) 709 - 0133

CLARK COUNTY
CERTIFIED SURVEY MAP No. _____

Being part of the SE 1/4 of the NE 1/4 and part of the SW 1/4 of the NE 1/4, Section 1, T28N, R1E, Town of Colby, AND being Parcel 5 of C.S.M. No. 50, recorded in V. 343 on P. 245, located in the SE 1/4 of the NE 1/4, Section 1, T28N, R1E, City of Abbotsford, all in Clark County, Wisconsin

SURVEYOR'S CERTIFICATE

I, Richard A. Denzine, Professional Land Surveyor, hereby certify: That I have surveyed, divided and mapped part of the Southeast Quarter (SE 1/4) of the Northeast Quarter (NE 1/4) and part of the Southwest Quarter (SW 1/4) of the Northeast Quarter (NE 1/4) of Section 1, Township 28 North, Range 1 East, Town of Colby, AND Parcel 5 of Clark County Certified Survey Map No. 50, recorded in Volume 343 on Page 245, located in the Southeast Quarter (SE 1/4) of the Northeast Quarter (NE 1/4) of Section 1, Township 28 North, Range 1 East, City of Abbotsford, all in Clark County, Wisconsin, and further described as follows:

Commencing at the E 1/4 corner of said Section 1, thence S 88°50'32" W, a distance of 954.26 feet; thence N 00°41'08" E, a distance of 396.84 feet to a found 1 inch outside diameter iron pipe marking the SE corner of Parcel 5 of Clark County Certified Survey Map No. 50, said pipe being the POINT OF BEGINNING; thence S 89°08'58" W, along the south line of said Parcel 5 extended, a distance of 486.29 feet; thence N 00°27'28" W, a distance of 331.58 feet to a point on the south right-of-way line of a platted Public Street; thence N 89°08'45" E, along said south right-of-way line, a distance of 317.96 feet to a found 1-1/4 inch iron bar marking the SE corner of the platted Public Street; thence N 00°27'16" W, along the east end of said Public Street, the east line of Lot 2 of C.S.M. No. 513, the east line of Lot 2 of C.S.M. No. 559, and the east line of Lot 3 of Block 9 of Christensen's 2ND Addition, a distance of 587.10 feet to a point on the south right-of-way line of Linden Street; thence N 89°07'13" E, along said south right-of-way line, a distance of 19.71 feet to the NW corner of Parcel 1 of C.S.M. No. 43; thence S 00°21'44" E, along the west line of said Parcel 1 and along the west line of Parcel 4 of C.S.M. No. 50, a distance of 518.88 feet to a found 1-1/4 inch outside diameter iron pipe marking the NW corner of Parcel 5 of said C.S.M. No. 50; thence N 89°08'35" E, a distance of 157.49 feet to a found 1-1/4 inch outside diameter iron pipe marking the NE corner of said Parcel 5; thence S 00°41'36" W, along the east line of said Parcel 5, a distance of 400.00 feet to the POINT OF BEGINNING. Parcel contains 184,354 square feet or 4.23 acres. Parcel subject to any easements or restrictions of record.

That I have made this survey, land division and map under the direction of Scott Christensen, purchaser. That said map is a correct and accurate representation of the exterior boundaries of the lands surveyed and the subdivision thereof made. That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, the subdivision regulations of the City of Abbotsford and the County of Clark in surveying, dividing and mapping the same.

