

City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

City Hall (715) 223-3444

Fax (715) 223-8891

**AGENDA FOR THE COUNCIL MEETING TO BE HELD
JUNE 5, 2017 AT 6:00 PM
IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL
203 NORTH FIRST STREET, ABBOTSFORD WI**

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Call the regular meeting to order
 - a. Roll call
 - b. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the Public
4. Minutes from the Council held May 1, and 9, 2017 (Page 5-10)
 - a. Waive the reading and approve the minutes
5. Considerations before the Council
 - a. Discuss/approve nomination of Ward 1 Alderman
 - b. Presentation from John Gasper – Workhorse Software
 - c. Discuss/approve software purchase
 - d. Presentation from Big Daddy Fireworks – Loren Rehbein
 - e. Discuss/approve Fireworks show
 - f. Discuss/approve use of Fireworks refund towards landscape
 - g. Discuss/approve Exclusive Park Use Shortner Park – June 10, 2017 - Graun
 - h. Discuss/approve replacement/upgrade of City Sign (Page 11-16)
 - i. Discuss/approve MSA contract for award administration - \$30,000 (Page 17-20)
 - j. Discuss/approve CDBG Award project award – Second Street (Page 21-23)
 - k. Discuss/approve speed limit for ATV route
 - l. Discuss/approve 8^h Street Concrete Pavement Improvements bid opening

Committee Reports

6. Central Fire/EMS (Anders)
 - a. Central Fire & EMS update
 - b. Minutes from May 3 and May 18, 2017 (not available)
7. Police Commission (Loren Voss)
 - a. Police Minutes from May 8, 2017 (Page 24)
 - b. Police bills in amount of \$16,173.21 (Page 25-26)
8. Abbotsford Public Library (Horacek)
 - a. Minutes from May 10, 2017 (Page 27-40)
9. Finance and Personnel (Anders)
 - a. Minutes from May 17, 2017 (Page 41-42)
 - b. Discuss/approve refinancing the 1997 USDA loan (Page 43)
10. License and Ordinance (Anders)
 - a. Permits issued:

BUILDING PERMITS:

BUILDING PERMITS 2017					
PERMIT #	FIRST NAME	LAST NAME	ADDRESS	EXPLANATION	DATE ISSUED
2017	JON	SUNDERMEYER	208 SWAMP BUCK DR	ATTACHED GARAGE	4/3/2017
2017-7	MERLE	SCHELLINGER	301 SPRUCE ST	NEW GARAGE	4/5/2017
2017-8	MAX	MORINES	311 W PINE ST	SHED	4/18/2017
2017-9	NEIL	HASSEMER	114 N SECOND ST	REPLACE SIDING	4/25/2017
2017-10	JOSE	ZUNIGA	211 N 2ND ST	REMODELING BATHROOM	5/3/2017
2017-11	JAMES	WAGNER	1080W CEDAR ST	SHED	5/3/2017
2017-12	BADGER STATE WESTERN		850 OLD 29 WEST	OFFICE BUILDING	5/15/2017
2017-13	ALL METAL STAMPING, INC		411 W. SPRUCE ST	BUILDING ADDITION	5/16/2017
2017-14	DAVID & PEGGY	RUEDEN	209 N SECOND ST	U-SHAPED STRUCTURE	5/22/2017
2017-15	RON	MALDONIS	405 S SECOND AVE	STARAGE GARAGE	5/18/2017
2017-16	MICHELLE	ALBRECHT	214 W BUTTERNUT	ROOF, PATIO, BASEMENT STAIRWAY	5/31/2017
2017-17	BRENT	FABER	309 W SPRUCE ST	GARDEN SHED 10X20	6/1/2017

EXCAVATION PERMITS:

EXCAVATION 2017							
NAME	ADDRESS	CITY	STATE	COUNTY	DATE ISSUES	AMOUNT	PERMIT NUMBER
BROADBAND SOLUTIONS INC	905 E SPRUCE STREET	ABBOTSFORD	WI	MARATHON	4/3/2017	25.00	2017-6
TDS	HILINE ROAD	ABBOTSFORD	WI	CLARK	4/7/2017	25.00	2017-7

SIGN PERMITS:

SIGN PERMIT					
Field1	Field2	Field3	Field4	Field5	Field6
2017-2	RANDALL'S		503 E SPRUCE ST	05/5/2017	25.00
2017-3	ADVANCE AUTO PARTS		204 N FOURTH ST	5/25/2017	25.00

- b. Class A Beer
 - i. Cenergy LLC
 - ii. CAP Operations, Inc
 - iii. Maria Castillo (d/b/a Abarrotes La China)
- c. Class B Beer
 - i. PH Hospitality Group, LLC (d/b/a Pizza Hut)
 - ii. Abbotsford City Baseball Team
 - iii. Medo's Family Style Restaurant
- d. Class A Beer/A Liquor
 - i. Kramer's Co Market LLC
 - ii. Dolgencorp, LLC (d/b/a Dollar General)
 - iii. Nivia Castillo (d/b/a La Tropicana)
 - iv. Shopko Stores Operating Co, LLC
 - v. Kwik Trip Inc
- e. Class B Beer/B Liquor
 - i. Poehnelt & Leu (d/b/a Corral Bar)
 - ii. Dwight Kramer (d/b/a Dwight House)
 - iii. La Botana, the Snack Bar LLC
 - iv. Chelt Development
 - v. La Riveria
 - vi. Pagels Destination LLC (d/b/a Randalls Beer and Cheers)
- f. Cigarette License
 - i. Kramer's County Market
 - ii. Nivia Castillo (d/b/a La Tropicana)

- iii. CAP Operations, Inc
 - iv. Dolgencorp, LLC (d/b/a Dollar General)
 - v. Kwik Trip Inc
 - vi. Cenergy LLC
 - vii. Maria Castillo (d/b/a Abarrotes La China)
 - viii. Shopko Stores Operating Co, LLC
- g. Operator Licenses – Renewals