Richard A. Denzine Feb. 12, 2015

RICHARD A. DENZINE,

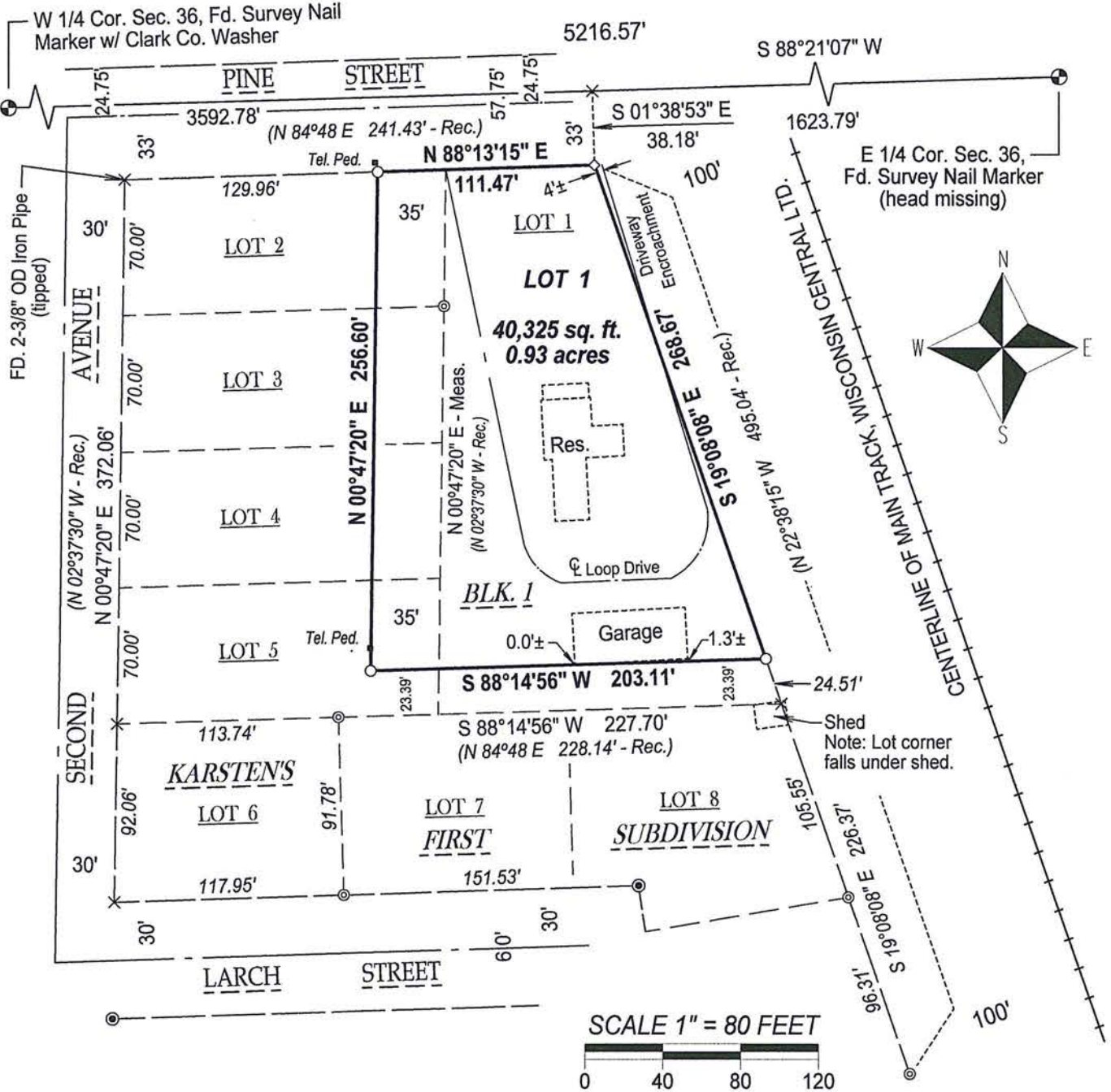
P.L.S. - 2781



**CLARK COUNTY
CERTIFIED SURVEY MAP No. _____**

Being part of Lot 1, part of Lot 2, part of Lot 3, part of Lot 4 and part of Lot 5, Block 1 of Karsten's First Subdivision, located in the NW 1/4 of the SE 1/4, Section 36, T 29 N, R 1 E, City of Abbotsford, Clark County, Wisconsin.

NOTE: This is a C.S.M. of an existing parcel of record.



LEGEND	
○	-- Set 3/4" x 24" Rebar @ 1.50 Lbs. / Ft.
◇	-- Set 4" Cotton Gin Spike in Gravel Drive
⊙	-- Found 2-3/8" OD Iron Pipe
⊙	-- Found 1-1/4" OD Iron Pipe
×	-- Calculated Position Only

Richard A. Denzine
 Feb. 12 2015

Survey Notes:

- 1) The SW corner of the garage located on Lot 1 of this CSM was measured as touching the south line or 0.0' from the line. The eve of the garage overhangs the south line.
- 2) The eastern portion of the loop drive encroaches onto the railroad R/W by 8'± at the Pine St. curb cut.
- 3) Map bearings referenced to WISCRS, Clark County Zone, NAD83 (2011). The E - W 1/4 line of Section 36, measured to bear S 88°21'07" W.

**Drafted By: Richard A. Denzine
Denzine Surveying Inc. 122 W. 8th Ave.
Stanley, WI 54768 (715) 709-0133**

CLARK COUNTY
CERTIFIED SURVEY MAP No. _____

Being part of Lot 1, part of Lot 2, part of Lot 3, part of Lot 4
and part of Lot 5, Block 1 of Karsten's First Subdivision,
located in the NW 1/4 of the SE 1/4, Section 36, T 29 N, R 1 E,
City of Abbotsford, Clark County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Richard A. Denzine, Professional Land Surveyor, hereby certify: That I have surveyed, divided and mapped part of Lot 1, the East 35 feet of Lot 2, the East 35 feet of Lot 3, the East 35 feet of Lot 4 and the North 46.61 feet of the East 35 feet of Lot 5, all in Block 1 of Karsten's First Subdivision, located in the Northwest Quarter of the Southeast Quarter (NW 1/4 - SE 1/4), Section 36, Township 29 North, Range 1 East, City of Abbotsford, Clark County, Wisconsin, further described as follows:

Commencing at the E 1/4 corner of said Section 36, thence S 88°21'07" W, along the East - West Quarter line of said Section 36, a distance of 1623.79 feet; thence S 01°38'53" E, a distance of 38.18 feet to the NE corner of said Lot 1 and the POINT OF BEGINNING; thence S 19°08'08" E, along the east line of said Lot 1 and the westerly R/W line of the Wisconsin Central Limited Railroad, a distance of 268.67 feet; thence S 88°14'56" W, parallel to and 23.39 feet northerly of the north line of Lot 8 and the north line Lot 7 of said Block 1, a distance of 203.11 feet; thence N 00°47'20" E, parallel to and 35.00 feet westerly of the east line of Lot 5, Lot 4, Lot 3 and Lot 2 of said Block 1, a distance of 256.60 feet to a point located on the north line of said Lot 2; thence N 88°13'15" E, along the north line of said Lot 2 and the north line of said Lot 1, a distance of 111.47 feet to the POINT OF BEGINNING. Parcel contains 40,325 square feet or 0.93 acres.

That I have made this survey, land division and map under the direction of Judy Wampole as Broker / Agent for Wells Fargo Bank N.A., owners. That said map is a correct and accurate representation of the exterior boundaries of the lands surveyed. That I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes and the subdivision regulations of the City of Abbotsford in surveying, dividing and mapping the same.

Richard A. Denzine Feb. 12, 2015

RICHARD A. DENZINE,

P.L.S. - 2781



APPROVED BY THE CITY OF ABBOTSFORD

JENNIFER LOPEZ, CITY CLERK

Drafted By: Richard A. Denzine
Denzine Surveying Inc. 122 W. 8th Ave.
Stanley, WI 54768 (715) 709-0133

From: [Craig Stuttgen](#)
To: "[Jeni Lopez](#)"
Subject: FW: LED Cobra Head
Date: Thursday, February 26, 2015 7:55:28 AM

For packet

From: Craig Stuttgen [mailto:c.stuttgen@ci.abbotsford.wi.us]
Sent: Tuesday, February 24, 2015 1:02 PM
To: 'Larry Althoff'
Subject: RE: LED Cobra Head

Here is your quote. It is \$164.00 per head more than I paid. This is a difference of \$16,728 on the project. That is why you didn't get a call back. You have quoted me on about 10 different items and never seem to be the low bidder. If you wish to complain to your supplier that is up to you. Please do not stop at my shop again or call. I asked you for a price you gave it to me and you got your butt kicked. If you were able to drop your price \$164.00 you must have been intending to take advantage of the tax payers in Abbotsford with this quote.

From: Larry Althoff [mailto:lalthoff@energybankinc.com]
Sent: Wednesday, October 15, 2014 7:06 AM
To: Craig Stuttgen (c.stuttgen@ci.abbotsford.wi.us)
Subject: Re: LED Cobra Head

Craig,

Good morning to you! Hey, first off I want to thank you again for taking a few minutes from your busy day with me yesterday, I really do appreciate it! Please find in the attachment the cobra head I proposed for Harland in Colby, it is the 60F 105 watt unit compared to the 295 watts your existing fixtures use. I have to apologize, for some reason I was thinking 78 watts, but even at that, at the cost of only \$479.00 with the ability to adjust up or down for controlled lighting, a 10 year warranty and a 4 year ROI, this is really a good product!!! Most people look for an ROI of 3 years on a product that only has a five year warranty. I will touch base again toward the end of next week again for your thoughts.

Thanks again Craig

energybank

Larry H. Althoff

715-573-2164

lalthoff@energybankinc.com

"ATTITUDE" is everything!

From: [Craig Stuttgen](mailto:craig.stuttgen@ci.abbotsford.wi.us)
To: "Jeni Lopez"
Subject: FW: {Disarmed} FW: City of Abbotsford Questions (Street Light 250 Watt HPS Conversion to LED) DOT conversation - S2 Innovative Products
Date: Thursday, February 26, 2015 7:54:04 AM

For council packet.

From: Dave Zochert [mailto:dave@visualimpactlighting.com]
Sent: Wednesday, February 25, 2015 1:38 PM
To: 'Craig Stuttgen'
Subject: RE: {Disarmed} FW: City of Abbotsford Questions (Street Light 250 Watt HPS Conversion to LED) DOT conversation - S2 Innovative Products

I just gave Larson their pricing. You should be good to go. Sorry from the confusion

Dave Zochert
President
Visual Impact Lighting, LLC
920-437-2069
Green Bay - Milwaukee - Madison



From: Craig Stuttgen [mailto:c.stuttgen@ci.abbotsford.wi.us]
Sent: Wednesday, February 25, 2015 1:34 PM
To: dave@visualimpactlighting.com
Subject: {Disarmed} FW: City of Abbotsford Questions (Street Light 250 Watt HPS Conversion to LED) DOT conversation - S2 Innovative Products

Hello Dave,
Look at the date of this email and read it please. I talked with everyone I could to get the best price on LED lighting. Now that everyone knows who has the low quote they seem to have a better price.

What would you like me to do at this point? If Susan is unable to fill the order I would love to buy from JH Larson we like dealing with them.

From: Craig Stuttgen [<mailto:c.stuttgen@ci.abbotsford.wi.us>]
Sent: Monday, February 09, 2015 8:11 AM
To: leesch@jhlarson.com
Cc: a.uhlig@ci.abbotsford.wi.us
Subject: FW: City of Abbotsford Questions (Street Light 250 Watt HPS Conversion to LED) DOT conversation - S2 Innovative Products

Good Morning Lee,

I am impressed with all of your pricing since JH has taken over. I would prefer to buy from you if possible being you are right up the street. Here is an example of what another vendor is doing. I can't take her quote until she gets DOT approval to me. Price and product are only going to come into play once after approval. Your supplier should be doing the same thing. I can however put your cobra heads on metered city owned poles that are not on Hwy 13. This would be approximately thirty fixtures. I also talked with Harland in Colby. He is taking bids on DOT approved cobra heads. I may buy from his vendor for the lights on HWY 13 and take quotes for the other thirty. I don't want to have five different brands of lights in town. I did notice that the heads that have not yet been DOT approved are using less wattage. So I am not going to require DOT approved lights for city use.

From: Suzanne Wood [<mailto:swood@s2innovative.com>]
Sent: Thursday, February 05, 2015 11:13 AM
To: Craig Stuttgen
Subject: City of Abbotsford Questions (Street Light 250 Watt HPS Conversion to LED) DOT conversation - S2 Innovative Products

Hello Craig, I spoke to Ron Johnson at the DOT the other day. He said that his recommendation is being directed by Tom Gonring listed in the earlier email. Tom is currently reviewing the updated GC F series which outlines the increased lumens and efficiencies which would replace the units you currently have. Ron suggested I give Tom a call to ask the status of the testing to get a idea of when it would be added to the approved list.

I am confident it is only a matter of time for the new F series approval so I will get an idea of timeline when the product is approved and will allow you to place the order for the GC1-60F series.

I will follow up again once I have had a conversation with Tom.

thank you,

Suzanne Wood



101-1865 Dilworth, Suite 129
Kelowna, BC V1Y 9T1
Tel 778 478-9974
Cell 250 808-2040

MailScanner has detected a possible fraud attempt from "www.s2ipg.com" claiming to be www.s2innovative.com

[S2InnovativeLED has shared a video with you on YouTube:](#)

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immediately and delete the e-mail without retaining or printing a copy.

On Feb 2, 2015, at 9:55 AM, Craig Stuttgen <c.stuttgen@ci.abbotsford.wi.us> wrote:

I am curious to hear what you come up with I have approval for the purchase of the GC1 fixtures for \$315.00 if you can get Ronald to give you the green light.

From: Suzanne Wood [<mailto:swood@s2innovative.com>]
Sent: Monday, February 02, 2015 11:20 AM
To: Craig Stuttgen
Subject: Re: City of Abbotsford Questions (Street Light 250 Watt HPS Conversion to LED) RE: Revised Quote20150107 Option Black/Gray Color LED street lighting - S2 Innovative Products

Hi Craig, I am reviewing the information and link that the DOT sent to you. Unfortunately they have the old fixture listed on their site with a LLF (light loss factor) that is inaccurate. The Leotek fixtures have a LLF of approximately 0.95 which means after 95% of the life span (20 yrs) the unit will still have lost only 5% of the lumen output.

If you were to choose the GCF-80 (F) series the most up to date Diodes the lumen output it is equal to a 400 watt replacement, it would more light than required and use more energy. Having said that if the DOT is suggesting that you use a unit that has more lumens I can provide you a quote for this unit.

I believe by having a conversation with the Ronald at DOT provide him with the latest spec sheets and ies files he will see that the information they currently have listed is obsolete and the new F series is 30% more efficient and an equal to the 250 watt unit. I will call you to discuss once we have a change to talk I will then follow up with a call to Ronald Johnson at the DOT.

look forward to speaking to you.

Suzanne Wood

<image001.jpg>

101-1865 Dilworth, Suite 129
Kelowna, BC V1Y 9T1
Tel 778 478-9974
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immediately and delete the e-mail without retaining or printing a copy.