JODY APFELBECK	RENEWAL	ABBOTSFORD FIRE & EMS
LYNSIE EDBLOM	RENEWAL	ABBOTSFORD FIRE & EMS
DALLAS WIESE	RENEWAL	ABBOTSFORD FIRE & EMS
JAMIE R FLEMING	RENEWAL	ABBOTSFORD TRAVEL STOP
CARLA A BLUM	RENEWAL	ABBOTSFORD TRAVEL STOP
TERESA K EGGE	RENEWAL	ABBOTSFORD TRAVEL STOP
ZAIRA P NAVARRO	RENEWAL	ABBOTSFORD TRAVEL STOP
KRYSTLE PESTER	RENEWAL	ABBOTSFORD TRAVEL STOP
JENNY JAKEL	RENEWAL	CHAMBER OF COMMERCE
MICHELLE ALBRECHT	RENEWAL	CHAMBER OF COMMERCE
PAULA RUESCH	RENEWAL	CHAMBER OF COMMERCE
BRENDA L SPATH	RENEWAL	CORRAL BAR & GRILL
ANGELA R WEIN	RENEWAL	CORRAL BAR & GRILL
JACKIE SCHITT	RENEWAL	DOLLAR GENERAL
TRISHA FECHHELM	RENEWAL	DOLLAR GENERAL
HOLLY WILKE	RENEWAL	DOLLAR GENERAL
DAVE HEDIGER	RENEWAL	KRAMERS CO MARKET
ASHLEY LUEDDECKE	RENEWAL	KRAMERS CO MARKET
THOMAS SPRINGOB	RENEWAL	KRAMERS CO MARKET
MELANIE FETTING	RENEWAL	KRAMERS CO MARKET
DAVID DENZINE	RENEWAL	KRAMERS CO MARKET
AMY ENGLISH	RENEWAL	KRAMERS CO MARKET
CIERRA HARDRATH	RENEWAL	KWIK TRIP
MARCELA S HANSEN	RENEWAL	KWIK TRIP
JADE KORALLUS	RENEWAL	KWIK TRIP
JUANITA J BEYER	RENEWAL	KWIK TRIP
STEPHANIE MICHLIG	RENEWAL	KWIK TRIP
CHARLOTTE R JOHNSON	RENEWAL	KWIK TRIP
SANDIE L CALOHUN	RENEWAL	KWIK TRIP
KATHY LYNN BEYER	RENEWAL	KWIK TRIP
CRYSTAL BOLANS-BAUTISTA	RENEWAL	KWIK TRIP
RACHEL GRACE MUELLER	RENEWAL	KWIK TRIP
DIANE M ZIMMERMAN	RENEWAL	KWIK TRIP
MARICIA L SCHMITT GRAUN	RENEWAL	KWIK TRIP
PATIENCE M BRUCE	RENEWAL	KWIK TRIP
ALMI Y MERAZ	RENEWAL	KWIK TRIP
RACHAEL A REIS	RENEWAL	KWIK TRIP
SHARON L RESLER	RENEWAL	KWIK TRIP
CYNTHIA E RUETER	RENEWAL	KWIK TRIP
TANYA A ALTMAN	RENEWAL	KWIK TRIP

JENNIFER L HABERMEYER	RENEWAL	KWIK TRIP
JESSICA L HEIN	RENEWAL	KWIK TRIP
JOSEPH G MARIER	RENEWAL	KWIK TRIP
EDITH MACIAS	RENEWAL	LA RIVERIA
EDGAR CARBOJUL	RENEWAL	LA RIVERIA
HEIDI S RESKE	RENEWAL	PIZZA HUT
JAN MORALES	RENEWAL	PIZZA HUT
EVONNE WESTPHAL	RENEWAL	RANDALLS BEERS & CHEERS
TERRI WIERSMA	RENEWAL	RANDALLS BEERS & CHEERS
JEFF RUGE	RENEWAL	RANDALLS BEERS & CHEERS
AMY SAMPSON	RENEWAL	SHOPKO
EVAN FROME	RENEWAL	SHOPKO
TAMMY SCHMITT	RENEWAL	SHOPKO
DAVE KAJA	RENEWAL	SHOPKO
LETICIA RODRIGUEZ	RENEWAL	SUPER MERCADO LA TROPICANA
CLARIVEL MENDOZA	RENEWAL	SUPER MERCADO LA TROPICANA
ISABEL MIRANDA	RENEWAL	SUPER MERCADO LA TROPICANA
LISA A BALDERAS	RENEWAL	THE MEDOS FAMILY STYLE

11. Board of Review (Clerk Lopez)
 - a. Minutes from May 15, 2017 (Page 44)
12. Room Tax (Mayor Voss)
 - a. Minutes from May 15, 2017 (Page 45-46)
13. Abbotsford Colby Area Chamber of Commerce (Lopez)
 - a. Minutes from April 5, 2017 (Page 47-48)
14. United Communities of Clark County
 - a. Minutes from May 22, 2017 (Page 49-52)
15. Set additional committee meetings on the calendar (Page 53-54)
 - a. Discuss scheduling back to back committee meetings/multiple pay per meeting
16. Consider motion to convene into closed session pursuant to Wisconsin Statute § 19.85 (1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations for the purpose of listening to a waiver request from a sexual offender Roll call
17. Convene to open session
18. Discuss/recommend items, if any from closed session
19. Consider motion to convene into closed session pursuant to Wisconsin Statute § 19.85 (1)(c) for the purpose of considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss performance evaluation of City Clerk/Treasurer Roll call
20. Convene to open session
21. Discuss/recommend items, if any from closed session
22. Discuss/approve installation of additional cameras
23. Discuss/recommend advertising for Deputy Clerk/Treasurer position
24. Adjourn

Minutes from the Abbotsford City Council meeting held May 1, 2017 in the Abbotsford Council Chambers

Mayor Voss **called the regular meeting to order at 6:00 p.m.**

Roll call: Mayor Voss, Anders, Horacek, Totzke, Loren Voss, Faber, Weideman, and Kramer

Others present: Clerk Lopez, DPW Stuttgart, Water/Wastewater Manager Medenwaldt, David Rueden, Jenny Jochimsen – Librarian, Todd Trader and Laura Krueger – MSA, and K. O'Brien, Tribune Phonograph

The **Pledge of Allegiance** was heard.

Under **comments by the Mayor, Mayor Voss** asked the council members to review the waiver request from Bernice Rueden at City Hall prior to the June Council meeting. The file is in the Mayoral office. A meeting with the Xcel Energy took place and the details of their new line were discussed. Mayor Voss thanked the Library for inviting her to the safety presentation for the children.

There were no **comments by the Public**

Motion Faber/Loren Voss to **waive the reading and approve the minutes from the Council** held April 3, 18, and 20, 2017. Motion carried without negative vote.

Considerations before the Council

Under **discuss/approve Resolution 2017-1 Resolution of Appreciation for Dale Rachu**, motion Kramer/Anders to approve as presented. Motion carried without negative vote.

Under **discuss/approve Resolution 2017-2 Resolution of Appreciation for Jessica Grambort**, motion Kramer/Faber to approve as presented. Motion carried without negative vote.

Under **discuss/approve DOA Award Acceptance**, DPW Stuttgart stated that originally the City was not awarded this grant and the council had approved proceeding with the resubmittal of this grant. About two weeks ago the City was notified that there were additional funds available from the original grant submission and the City was awarded the grant. The City no longer needs to resubmit and the resubmittal fees will be saved. This grant award is up to 50% of the project up to a total \$1,000,000 project. It was stated that the application was scored lower in the financial section as the City did not have a preapproved loan prior to submitting the application. This grant would be for 2nd Street and Cedar street to replace the water main. Motion Anders/Faber to **send this to Finance for a funding determination**. Motion carried without negative vote.

Under **discuss/approve MSA contract for award administration** it was stated that this would also be discussed at the Finance Committee.

Under **discuss/approve Ordinance Establishing Fire Protection Charges**, Anders stated that the dates would need to be changed to 2017 on the second page of this Ordinance. This language would give the City the ability to pass along the charges that are received from the Fire District to the property owner. Most homeowner's insurance policies allow the City to collect \$1,000. If there is a vehicle fire, this would allow the District to bill the insurance directly. Other cities have been billing this charge since 1983; this would be the first time the City of Abbotsford would bill this out to the residents. Kramer asked what the protocol is for how many vehicles/backup support will be on scene. It was stated the incident commander oversees determining the necessary vehicles/manpower. Each station is assigned a number; the dispatch will call which fire station number to determine who responds. The incident commander takes charge until the chief is on

scene. The idea is to not put more equipment on the fire than what is needed. The goal is to eliminate redundant charges; any fires within the jurisdiction of Abbotsford will not receive a water charge. All water that Abbotsford supplies outside of the jurisdiction will be billed. If this Ordinance is approved; the City Council will determine if they will bill this. Faber questioned what Colby and Dorchester are doing. Anders stated that he believed Colby has been billing this for years and the townships have also billed. The maximum billed will be \$1,000 to the home owner. Anders stated that Larry Oemichaen informed him that he could not remember when a bill has been over \$1,000. If water is taken from the City of Colby in a tanker, it is possible an Abbotsford resident would be billed for that water; but if any water is used from a hydrant there would be no charge. It was stated we could trade water by filling the empty tanker by the other district's water supply. Motion Kramer/Faber to **approve the Ordinance Establishing Fire Protection Charges**. Motion carried without negative vote.

Under **discuss/approve billing for Fire Calls**, Anders stated that the City needs to decide if they wish to incorporate these billings in their taxes or does the City wish to pass these bills onto the homeowners directly. Faber questioned if there has ever been an issue that an insurance company has not paid. Anders stated that Colby has never encountered that situation. If the cost of the fire is over \$1,000, the City must pay the additional costs. It was stated that everyone but Dorchester and Abbotsford have these regulations. O'Brien stated that the City of Colby does not bill their residents. Anders said that he cannot be in favor of walking away from a \$1,000 insurance payment. Motion **Kramer/Faber to approve billing for fire calls**. Motion carried without negative vote. It was questioned how we will inform the residents. It was suggested to place this on the water bills for public notice.

Under **discuss/approve repair/replacement of grandfathered existing accessory buildings** Mayor Voss stated that there are accessory buildings that have been in the City for many years. The ordinances stated that if you have a detached garage, you are not allowed an accessory building. We have a resident that has an old accessory building that they would like to replace. Under our current ordinance that would not be allowed; we can use this opportunity to bring him to compliance or do we want to allow this resident to replace that building with a more aesthetically pleasing building. We could change the ordinance to allow every resident one yard building. Currently you can only have one detached building. This will go to License and Building for further discussion. It was stated that there are several buildings in disrepair. Motion **Kramer/Faber to table this and send this to License and Building Committee**. Motion carried without negative vote.

Committee Reports

Central Fire/EMS was presented by Anders.

Central Fire & EMS update was given. The committee is in the process of getting the billings situated for the district. There are many policies and procedures that are being established. Time has been spent going through old file cabinets in the three fire houses. Wages have been focused on and the three departments are now on a uniform scale. The Minutes from March 19, 2017 were presented

Police Commission was presented by Loren Voss

The Police Minutes from March 13, 2017 were presented.

Motion Faber/Weideman to approve **the Police bills in amount of \$43,313.60**. Motion carried without negative vote.

Under **discuss/approve purchase of new firearms** at a department cost, after trade-in and donations, of \$1,400. It was stated that it is possible that the additional \$1,400 could be solicited by additional donations. Motion **Faber/Totzke to approve the purchase of new firearms with the donation funds**. Motion carried without negative vote.

Abbotsford Public Library was presented by Horacek.

The minutes from March 8, 2017 were presented. It was stated that a new board game collection has been added. Jochimsen was invited to the Abbotsford Post Prom to do a craft and it was a very successful event.

The Safety Day for children was just held. Last week an event was held by Money Smart and Master Gardeners. It was stated that the circulations are continuing to increase.

Public Works/Water/Wastewater was presented by Faber.

The minutes from April 19, 2017 were presented. DPW Stuttgart stated that public works is funded through property taxes. The City receives about 29 cents per dollar of taxes received; public works receives 20 cents of that money. Right now the city is budgeting about \$200,000. The five-year plan is Hi Line, Cedar, Second Street, Linden Street from 13-Industrial Park Road, North First Street, S First Ave, Sportsmen's Addition, and 4th Avenue. Many of these projects are \$400,000-\$500,000 projects. With the property tax freeze, the City is in a situation that we cannot raise taxes. Stuttgart stated he is simply bringing this to everyone's attention as it is difficult to keep up on the road upgrades with less and less funds.

Under **discuss/approve purchase of playground equipment for Red Arrow Park** Stuttgart stated that the City is applying for two grants for this equipment. It was stated the presented upgraded playground equipment is at a cost of \$38,000. The City will apply for the grants and the project will be delayed until further funds are solicited.

Under **discuss/approve American Asphalt** in the amount of \$64.51/ton, motion Weideman/Horacek to approve as presented. Motion carried without negative vote.

Under **discuss/approve accepting all bids for Heavy Equipment** (Steve Colby, Melvin Company, Switlick and Red Rock), it was stated the low bidder is Steve Colby. Motion Faber/Horacek to accept Steve Colby's bid for Heavy Equipment. Motion carried without negative vote.

Under **discuss/approve accepting all bids received on Concrete** by the yard, it was stated that Melvin had the low price. Motion Horacek/Kramer to approve Melvin Companies. Motion carried without negative vote.

Under **discuss/approve Precision for Street Sweeping** in the amount of \$7,095. In the past, the City was very happy with the job Precision did and the Committee felt it was beneficial to enter a 2-year contract. Motion Loren Voss/Horacek to approve Precision for Street Sweeping in the amount of \$7,095. Motion carried without negative vote.

Under **discuss/approve Crack Sealing** in the amount of \$1.14/lb. It was stated that there were two bids received and the recommendation was to proceed with Lakes. Motion Kramer/Faber to approve crack sealing in the amount \$1.14/lb. Motion carried without negative vote.

License and Ordinance was presented by Anders.