On Jan 30, 2015, at 9:33 AM, Craig Stuttgen <c.stuttgen@ci.abbotsford.wi.us> wrote:

From: Johnson, Ronald - DOT [<mailto:Ronald.Johnson@dot.wi.gov>]
Sent: Thursday, January 29, 2015 1:45 PM
To: 'Craig Stuttgen'
Cc: Gonring, Thomas J - DOT; Laabs, Kelly A - DOT; Johnson, Ronald - DOT
Subject: City of Abbotsford Questions (Street Light 250 Watt HPS Conversion to LED) RE: Revised Quote20150107 Option Black/Gray Color LED street lighting - S2 Innovative Products

Craig,

I reviewed your Leotek GC1 Spec Sheet and compared it against WisDOT's Approved Products List. Based on our previous testing, we have already determined that we would allow a "LED-C" luminaire as a direct conversion to our 250 Watt HPS luminaires....Based on the attached link and LED-C Spec, that would include the following Leotek Model (GCA2-100E-MV-NW-2). The GCA2 includes 100 E Type LED's versus the 30 / 40 / or 60 F Type LED's you are proposing....Based on this comparison, I can confirm that you would not be putting down an equivalent amount of light on the highway and we could not permit the installation.

I would recommend you discuss this further with Suzanne Wood. WisDOT has been working with reps from Leotek, Philips, Cree, American Electric, and Cooper on a number of tests. For an easy conversion I would suggest you utilize the GCA2 if you want to stay with a Leotek LED luminaire for this application.

As far as re-permitting the installations on the State Highway, I would request the following:

- Identify the segments of STH 13 / Etc you are proposing for retrofit (Side Road to Side Road).
- Work with us on an Acceptable / Equivalent Luminaire.
- Then WisDOT will complete the necessary Permit Forms and get them ready for approval (See Blank Forms Attached).

Any questions on any of this, get back to me.

Thanks!

Ron

<http://www.dot.wisconsin.gov/business/engrserv/electric/sec659.htm>

Ronald L. Johnson, P.E.

Regional Traffic Signal Operations - ITS Engineer

WI Dept of Transportation
NC Region, Wisconsin Rapids
Ph (715)421-8349
Fax (715)421-8024
Ronald.Johnson@dot.wi.gov

From: Craig Stuttgen [<mailto:c.stuttgen@ci.abbotsford.wi.us>]
Sent: Tuesday, January 27, 2015 12:14 PM
To: Johnson, Ronald - DOT
Subject: FW: Revised Quote20150107 Option Black/Gray Color LED street lighting - S2 Innovative Products

Hello Ronald,
Here is the lighting info you requested. Susan Woods contact info is also here. If you have any questions about the specs please contact her directly. If you know that these lights will make spec let me know what you need from me to reissue the light permit.

Thank you,

Craig Stuttgen
Public Works Manager
P.O. Box 589
203 N. First St.
Abbotsford Wi. 54405
(phone) 715-613-9444

From: Suzanne Wood [<mailto:swood@s2innovative.com>]
Sent: Wednesday, January 07, 2015 5:23 PM
To: Craig Stuttgen
Subject: Revised Quote20150107 Option Black/Gray Color LED street lighting - S2 Innovative Products

Hello Craig, I've revised the quote to include the up-charge for the black units based on a minimum of 50 units required black, the good news is the time frame for delivery is the same approximately 6 weeks. This should give you accurate amounts to estimate the project with a gray/black split consideration. I've also included on the third page the manufacturers warranty information.

If you have any questions please don't hesitate to call or email. I will be in the office on Monday, vacation starting tuesday the 13th. I will be checking email while away.

<LED-C Spec Sheet (Leotek GCA2).pdf><dt1878.docx><dt1879.docx>

The meeting of the Abbotsford Fire Department was called to order on January 28th, 2015 at 7:05 pm by Chief Jody Apfelbeck. Roll call was taken with twenty members present. A motion was made by Sean Wiese to accept the minutes and financials as presented; Jeff Diedrich seconded the motion.

A quote from 5 Alarm was obtained in the amount of \$4,295.00 for a stabilizing strut kit. Members requested that the department gets a revised quote from Jefferson Fire; the quote on file from them is over two years old. The department has received two more donations; Forward Financial charitable group deposited \$775.23 into the equipment fund account and Thrivent Financial deposited \$100.00. Dallas Wiese made the motion that these funds be used towards the strut kit; the motion was seconded by Anthony Resler. Ray Esselman suggested the department put in a grant request to Abby Story to see if more funds could be donated towards the struts. Motion carried. John Austin will get the grant request submitted by the end of February.

Quotes were obtained for a 20,000 CFM, water based smoke machine. Prices ranged from \$720 through \$1,100. The department has earmarked the \$2,000 donation from Harmony Co-op for the smoke machine. A motion was made by Ray Esselman with a second from Dallas Wiese to purchase the smoke machine priced at \$1,100 along with the solutions needed to create the smoke, leftover funds from the Harmony Co-op donation will be used towards the strut purchase if needed. Motion carried.

Discussion was held on the possibility of obtaining a grant from Enbridge if a portion of their pipeline runs through our district. This will be explored further.

Jody Apfelbeck has been unable to contact Dale Berger in regards to the boxing fundraiser scheduling. He will keep trying to touch base with Dale. The \$100 raffle fundraiser will be 4/10/15, tickets will be available soon.

There will be a grant writing class offered through NTC on 3/18/15 from 10 am to 3 pm, if anyone is interested let the chief know.

Chief Jody Apfelbeck attended a MABAS meeting, details for the system are still being worked out and cards are being aligned. Jody will need to meet with EMS chief Ray Esselman to work out the ambulance portion of the cards.

Brenda Wiese has requested to use the training room for a Pizza Hut management meeting the third week in March. She needs a place that has a projector and she will take care of setting up and clean up before and after the meeting. A motion was made by Anthony Resler and seconded by Sarah Diedrich to allow Brenda to use the training room for her meeting as an appreciation gesture for all of her donations and delivery of pizza's while the department is at a fire call and her donated personal time to the department. Motion carried.

The department has received a request to sign a commitment form that will appoint members to be on the committee to explore a department merger between the three departments of Abbotsford, Dorchester, and Colby. Members discussed fear of donations being affected by the merger and also how members have heard from community members who are not in favor of the merger. No action was taken on the commitment form.

Sean Wiese has joined the fire color guard and has made a presence at three funerals already throughout Wisconsin. Currently Sean has had to wear his dress blues because he does not have the proper Class A uniform. Sean is requesting the department contribute funds towards a proper uniform. The department has requested Sean to obtain quotes before any decision is made.