Permits issued:

BUILDING PERMITS:

BUILDING PERMITS 2017									
PERMIT #	FIRST NAME	LAST NAME	ADDRESS	EXPLANATION	DATE ISSUED	COST	COUNTY	RESIDENTIAL/COMMERCIAL	FEE
2017	JON	SUNDERMEYER	208 SWAMP BUCK DR	ATTACHED GARAGE	4/3/2017	\$2,975.00	CLARK	RESIDENTIAL	\$25.00
2017-7	MERLE	SHELLINGER	301 SPRUCE ST	NEW GARAGE	4/5/2017	\$14,000.00	CLARK	RESIDENTIAL	\$25.00
2017-8	MAX	MORINES	311 W PINE ST	SHED	4/18/2017	\$800.00	CLARK	RESIDENTIAL	\$25.00
2017-9	NEIL	HASSEMER	114 N SECOND ST	REPLACE SIDING	4/25/2017	\$4,500.00	MARATHON	RESIDENTIAL	\$37.00

EXCAVATION PERMITS:

ID	NAME	ADDRESS	CITY	STATE	COUNTY	DATE ISSUES	AMOUNT	PERMIT NUMBER	OWNER LOCATION
17	BROADBAND SOLUTIONS INC	905 E SPRUCE STREET	ABBOTSFORD	WI	MARATHON	4/3/2017	25.00	2017-6	EASTSIDE SALON AND SPA
18	TDS	HILINE ROAD	ABBOTSFORD	WI	CLARK	4/7/2017	25.00	2017-7	

Under **discuss/approve Original Operator License**, motion Kramer/Weideman to approve as presented:
Hillary M. Strebe – CAS Holiday

Krystle K. Pester – CAS Holiday

Motion carried without negative vote.

Plan Commission was presented by Weideman.

The minutes from April 27, 2017 were presented. It was stated that Bill Beil has been working closely with the City and DPW Stuttgart has also been working directly with Harland Schraufnagel on issues on the new plant.

Under **discuss/approve continuing with the existing Industrial Park** guidelines and offering business incentives it was stated that if there are no suggested changes, and no updates at this time. The current plan should continue to be followed.

Abbotsford Colby Area Chamber of Commerce was presented by Lopez.

The minutes from April 5, 2017 were presented. The next meeting is May 3, 2017 at the Abbotsford City Hall. It was stated that a quote is being received for the repair/upgrade of the East City Signs as it had been damaged in the wind storm. Further information will follow as the quotations are received.

Additional committee meetings were set on the calendar.

Motion Horacek/Anders to **adjourn into closed session** pursuant to Wisconsin Statute § 19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved for the purpose of receiving an update on the S.E.H. billing dispute from Attorney Kevin Wolf

Roll call vote: Anders – yes, Horacek – yes, Totzke – yes, Loren Voss – yes, Faber – yes, Weideman – yes, and Kramer - yes

Motion Anders/Horacek to **adjourn** at 7:55 p.m. Motion carried without negative vote.

Minutes from the Abbotsford City Council meeting held Tuesday, May 9, 2017 in the Council Chambers of the Abbotsford City Hall

Mayor Voss **called the special meeting to order** at 6:00 p.m.

Roll call: Mayor Voss, Anders, Horacek, Totzke, Loren Voss, Faber, Weideman, and Kramer

Others present: Clerk Lopez, David and Peggy Rueden, Gerald Bargaquest, and James Smith, Chief Bauer, Tracy Olson, and Kevin O'Brien – Tribune Phonograph

The **Pledge of Allegiance** was heard

Under **comments by the Mayor**, Mayor Voss stated that there is a MSA Contract due on June 5, 2017, we are asking permission to have the contract sent in on the 6th.

It was stated there are some dead trees and flowers in the City Hall landscape that may need replacement. At the last ambulance meeting information was shared on a new drug named carafetenal. It was stated the drug is very deadly and is airborne. Kramer questioned whose responsibility it was to maintain the landscaping.

Under **comments by the Public**, Rueden questioned the council what he was supposed to do with his carport as it has been up for 15 plus years. He received a letter from the Police Department that his car port must be down in 10 days to be compliant with the City Ordinances.

Considerations before the Council

Under **discuss/review Sex Offender Ordinance**, it was stated the minutes from September of 2010 were in the packet for review. A map representing a 1,500 square foot buffer along with a 750 foot buffer was reviewed. It was stated the Housing Authority was deemed a "Safe Zone" with or without the playground. The Mayor questioned if there was desire from the Council to change the Ordinance. It was stated that the City of Colby is 750 feet. It was stated that this Ordinance was written to protect children. After review of the language and maps no action was taken and the 1,500 buffer remains in effect.

Under **discuss/contract for CPA audit**, motion Anders/Kramer to hire Carlson Highland as stated. Motion carried without negative vote.

Under **update Spirit Intercept Service**, Anders stated there has been discussion with Marshfield air and ground services. The Marshfield Clinic is purchasing the Marshfield Hospital and did not purchase the Air Spirit. Ander cautioned the council and stated that rumors were being spread by internal people prior to the meeting. It was stressed that it is appreciated when Council members go directly to the sources to obtain information. The fact was that Marshfield was interested in placing an interceptor in Abbotsford. The spirit must be out of their Marshfield location by June 1st. Spirit was looking for Districts to provide a location for staff and vehicles. There will be manpower on site 24/7. Abbotsford was not the only station being solicited for a proposal. It was stated that this agreement does not add costs to the Department. The heat, lights, and utilities are already being provided; they will agree to pay for their additional utilities. Having this service close to our residents is a great value for the community. This is a 6-month contract at a price of \$450/month for utilities; the revenue will come to the District. At this point the contract has not been signed; but it seems to be favorable. This service does not change our local ambulance, the only difference is that the response time should be reduced. Marshfield will not have a helicopter; the helicopter will be in Stevens Point. This is a six-month agreement and on average there are about 4 ambulance calls from this area per day. Abbotsford was chosen due to the Hwy 13/29 location. Mayor Voss stated this is a win for the

community. It was stated that the drugs that are with this department are in constant contact with their hired employees and they will not be stored on site. Faber questioned if Nixdorf will be able to fulfill his position with the Spirit and also his Chief position with our District. It was stated that Nixdorf's primary job is with the Spirit, and his position with the District is his secondary position. It was not felt there was any conflict of interest. Abbotsford's ambulance is BLS (Basic Life Support). The Spirit is an ALS (Advance Life Support). Faber questioned if there is a square footage assigned to the lease of the District. Faber questioned how this would work if the Police Department would need to expand. It was stated that they are fully insured and there is no liability. At this time the district is not paying any of the three stations any rent for the first 3 years. That is why the Spirit was not charged rent. Totzke stated that he is not in favor of them working with the District versus the City of Abbotsford as the City owns the building. Faber questioned what would happen if the City of Abbotsford would like to utilize an additional 2,000 square feet of that building. It was stated the lease would need to be renegotiated.

Under **discuss/approve UAV (Unmanned Aerial Vehicle)** Ordinance, (Drones) the FAA over the last 24 months is looking at how they are going to control the Airspace. They are regulating the air space above 500 feet. It was questioned if we wish to have these devices taking pictures and flying around our area. The recreational drones are below many of the restricted weights. Chief Bauer stated that there is already State Statute that does regulate anyone from invading people where they have an expectation of privacy and photographing is illegal. Faber will investigate the language out there and bring suggestions back.

Under **discuss/approve B-1 Commercial Zoning** (specifically related to First Street) to allow main floor apartments, it was stated that the City of Colby has just went through this process. It was stated that there are a number of properties that are vacant on First Street. Anders cautioned the issue of parking. This will be reviewed at the License and Building committee.

Under **discuss/approve Accessory Buildings/outbuilding Ordinance**, David Rueden cautioned that if his carport comes down, there will be a number of others that must also come down. At this time they are entitled to one detached garage and one out building. It was stated that there are several places in town that have multiple buildings. It was stated that there is a separate ordinance that addresses hoop shaped structures. It was stated that hoop shape structures are prohibited due to the fact that they typically become unsightly over time. Chief Bauer stated that all structures should have initially received a building permit. It was recommended for these affected residents apply for a building permit which would allow them to have their structure up for seven months. It was stated that the City Ordinance is to encourage the construction of a garage and increase the value of the property. It was suggested that the Ruedens obtain a building permit and that will allow them seven months; in that time the City Council will address this issue in further detail. It was stated that DPW Stuttgart requested having the garage size increased.

Tracy Olson questioned if the City will enforce snow removal of the sidewalks. Clerk Lopez encouraged her to call City Hall when that happens as the City does enforce the Ordinance.

Motion Anders/Weideman to **adjourn** at 7:00 p.m. Motion carried without negative vote.



9204 Packer Dr. Wausau, WI 54401
Ph: 715-842-0402 Fax: 715-848-9108 www.graphichouseinc.com

PROPOSAL
Proposal #: 19456

Proposal Date: 04/18/17
Customer #: CRM007883
Page: 1 of 4

SOLD TO:	JOB LOCATION:
City of Abbotsford 203 N First St Abbotsford WI 54405	City of Abbotsford 203 N First St Abbotsford WI 54405
	REQUESTED BY: City of Abbotsford

Graphic House, Inc. (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #11850 (1) Single face non-lit sign with lockable reader board, 96" x 192" double face aluminum .125 panel with 2" tube supports, imaged vinyl graphics, (2) rows of 10" reader board spacing with lockable cover (letters not included), field verify before manufacture to determine safe mounting method and size, manufactured.		
1	QUOTE #11850-I Install- (1) Single face non-lit sign with lockable reader board, 96" x 192" single face aluminum .125 panel with 2" tube supports, field verify for install to determine safe mounting method and size, installed.		

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

TOTAL PROPOSAL AMOUNT: \$14,785.00

TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION, 4% CONVENIENCE FEE ON CREDIT CARD PAYMENTS.
 (INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING OR TAX UNLESS SPECIFICALLY STATED.

WHO OWNS PROPERTY THE SIGN WILL BE INSTALLED ON? _____

ALL ACCOUNTS ARE DUE UPON INSTALLATION/DELIVERY

ALL SIGNS ARE WIRED AT 120 VOLTS UNLESS THE CLIENT IDENTIFIES OTHERWISE IN WRITING.

ALL WARRANTIES WILL BE NULL AND VOID IF FINAL INVOICE IS NOT PAID IN FULL WITHIN 45 DAYS FROM INVOICE DATE.

CHECKS RETURNED FOR NON-SUFFICIENT FUNDS WILL BE SUBJECT TO AN ADDITIONAL \$50.00 FEE.

COMPANY INITIALS _____

CUSTOMER INITIALS _____



9204 Packer Dr. Wausau, WI 54401
Ph: 715-842-0402 Fax: 715-848-9108 www.graphichouseinc.com

PROPOSAL

Proposal #: 19456

Proposal Date: 04/18/17
 Customer #: CRM007883
 Page: 2 of 4

ELECTRICAL TO SIGNAGE IS NOT PART OF THIS QUOTE. FINAL ELECTRICAL HOOK UP IS CLIENTS RESPONSIBILITY. ALL SIGNS WIRED TO UL SPECIFICATIONS, UNLESS OTHERWISE NOTED.

DELIVERY OF SIGNAGE IS BASED ON 8 TO 10 WEEKS FROM CLIENT AUTHORIZATION AND PERMIT APPROVAL. ADDITIONAL CHARGES WILL APPLY FOR DATE SPECIFIC AND EXPIDITED DELIVERY. ELECTRONICS WILL REQUIRE ADDITIONAL TIME FOR DELIVERY.

PERMIT TO BE OBTAINED BY: CLIENT GRAPHIC HOUSE, INC.
IF PERMIT IS TO BE OBTAINED BY G.H.I., ADDITIONAL FEES WILL APPLY.

NOTE: This proposal may be withdrawn by Graphic House, Inc. if not accepted within 45 days.

TERMS AND CONDITIONS

Client is responsible for flagging of property owner's utilities, such as, but not limited to: sprinkling/watering systems, parking lot lighting, landscaping lighting, storm/sanitary sewers, or any other utility that the customer may have buried, etc.

All in-ground bases are engineered for standard soil conditions. Non-standard conditions, such as: sandy soil, clay soil, rocky terrain, water, etc. which require additional concrete, labor, forming, etc. will be at an additional time and materials charge.

Client is responsible for providing Graphic House, Inc. with clear access to sign installation area(s) for all vehicles (trailers, backhoes, concrete trucks) required for proper installation of signage.

Client has identified the location in which the signage is to be installed. Client is responsible to have existing signage meet all state and local codes, and additional work to bring existing signage to code will be billed at time and materials. The client has the sole responsibility for the structural integrity of all existing structures to support the signage. Graphic House, Inc. is not responsible for any damage that may occur to sign installation areas such as (landscape, blacktop, etc. or otherwise). Graphic House, Inc. will not be responsible in any way for penetrations through roof membranes or wall materials or for any leakage or water damage resulting from any penetrations.

Graphic House, Inc. hereby warrants the sign display against defective workmanship in construction and assembly for a one year period from the date of the invoice. Lighting systems and all electrical components excluding light bulbs will also be under warranty. Light bulbs have a warranty for only ninety days. Graphic House, Inc. does not warranty flags. All labor for repair of electronic message centers or time and temperature units are covered under warranty for 90 days from date of installation. All components/parts for electronic message centers or time and temperature units are covered under warranty as outlined by manufacturer. No other warranties or guarantees are expressed or implied, either written or verbal. All warranties will be null and void if anyone other than Graphic House, Inc. services or maintains the signage specified on this proposal.

Our warranty, and warranties by stand-alone subassemblies manufactured by other companies, are based solely on the client's responsibility to properly maintain, service and clean these sign components at no longer than each six month interval. This warranty does not apply to vandalism, misuse, acts of God, and war.

Any deviation from prints or altered foundations will weaken the structure to the point that it may fail. This structure is engineered to hold only the signage specified. Do not add additional signage to the structure.

Any changes in the plans or specifications from the date this proposal and prints are approved and authorized will result in an administrative fee of \$100 per change plus the cost of the change. Any changes or extras may extend the time to complete the manufacturing and/or services specified.