David Wiese questioned if the tent rental prices should be increased this year. Members agreed that the department should increase the rental fees, but grandfather in the old prices for people that have already booked the rental for 2015. The white tents will now have a \$200 charge for in town rentals, \$225 for out of town, and an extra \$75 charge for the side package. The blue and white tent rental charge will increase

to \$150 in town, \$175 out of town, and \$75 per extra day. The rental charge for fire department members will remain the same.

Ray Esselman questioned if members were receiving extra pay for all of the extra meetings that have to be attended. Members are only paid for the meetings that were incorporated into the budget ex: city council, township, and county meetings. Corporation meetings and now the merger meetings are not paid for to attend.

Annual elections were held with the following nomination:

Chief position: Jody Apfelbeck; no other nominations for the position. Chief Jody Apfelbeck called for nominations three more times. A motion was made by Dallas Wiese and supported by Jeff Diedrich to close all nominations and cast a unanimous ballot for Jody Apfelbeck. Motion carried

Secretary Position: Lysie Edblom; no other nominations for the position. Chief Jody Apfelbeck called for nominations three more times. A motion was made by Sean Wiese and supported by Anthony Resler to close all nominations and cast a unanimous ballot for Lysie Edblom. Motion carried.

Treasurer position: Lysie Edblom; no other nominations for the position. Chief Jody Apfelbeck called for nominations three more times. A motion was made by Dallas Wiese and supported by Chris Esselman to close all nominations and cast a unanimous ballot for Lysie Edblom. Motion carried.

Nominations for trustees included: Jason Treankler, Chris Esselman, Dallas Wiese, Jeff Diedrich, Chris English, and David Wiese. Paper ballots were cast and counted. Receiving the most votes were Jason Treankler, Chris Esselman, Dallas Wiese, and Jeff Diedrich.

Jody Apfelbeck informed the membership that Mark Gorke will be stepping down from the Captain position. Kyle Uhlig will assume the Captain position and interviews will be held with the elected trustees to fill the Lieutenant position in the near future. Since one of these candidates will advance from the trustee position, the person that had received the 5th most votes will move up to a trustee. The person who received the 5th most votes is Chris English.

Meeting adjourned.

**Abbotsford Ambulance Board of Directors
Meeting Minutes
February 15, 2015**

The meeting of the Board of Directors of the Abbotsford Ambulance Service was called to order by Ray Esselman. Present were: Travis Nixdorf, Ray Esselman, Carol Staab, Allan Nixdorf, Kristi Seubert. Absent: Sarah Diedrich.

Discussion was held on the dash cameras; the Dorchester Police Department may possibly be interested in purchasing one.

Owen-Withee Fire/Ambulance may be interested in purchasing both old laptops; no sale price has been determined.

The tank boss is currently for sale on the WI Government Surplus website with no interest in this unit as of yet. The laptops, dash cameras and tank boss are currently listed for sale on this site.

Chris Henrichsen has completed an application for EMT-B and was a past member of the service in 1991-1992. Discussion was held on whether the service will pay the tuition a second time. A motion was made by Travis, second by Kristi, to pay ½ of the tuition/books with a signed financial responsibility form. Motion carried. Mileage will not be paid.

Moving forward, new EMT's passing the course will receive a total of \$1,000 and a coat due to the increased hours required. Past practice was to pay \$900 and a coat.

The Community CPR course (Friends and Family) will be held on 2/28/15 at the Abbotsford Fire Hall beginning at 9:00 a.m. An email will be sent seeking help at this community event.

The on call calendar was discussed with not everyone participating. This will be brought up at the next meeting.

Jeremy is fully licensed now and will take additional shifts. Discussion was held on which team to place Jeremy on.

Travis and Ray talked with a member regarding EMT tuition reimbursement. A repayment plan will be set up to recoup the tuition paid.

Tara R. will run with Abbotsford and Dorchester during the day if available.

No date has been scheduled for advanced skills with Dr. Mickel.

MABAS forms are in the process of being completed by the fire department(s). This will be monitored.

Discussion was held on remaining with the Corporation or running under the City of Abbotsford.

Changing the meeting night to allow for City Council meetings will be discussed at the next meeting.

The used radios purchased are all programmed; clips, batteries and side protectors need to be purchased. Total cost for these radios was approximately \$1,850; one new radio is approximately \$850.

The routers were swapped out to allow for improved WIFI. The service will be responsible for ½ of this cost.

TP Printing will run an ad at a discounted price for the Community CPR course. Refreshments of coffee, water and cookies will be served.

Lori Voss has a training tape that is available for use by the service.

A motion was made by Travis with a second by Al to adjourn. Motion carried.

Respectfully submitted,

Carol Staab, Secretary

Abbotsford Ambulance Service, Inc.
February 2, 2015
Meeting Minutes

The meeting of the Abbotsford Ambulance Service was called to order by Chief Ray Esselman with the following members present: Brad Bauer, David Behnke, Ann Dauffenbach, Sarah Diedrich, Ray Esselman, Lisa Fox, Justin Ingersoll, Allen Nixdorf, Jackie Haines-Oleson, Haley Pinter, Stacey Rieck, Kristi Seubert, Carol Staab, John Staab, Michael Staab, Jeremy Totzke, Dallas Wiese.

The minutes from the January, 2015 meeting were read and approved as read.

The Treasurer's report was read and approved as follows:

Payables

American Welding & Gas	\$14.33	
AT&T	\$68.15	
Carlson Highland	\$103.75	
Computer TR	\$158.25	New computer install
County Market	\$15.86	
EMP	\$1,150.58	
Cardmember Services	\$128.44	Jeremy's class
Harmony Cooperative	\$384.62	
Heartland Cooperative	\$142.33	
Kristi Seubert	\$50.00	Funeral Memorial
MedPro	\$125.00	
Ministry Healthcare	\$299.22	
WI EMS Assn.	\$144.20	
Payroll	\$6,556.47	
Total Expenses	\$9,341.20	

Deposits

LifeQuest	\$12,587.28
Interest	\$.14
Total Deposits	\$12,587.42

Account Balances

Checking	\$10,403.53
Savings	\$45,573.24
Med Replacement Savings	\$88,758.36

Chief's Report

The service Bylaws will be updated to state that the EMS Officer and Infection Control Officer have been made a joint position. Also updated will be the 8 minute response time for EMT's.

Discussion was held on the recent Christmas party that it was well received with excellent food.

Clark County Emergency Management will hold a chemical threat training at the Abbotsford Fire Hall on Wednesday, February 4, 2015 from 6:30 p.m. to 9:00 p.m. Anyone interested in attending is encouraged to do so.