COMPANY INITIALS _____

CUSTOMER INITIALS _____



9204 Packer Dr. Wausau, WI 54401
Ph: 715-842-0402 Fax: 715-848-9108 www.graphichouseinc.com

PROPOSAL
Proposal #: 19456

Proposal Date: 04/18/17
Customer #: CRM007883
Page: 3 of 4

Any alteration or deviation from the above specifications involving extra costs will be executed and will become an extra charge over and above the estimate, together with the terms and conditions set forth in the attached addendum which is incorporated herein in its entirety. All agreements contingent upon strikes, accidents or delays beyond our control.

As required by the Wisconsin construction lien law, Graphic House, Inc. hereby notifies the owner that the person or companies furnishing labor or materials for the construction on the owner's land, may have lien rights on the owner's land and building for unpaid costs. Those entitled to these lien rights, in addition to the undersigned contractor are those who contract directly with the owner or those who give the owner notice within sixty days after they first furnish labor or materials for the construction. Accordingly, the owner will probably receive notice from those who furnish labor or materials for the construction and should give a copy of each notice received to the mortgage lender, if any. The contractor agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are fully paid.

If collection action is required to collect a past due account, client agrees to pay the invoiced amount due, together with interest at the contract rate of (1.5%) per month, (18% annual) and costs of collection, including all attorney's fees incurred by Graphic House, Inc. in exercising its rights or remedies hereunder or enforcing any of the terms and conditions in this proposal. It is agreed that all legal disputes of any nature will be litigated in Marathon County, Wisconsin.

Graphic House, Inc. makes no representations and assumes no responsibility for compliance of signage with Federal, State or local signage regulations or ordinances, except as such requirements are specifically set forth in any permit issued for the signage. Client is solely responsible for determining the size, location and character of signage to Client's satisfaction and as permitted under applicable regulations and ordinances.

This proposal will be a binding contract upon written authorization by Client and written acceptance by Graphic House, Inc. and supersedes all prior negotiations and discussions, oral or written, between the parties.

THIS PROPOSAL DOES NOT BECOME EFFECTIVE UNTIL SIGNED AND DATED BY THE COMPANY; ONCE SIGNED THIS PROPOSAL WILL EXPIRE AFTER 30 DAYS.

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

SALESPERSON: _____

DATE: _____

ACCEPTED BY: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

COMPANY INITIALS _____

CUSTOMER INITIALS _____



9204 Packer Dr. Wausau, WI 54401
Ph: 715-842-0402 Fax: 715-848-9108 www.graphichouseinc.com

DEPOSIT INVOICE

Invoice #: DP19456

Inv Date: 04/18/17
Customer #: CRM007883
Page: 4 of 4

SOLD TO:	JOB LOCATION:
City of Abbotsford 203 N First St Abbotsford WI 54405	City of Abbotsford 203 N First St Abbotsford WI 54405 REQUESTED BY: City of Abbotsford

ORDERED BY	PO NUMBER	SALESPERSON	ORDER DATE	PAYMENT TERMS	DUE DATE
City of Abbotsford		JAMUS BAUMGARDT	03/21/17	50.0% Due Upon Receipt	05/01/17

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #11850 (1) Single face non-lit sign with lockable reader board, 96" x 192" double face aluminum .125 panel with 2" tube supports, imaged vinyl graphics, (2) rows of 10" reader board spacing with lockable cover (letters not included), field verify before manufacture to determine safe mounting method and size, manufactured.		
1	QUOTE #11850-I Install- (1) Single face non-lit sign with lockable reader board, 96" x 192" single face aluminum .125 panel with 2" tube supports, field verify for install to determine safe mounting method and size, installed.		
TOTAL PROPOSAL AMOUNT			\$14,785.00
*** FINAL INVOICE AMOUNT MAY VARY UPON COMPLETION ***			

PLEASE PAY THIS DEPOSIT AMOUNT:	\$7,392.50
--	-------------------

9204 Packer Drive, Wausau, WI 54401 715-842-0402

www.graphicshouseinc.com

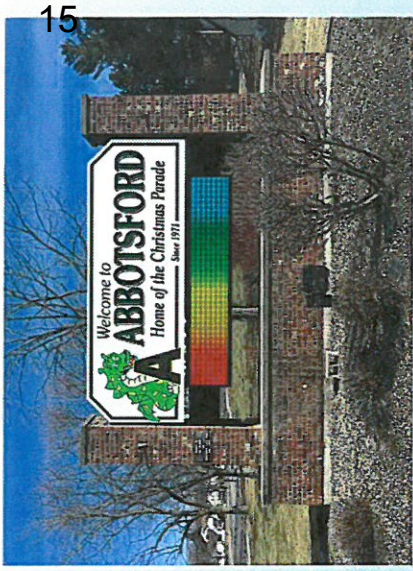
SALES REP.	DATE	QUOTE NUMBER	JOB NUMBER
JAMUS B	4-4-2017	11850B	XX-XXX
SALES MTH.			REVISION
			5-15-2017-B

1) BY MATERIALS:

- A. FLAT ALUM. SIGN PANELS MOUNTED THROUGH FACES TO BACKING STRUCTURE
- B. PRINTED VINYL GRAPHICS W/ GLOSS LAMINATE
- C. 1/8" ALUM. RISER MESSAGE CENTER. 32 x 180 MATRIX
- D. ALUM. FORMED CLADDING
- E. BACKING STRUCTURE AS REQUIRED PAINTED BLACK

	P1 - Black
	P2 - White
	DP1 - PMS 350c Dark Green (tbd)
	DP2 - PMS 360c Bright Green (tbd)
	DP3 - PMS 3955c Yellow (tbd)
	DP4 - PMS 1788c Red (tbd)
	DP5 - PMS 468c Tan (tbd)
	DP6 - Black

FIELD VERIFY RQ'd PRIOR TO PRODUCTION TO DETERMINE SAFE MOUNTING METHOD TO EXISTING STRUCTURE



CLIENT HAS IDENTIFIED THE LOCATION IN WHICH THE SIGNAGE IS TO BE INSTALLED. THE CLIENT HAS THE SOLE RESPONSIBILITY FOR THE STRUCTURAL INTEGRITY OF ALL EXISTING STRUCTURES TO SUPPORT THE SIGNAGE.

ALL RIGHTS RESERVED
THIS IS AN ORIGINAL DESIGN CREATED BY GRAPHIC HOUSE, INCORPORATED. THE SUBMITTED DESIGN IS ORIGINAL AND IS PROTECTED UNDER COPYRIGHT LAWS OF THE UNITED STATES. TITLE TO UNITED STATES CODE YOU AGREE NOT TO COPY, PHOTOGRAPH, IMITATE OR SHARE DIRECTLY OR INDIRECTLY ANY OF THE FOREGOING HELD BY YOU OR ANY OTHER PARTY AND WILL YOU PERMIT ANY THIRD PARTY TO DO ANY OF THE FOREGOING WITHOUT THE WRITTEN CONSENT OF GRAPHIC HOUSE, INC. A RESERVATION FEE OF NOT LESS THAN \$5000 WILL BE INCURRED IF THIS DRAWING IS SHARED OR COPIED BY ANYONE WHILE IN YOUR POSSESSION. THIS DOES NOT INCLUDE ADDITIONAL COMPENSATION THAT MAY BE AWARDED DUE TO COPYRIGHT INFRINGEMENT.

RELEASE DATE:

PLEASE REVIEW SPECS & PROOF CAREFULLY - CHECK FOR TYPOGRAPHICAL ERRORS & OMISSIONS, LAYOUT ACCURACY, ETC. CUSTOMER HAS SOLE RESPONSIBILITY TO CORRECT ANY ERRORS. DISCLAIMER: THE INK COLORS SHOWN IN THIS RENDERING PROVIDE CONCEPTUAL COLORS & GRAPHICS LOCATIONS ONLY. THE COLORS MAY NOT MATCH THE ACTUAL AUTOMOTIVE PAINTS, PANTONE OR VINYL COLORS THAT WILL BE USED ON OR IN THE SIGNS SHOWN. ALL SIZES, SHAPES, COLORS, ETC. ARE CONCEPTUAL & MAY VARY FROM ACTUAL PRODUCT.



PROPOSAL
Proposal #: 19627

9204 Packer Dr. Wausau, WI 54401
Ph: 715-842-0402 Fax: 715-848-9108 www.graphichouseinc.com

Proposal Date: 05/23/17
 Customer #: CRM007883
 Page: 1 of 5

SOLD TO:	JOB LOCATION:
City of Abbotsford 203 N First St Abbotsford WI 54405	City of Abbotsford 203 N First St Abbotsford WI 54405 REQUESTED BY: City of Abbotsford

Graphic House, Inc. (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #11850-B (1) Single face non-lit, 66" x 192" single face aluminum .125 panel with 2" tube supports, imaged vinyl graphics, (1) single face message center 25 1/4" x 138 5/8", field verify before manufacture to determine safe mounting method, manufactured.		
1	QUOTE #11850-BI Install- (1) Single face non-lit sign, 66" x 192" single face aluminum .125 panel, (1) single face message center 37 7/8" x 122 7/8", field verify before install to determine safe mounting method and sizes, installed.		
1	QUOTE #11850-EMC1 (1) Single face EMC message center, (1) 2'-7" x 12', 19.8mm 32 x 180 matrix RGB, GS6-32X180-19.8-RGB-SF, wireless or direct Ethernet connection.		
		SUB TOTAL:	\$21,948.00
		ESTIMATED SALES TAXES:	\$0.00

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

TOTAL PROPOSAL AMOUNT: \$21,948.00

TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION, 4% CONVENIENCE FEE ON CREDIT CARD PAYMENTS.
 (INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING OR TAX UNLESS SPECIFICALLY STATED.

WHO OWNS PROPERTY THE SIGN WILL BE INSTALLED ON? _____

ALL ACCOUNTS ARE DUE UPON INSTALLATION/DELIVERY

COMPANY INITIALS _____

CUSTOMER INITIALS _____



PROFESSIONAL SERVICES

More ideas. Better solutions.

Professional Services Agreement

This AGREEMENT (Agreement) is made today May 1, 2017 by and between CITY OF ABBOTSFORD (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

Project Name: Abbotsford CDBG-PF Administration

The scope of the work authorized is: Attached

The schedule to perform the work is: Approximate Start Date: 04/24/2017
Approximate Completion Date: 12/31/2019

The lump sum fee for the work is: \$30,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a lump sum basis.

Approval: Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

CITY OF ABBOTSFORD

MSA PROFESSIONAL SERVICES, INC.

Lori Voss
Mayor
Date: _____

Mary K Wagner
Mary Wagner
Team Leader
Date: 4/26/2017

Attest: City Clerk

Jennifer Lopez
Date: _____

Laura E. Jones
Laura Jones
Municipal Advisor/Funding Specialist
Date: 4/26/17

203 North First Street
Abbotsford, WI 54405
Phone: 715-223-3444
Fax: 715-223-8891

146 North Central Avenue, Suite 201
Marshfield, WI 54449
Phone: 715-304-0463
Fax: 715-384-9787

Attachment A: SCOPE OF SERVICES

CDBG ADMINISTRATION

MSA proposes to provide administrative services to the OWNER in accordance with the Wisconsin Department of Administration's (DOA) current CDBG Implementation Handbook. Administrative Services are outlined as follows:

I. GRANT AGREEMENT NEGOTIATION WITH OWNER & DOA

- A. Review the draft Owner/DOA grant agreement for accuracy
- B. Negotiate terms of grant agreement as applicable
- C. Obtain signatures
- D. Negotiate amendments to the grant agreement if necessary as the program progresses to maximize Owner benefits from the CDBG program

II. ENVIRONMENTAL REVIEW

- A. Prepare an Environmental Review Record according to 24 CFR Part 58 requirements
- B. Request Release of Funds or submit Determination of Exemption after environmental review record is completed

III. RECORDKEEPING - CDBG PROGRAM AND PROJECT FILES

- A. Establish and Maintain CDBG Program Administration Files
 - 1. Application files
 - 2. Grant agreement
 - 3. Financial management
 - 4. Equal opportunity
 - 5. Environmental review
 - 6. DOA monitoring/inspection file
 - 7. Project closeout file
 - 8. General correspondence files
 - 9. Labor standard files
 - 10. Citizen participation
- B. Establish and monitor Project Construction/Labor Standards Compliance files for prime and subcontractors
 - 1. Prime Contractor(s)
 - 2. Subcontractor(s)

IV. FINANCIAL MANAGEMENT

- A. Establish the Grant Account according to 24 CFR 570.497 and Treasury Circular 1075
 - 1. Depository certifications
 - 2. Signature certifications
- B. Request fund according to Federal Attachment O, OMB Circular A-102 and Treasury Circular 1075
 - 1. Form DD-440
- C. Establish system to handle program income according to CFR 570.494 Attachment E, OMB Circular A-102.
- D. Maintain financial records as required in Circular A-87; Attachments C, G and H, OMB Circular A-102
 - 1. Drawdown register
 - 2. Federal cash control register
 - 3. Cash disbursement journal
 - 4. Record of encumbrances and unobligated balances
 - 5. Quarterly reports (also submitted to Owner)
- E. Assist Owner in establishing separate checking accounts to disburse funds and pay bills (all checks reviewed and approved by Owner prior to disbursement). Owner will cut all checks to be disbursed by CDBG program.
- F. Advise Owner to schedule/conduct "single audit(s)" as may be required by CDBG program.