The March meeting will be held on Tuesday, March 3, 2015 in Dorchester. This change is due to the City Council meeting being held on Monday, March 2, 2015.

Advanced skills will be scheduled for April with no date set at this time. Colby will host this training.

There will be a "When Time Matters" conference at St. Joseph's Hospital on March 7, 2015 from 8:00 a.m. to 4:00 p.m. for anyone interested in attending.

Discussion was held on the possible merger of the fire/ambulance departments. The next consolidation meeting will be held on February 16, 2015 at the Abbotsford City Hall beginning at 7:30 p.m. There will be a Corporation meeting on Thursday, February 12, 2015 with a time to be determined.

The service has not signed the MABAS agreement as a plan has not been set up yet.

25 year service awards were discussed. A motion was made by Sarah, second by Kristi to purchase a watch (\$150-\$200) for any member (EMT or driver, total years of service) reaching this milestone. Motion carried.

Jeremy passed his National Registry written and practical exams in December but has yet to hear from the State regarding this.

Sani-Wipes are available in the meds, please use them frequently.

Assistant Chief Report

Nothing due to Travis' absence.

Training Officer's Report

A community CPR class (Family & Friends) has been scheduled for February 28, 2015 from 9:00 a.m. to 12:00 p.m. Flyers are available to be posted advertising this event.

Travis and Al attended a recent Clark County Emergency Management meeting and shared that trains are getting longer and could possibly block three miles. Keep this in mind if responding to an area that these trains run through.

EMS/Infection Control Officer's Report

Kristi attended the recent Working Together Conference in Milwaukee and gave a brief synopsis. She will give a detailed report at the next meeting.

Kristi reminded members to ask the patient if they have been on vacation recently or where they've been due to the various outbreaks that have been reported in the country.

Application Committee Report

One application has been received for an EMT in Abbotsford; the applicant is currently in class and was a past EMT with the service in the early 1990's.

Open Business:

It was noted that the pulse ox in Med 2 goes through batteries quite frequently. A replacement will be purchased.

The Corporation Governing Board that has been requested was discussed. A motion was made by Ann, second by Al to appoint Jeremy and Kristi as ambulance representatives with Lisa and Travis as alternates if needed. Motion carried. These representatives will volunteer their time to attend any meetings.

New Business:

The bridge is out on Hwy A west of Dorchester between Cherry and Sandhill. Repairs will be completed within 2 days.

A motion was made by Kristi, second by Lisa to adjourn. Motion carried.

Respectfully submitted,

Carol Staab
Secretary

Regular monthly meeting
February 10, 4:30 p.m.

Meeting called to order

Members Present: Bittner, Giffin, Grunseth, Hinrichsen, Schraufnagel, Suttner, Writz

Members absent: Braun, Mayor Rachu

Previous minutes read and approved

Election of officers: Motion to elect Hinrichsen as President, Writz as Vice President and Giffin as Treasurer by Schraufnagel/Bittner. Motion passed.

Treasurers Report: End of Jan Bal: \$11,0595.06 Expend: \$5,304.94

Circulation Report: Jan 2015:2011 Jan 2014: 1855 Dec 2014: 1954

WVLS Report: No new news.

Public Library Annual Report: Review of report. Motion to accept Annual Report by Writz/Giffin Passed

Statement Concerning Public Library System Effectiveness: Review of system duties and responsibilities. Motion to approve statement of system effectiveness for annual report by Giffin/Schraufnagel. Motion passed.

Directors report: Discussion of seed swap, pizza gardening program. Seed swap will be March 21 at 10:30 AM. Pizza garden program will be late May/early June. Discussion of Read Across America day in parallel with school program for March 2. Dr. Seuss theme. Discussion of birdwatcher program. Director will look into dates and times. Discussion of food drive for the month of March. Motion by Writz/Schraufnagel to spend \$100-\$200 of unspecified donated funds on children's books to give away to individuals that bring in food drive items. Motion passed.

Staffing Issues:None

Motion to adjourn: Giffin/Writz 5:19

Next Meeting: Tuesday March 10 at 4:30 PM

Minutes from the Colby-Abbotsford Police Commission meeting held February 9, 2015 at the Colby-Abbotsford Police Department.

Alderman T. Schmidt **called the meeting to order** at 6:30 p.m.

Roll call: T. Schmidt, J. Henaman, P. Horacek, R. Gosse (absent J. Werner and T. Schraufnagel)

Others present: Clerk Lopez, Officer in Charge Bauer, S. Kocian, L. Voss, Mayor Schmidt, and K. O'Brien – Tribune Phonograph

There were **no public comments**.

Motion J. Henaman/P. Horacek to **approve the minutes** and waive the reading of the January 12, 2015 minutes. Motion carried without negative vote.

Motion J. Henaman/R. Gosse to **approve the expenditures** in the amount of \$11,658.91. Motion carried without negative vote.

Under **Chief's report**, Officer Bauer explained that they have received 61 applications for the Officer Position and 21 applicants have been invited to test. Based on the test results it is estimated that 10 applicants will be interviewed. Interviews were set up for March 9th and 10th.

Officer Bauer stated he reviewed the Cellcom plan and was able to save about \$70 per month with some changes to the plan.

Officer Bauer will be attending New Chief training put on by the Department of Justice in Madison. At this time there is an officer out on sick leave; it is estimated he will be out for about 2 – 4 weeks. It was stated that Officer Bauer has handled much of the overtime himself.

Motion J. Henaman/P. Horacek to **convene to closed session** per State Stats 19.85 (1) (c) considering employment, promotion, and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of wage and benefit negotiations for Kocian.

Roll call: T. Schmidt – yes, J. Henaman – yes, R. Gosse – yes, P. Horacek – yes

Motion P. Horacek/R. Gosse to **convene to open session**.

Motion J. Henaman/R. Gosse to approve **wage increase for Sandy Kocian** - \$0.35 per hour, increasing her wage from \$17.40 in 2014 to \$17.75 in 2015, with the stipulation of attending training as assigned by the Officer-in-charge/Chief. Motion carried without negative vote.

Motion P. Horacek/J. Henaman to **adjourn** at 7:10 p.m. Motion carried without negative vote.

2/05/2015 3:27 PM

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ALL Checks
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Page: 1
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Dated From:
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From Account:
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Check Nbr	Check Date	Payee	Amount
11561	2/09/2015	CAPITAL ONE BANK CLOTHING ALLOWANCE	600.97
11562	2/09/2015	CELL COM CELL PHONES & AIR CARDS	364.98
11563	2/09/2015	CHARTER COMMUNICATIONS PHONE & INTERNET	205.98
11564	2/09/2015	CITY OF ABBOTSFORD 12/30-1/21	50.40
11565	2/09/2015	CLIFF'S SERVICE INC TIRES, OIL CHANGE	383.01
11566	2/09/2015	COLBY ABBOTSFORD PROFESSIONAL POLICE JAN DUES	203.75
11567	2/09/2015	COMPUTER TR INC. COMPUTER MAINT. - FIX NETWORK	720.00
11568	2/09/2015	COMPUTER TR INC. LOCATE BAD PHYSICAL WIRE ON NETWORK	135.00
Previous Year Expense			
11569	2/09/2015	DELTA DENTAL OF WISCONSIN FEBRUARY PREMIUMS	586.41
11570	2/09/2015	GOSSE, RON FEB MEDICARE REIMBURSE	83.92
11571	2/09/2015	HARMONY COUNTRY COOP JAN FUEL	416.02
11572	2/09/2015	KOCIAN, SANDY FEB MEDICARE REIMBURSE	83.92
11573	2/09/2015	LITHO SPECIALISTS, INC CHECK ORDER	134.00
11574	2/09/2015	MEMORIAL MEDICAL CENTER BLOOD DRAW	75.00
11575	2/09/2015	MENDEZ, JOHN INTERPRETER	30.00
11576	2/09/2015	PIKE OFFICE SUPPLY OFFICE SUPPLIES	52.86
11577	2/09/2015	RUDER WARE, L.L.S.C. LEGAL SERVICES DURING CHIEF HIRING	501.50
Previous Year Expense			
11578	2/09/2015	SCHREIBER, NATHAN MEAL AT TRAINING	9.90
11579	2/09/2015	TP PRINTING AD	143.00

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From Account:
Thru Account:

Check Nbr	Check Date	Payee	Amount
11580	2/09/2015	WE ENERGIES 12/12-1/15	750.67
11581	2/09/2015	WISCONSIN CHIEFS OF POLICE ASSN INC JASON BAUER 2015 MEMBERSHIP	100.00
11582	2/09/2015	WISCONSIN DEPARTMENT OF JUSTICE-TIME 1/1/15-3/31/15 QUARTERLY CHARGE	223.50
11583	2/09/2015	XCEL ENERGY 12/17-1/20	617.38
Grand Total			6,472.17

1/14/2015 9:05 AM

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From Account:
Thru Account:

Check Nbr	Check Date	Payee	Amount
11559	1/14/2015	HOLIDAY COMMERCIAL FUEL	138.73
11560	1/14/2015	SECURITY HEALTH PLAN FEBURARY PREMIUMS	5,048.01
Grand Total			5,186.74

Minutes from the Abbotsford Finance and Personnel meeting held February 18, 2015 in the Abbotsford City Hall Council Chambers

Chairman Schwantes **called the meeting to order** at 6:10 p.m.

Roll call: Schwantes, Voss, Gosse, and Mediger

Others present: Clerk Lopez, Water/Waste Water Manager Medenwaldt, DPW Stuttgen, and Kevin O'Brien – Tribune Phonograph

Pledge of Allegiance

There were **no comments from the Public.**

There were **no comments by the Finance Chairman.**

Motion Mediger/Gosse to **approve the February bills** in the amount of \$130,060.54. Motion carried without negative vote.

The **Overtime Report** was reviewed.

The **Budget Comparison reports** were reviewed. It was noted that the Library budget comparison report has now been included in the packet.

The **Fire and EMS financials** were reviewed.

Under **incidents, accidents, training**, it was stated that it has been budgeted for Janenne to attend the first year of the UW Green Bay Clerk Institute in July. Medenwaldt stated that he, Colby, and Smith will be attending the Annual Rural Water Convention in March.

The annual **Municipal Court revenue and expenditure report** was reviewed; it was noted that payroll was not included in the report last month.

Under discuss/approve **2014 Budget Amendment**, the report was reviewed and a Resolution will be prepared for the Council meeting for approval.

Stuttgen presented an Equipment Fund Capital Plan and a Street Project Capital Plan for discussion. Stuttgen discussed further energy savings with the replacement of the street lighting to energy efficient LED bulbs.

Under discuss/approve **funding options for Backhoe**, it was explained that the total cost needed for the Backhoe and trailer is about \$72,978.00. There is \$51,696.29 that has been budgeted for this expenditure and the remaining \$21,281.71 will be funding from the Water budget. Motion Schwantes/Mediger to recommend the above Financing plan to the City Council. Motion carried without negative vote.

Under discuss **Abbotsford Fire Department bylaws**, Schwantes stated that discussions are moving forward with the Consolidation and at this time we will hold the discussion on the bylaws.

Under update on **Fire/EMS Length of Service Award program** it was stated we will table this until further information is received on the status of the Corporation.

Motion Schwantes/Gosse to **adjourn** at 7:15 p.m. Motion carried without negative vote.

**RESOLUTION 2015-1
APPROVING AMENDMENTS
TO THE 2014 BUDGET**

WHEREAS, certain authorized expenditures within the adopted 2014 Annual Budget need to be reallocated; and

WHEREAS, according to Wisconsin Statutes no appropriations may remain over expended at year end within the annual budget;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Abbotsford that the 2014 budget be amended as stated:

Approved this this 2ND day of March, 2015

Dale Rachu, Mayor

Attest: _____
Jennifer Lopez, City Clerk

<u>ACCOUNT NUMBER</u>	<u>TITLE</u>	<u>Dec-14</u>	<u>BUDGET</u>	<u>OVER (UNDER)</u>
100-00-44300-000-000	BUILDING PERMITS	(6,798.48)	(3,500.00)	3,298.48
100-00-45100-000-000	LAW & ORDINANCE VIOL MUNI CT	(14,223.83)	(10,260.00)	3,963.83
100-00-48901-000-000	OTHER MISCELLANEOUS REVENUE	(26,553.53)	(3,000.00)	21,221.61
100-00-55290-000-000	CITY ADVERTISING/PROMOTION	5,630.50	7,500.00	1,869.50
100-00-51600-000-000	CITY -BLDG MAINT	35,848.23	30,000.00	(5,848.23)
100-00-51401-003-000	CITY CLERK-COMP SUP/EQUIP	5,910.01	6,000.00	89.99
100-00-51401-005-000	CITY CLERK-MEAL/MILE/SCHOOL	651.86	3,000.00	2,348.14
100-00-51401-001-000	CITY CLERK-PRINTING	2,749.04	3,000.00	250.96
100-00-51401-002-000	CITY CLERK-SUPPLIES	4,878.51	5,000.00	121.49
100-00-51400-011-000	CITY CLERK-WAGES	28,564.65	29,518.48	953.83
100-00-51100-011-100	CITY COUNCIL - FICA/MED	1,271.70	1,147.50	(124.20)
100-00-51100-011-000	CITY COUNCIL-WAGES	15,931.08	15,000.00	(931.08)
100-00-51600-000-105	CITY HALL-CLEANING - FICA/MED	779.08	640	(139.08)
100-00-51600-000-100	CITY HALL-CLEANING WAGES	9,950.62	8,960.00	(990.62)
100-00-51610-000-000	CITY HALL-ELECTRICITY	14,070.18	12,000.00	(2,070.18)
100-00-55200-016-000	CLARK CO ECO DEV MBSHP	1,044.00	1,000.00	(44.00)
100-00-51400-011-110	CLERK - RETIREMENT	1,997.59	2,066.29	68.70
100-00-51410-012-000	ELECTION-PRINTING NOTICES	938.61	1,000.00	61.39
100-00-51410-011-000	ELECTION-WAGES	2,860.46	3,200.00	339.54
100-00-52200-400-000	FIRE PROTECTN-2% FIRE INS TAX	4,977.57	4,400.00	(577.57)
100-00-51510-000-000	GENERAL ADMIN-ASSESSOR	11,613.70	14,600.00	2,986.30
100-00-51500-000-000	GENERAL ADMIN-AUDITOR	7,825.00	12,000.00	4,175.00
100-00-51350-000-000	GENERAL ADMIN-CODIFICATION	1,397.61	2,500.00	1,102.39
100-00-51300-000-000	GENERAL ADMINISTRATION-LEGAL	6,038.62	6,000.00	(38.62)
100-00-51432-001-000	GENERAL ADMIN-PHYS/DRUG TESTS	100	300	200.00
100-00-51432-000-000	GENERAL ADMIN-PREM HEALTH	38,206.47	57,000.00	18,793.53
100-00-51938-000-000	GENERAL ADMIN-PROP & LIAB INS	47,172.76	42,000.00	(5,172.76)
100-00-58290-000-000	INTEREST - LONG TERM DEBT	73,396.25	81,841.26	8,445.01
100-00-51200-011-110	JUDICIAL - RETIREMENT	207.9	0	(207.90)
100-00-53631-014-000	LANDFILL- SUB TITLE D	6,164.87	7,450.00	1,285.13
100-00-52100-013-000	LAW ENFORCEMNT-PLAN,MAINT,OPER	368,450.85	376,816.85	8,366.00
100-00-51405-011-100	MAYOR - FICA/MED	489.63	600	110.37
100-00-51405-012-000	MAYOR-EXPENSE	162.83	300	137.17
100-00-51405-011-000	MAYOR-WAGES	5,900.00	7,800.00	1,900.00
100-00-55200-011-100	PARK & REC - FICA/MED	792.09	755.51	(36.58)
100-00-55200-011-110	PARK & REC - RETIREMENT	605.65	691.31	85.66
100-00-55200-010-000	PARKS AND RECREATION-WAGES	10,727.13	9,875.90	(851.23)
100-00-55200-013-000	PARKS/REC-PLAN,MAINT,OPER	24,050.83	20,000.00	(4,050.83)
100-00-58100-000-000	PRINCIPAL - LONG TERM DEBT	95,000.00	40,000.00	(55,000.00)
100-00-53311-013-021	PUBLIC WORKS - BRUSH FICA/MED	795.8	330.23	(465.57)
100-00-53311-013-022	PUBLIC WORKS - BRUSH RET	752.68	302.17	(450.51)
100-00-53311-013-020	PUBLIC WORKS - BRUSH WAGES	10,752.01	4,316.73	(6,435.28)
100-00-53311-013-021	PUBLIC WORKS - FICA/MED	9,665.79	10,006.81	341.02
100-00-53311-013-005	PUBLIC WORKS - FUEL	16,880.59	20,000.00	3,119.41
100-00-53311-011-110	PUBLIC WORKS - RETIREMENT	7,953.29	9,156.56	1,203.27
100-00-53311-013-026	PUBLIC WORKS - SNOW FICA/MED	1,986.59	2,177.61	191.02
100-00-53311-013-027	PUBLIC WORKS - SNOW RET	1,882.89	1,992.58	109.69
100-00-53311-013-025	PUBLIC WORKS - SNOW WAGES	24,458.55	28,465.43	4,006.88
100-00-53311-013-006	PUBLIC WORKS - UNIFORMS CLOTHI	3,833.21	3,000.00	(833.21)
100-00-53311-013-001	PUBLIC WORKS - UTILITIES	15,904.10	12,000.00	(3,904.10)
100-00-53100-810-000	PUBLIC WORKS - VEHICLE MNTCE	16,096.28	15,000.00	(1,096.28)
100-00-53311-014-000	PUBLIC WORKS-CAP IMPROVEMENT	216,611.01	211,751.93	(4,859.08)
100-00-53311-013-000	PUBLIC WORKS-PLAN,MAINT,OPER	65,515.35	68,000.00	2,484.65
100-00-53311-011-000	PUBLIC WORKS-WAGES	124,220.50	130,808.04	6,587.54
100-00-53631-013-000	REFUSE -PLAN,MAINT,OPER	12,676.51	12,360.00	(316.51)
100-00-53420-000-000	STREET LIGHTING-UTILITIES	30,774.08	25,000.00	(5,774.08)

March 2015

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
COUNCIL						
8	9	10	11	12	13	14
	POLICE 6:15 Interviews	POLICE 6:00 Interviews				
15	16	17	18	19	20	21
MUNI COURT				FIRST DAY OF SPRING		
22	23	24	25	26	27	28
29	30	31				

April 2015

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
EASTER	COUNCIL	ELECTION DAY 7AM-8PM				
12	13	14	15	16	17	18
19	20	21 COUNCIL RE-ORG	22	23	24	25
		MUNI COURT 6:30				
26	27	28	29	30		