V. SATISFY EQUAL OPPORTUNITY REQUIREMENTS

- A. Develop and maintain demographic profiles of the community by census data - relating to race, ethnicity, sex, age and head of households
- B. Develop and maintain racial, ethnic, gender, age and handicap data showing in the extent to which these categories of persons have participated in, or benefited from, CDBG programs and activities
- C. Document all equal opportunity related activities including compliance monitoring
- D. Include all applicable equal opportunity language in bidding specifications and contract documents
- E. Complete and submit the required equal opportunity reports/attend DOA monitoring visits.

VI. SATISFY FEDERAL LABOR STANDARDS REQUIREMENTS

- A. Serve as Labor Standards Officer to CDBG program
- B. Secure/utilize current federal wage rate schedules, per CDBG requirements
- C. Include all applicable equal opportunity language in all bidding specifications and contractor contract documents
- D. Conduct required pre-construction conference

- E. Assist Owner with on-the-job employee interviews (HUD Form 11)
- F. Review contractor payroll records for Davis-Bacon wage rate compliance
- G. Assist Owner in resolving labor standards compliance issues

VII. DOA REPORTING AND MONITORING

- A. Prepare and submit semi-annual reports to DOA/Owner
- B. Attend, assist Owner at all DOA program monitoring visits

VIII. CITIZEN PARTICIPATION COMPLIANCE

- A. Assist with creation of CDBG Committee, IF applicable
- B. Assist Owner with the implementation of Citizen Participation Plan, per DOA requirements
- C. Attend/conduct required citizen participation hearing to provide the public with information regarding the CDBG program (near project completion)
- D. Assist Owner in responding to citizen questions, complaints and/or grievances

IX. CDBG PROJECT COMPLETION REPORT

- A. Advise owner to schedule/conduct final "single audit"
- B. Submit the final report
- C. Submit the Certificate of Completion
- D. Submit the final report
- E. Submit the Minority Business Enterprise/Women Business Enterprise Contractor/Subcontractor Record

X. CDBG MISCELLANEOUS

- A. Coordinate CDBG Program activities with Owner as determined necessary
- B. Perform other tasks as requested by the OWNER for proper, direct implementation of the Program



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR
SCOTT A. NEITZEL
SECRETARY

Division of Energy, Housing and
Community Resources
P.O. Box 7970
Madison, WI 53707-7970

April 21, 2017

The Honorable Dale Rachu, Mayor
City of Abbotsford
203 North First Street
Abbotsford, WI 54405

RE: City of Abbotsford 2016 Community Development Block Grant for Public Facilities (CDBG-PF) Project Award and Pre-Agreement Requirements

Dear Mayor Rachu:

Thank you for your 2016 Community Development Block Grant for Public Facilities (CDBG-PF) project proposal to make water and sanitary sewer system improvements. On behalf of Governor Scott Walker and Secretary Scott Neitzel, I am pleased to inform you that the Wisconsin Department of Administration (DOA) will award up to \$500,000 to the City of Abbotsford for this Public Facilities (CDBG-PF) project.

The U.S. Department of Housing and Urban Development (HUD) provides federal funding to states through the Community Development Block Grant (CDBG) program. Wisconsin uses this federal funding to provide affordable housing, suitable living environments, and expanded economic opportunities for persons with low to moderate income.

To ensure that your CDBG Application meets federal HUD regulations and program goals, the DOA Division of Energy, Housing and Community Resources (DEHCR) has reviewed and scored your Grant Application using the 2016 CDBG-PF competitive application criteria.

Information regarding CDBG requirements and a list of documents that must be submitted to finalize the CDBG Grant Agreement are provided on pages 4-6 of this letter. The City has **forty-five (45) days** from the date of this letter to sign and return the Acceptance of Award on page 3 and submit the pre-agreement items listed under "Documents Submission" on pages 5-6.

After the Division receives these items, the City will be contacted by a representative of the Division to further discuss the terms and conditions of your CDBG-PF award to help ensure the successful administration of this project under HUD guidelines. Certain compliance requirements must be met and the grant agreement must be executed **prior to** construction starting for the project.

Again, congratulations and thank you for your efforts in helping our communities prosper and maintain a high quality of life for all Wisconsin residents.

Sincerely,



Sara Buschman, Administrator
Division of Energy, Housing and Community Resources

Enclosures: 7

cc: Senator Terry Moulton, Senate District 23, State of Wisconsin
Representative Bob Kulp, Assembly District 69, State of Wisconsin
Jennifer Lopez, Clerk, City of Abbotsford
Jeff Thelen, Planner, MSA Professional Services, Inc.
David Pawlisch, Director, Bureau of Community Development
Kristine Haskin, Budget and Policy Analyst – Advanced, Division of Energy, Housing and
Community Resources

ACCEPTANCE OF THE AWARD

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources' participation in the project. It can be accepted by signing below and returning this to the Division either of the following ways:

Email (Preferred): DOADEHCRCommunityDevelopment@wisconsin.gov

Mail: Division of Energy, Housing and Community Resources
Attn: David Pawlisch (RE: Abbotsford CDBG-PF 16-22)
P.O. Box 7970
Madison, WI 53707-7970

In signing this document, the City of Abbotsford agrees to consult with DOA Communications Staff before making any public announcement regarding the award. Contacts regarding any public announcement should be directed to the DOA Communications Director at (608) 267-7874.

AUTHORITY TO SIGN DOCUMENT: The persons signing this Acceptance on behalf of the Municipality certify and attest that the Municipality's respective Resolutions, and/or other related documents, give full and complete authority to bind the Municipality on whose behalf they are executing this document. The persons signing below also acknowledge that the specific provisions of this award letter are not binding upon the Division or the City of Abbotsford and that the Division may withdraw this award at any point for any reason.

ACKNOWLEDGEMENT

City of Abbotsford

Signature of Chief Elected Official

Date Signed

Printed Name of Chief Elected Official

Title of Chief Elected Official

Signature of Clerk

Date Signed

Printed Name of Clerk

Title of Clerk

Minutes from the Colby/Abbotsford Board of Police Commissioners held May 8, 2017 at the Colby-Abbotsford Police Department

President Todd Schmidt **called the meeting to order** at 6:30 p.m.

Roll call: President Todd Schmidt, Vice President Dan Hederer, Dennis Hesgard, Dennis Kramer, Loren Voss, Roger Weideman, and Abbotsford Mayor Lori Voss

Others present: Abbotsford Clerk Jennifer Lopez, Police Chief Jason Bauer, Officer Jim Wagner, Police Drug Dog Dodge, and Kevin O'Brien – TP Printing

Officer Jim Wagner introduced the drug dog, Dodge to the Commission.

There were **no comments by the Public**.

Motion Loren Voss/R. Weideman to **approve the minutes** from April 10, 2017 as presented. Motion carried without negative vote.

Motion D. Hederer/D. Hesgard to **approve the expenditures** as presented in the amount of \$16,173.21. D. Kramer questioned how the metal plate fund worked; it was explained that approximately \$4,500 is generated annual from issuing metal plates. Motion carried without negative vote.

Under **Election of Officers**, President Schmidt opened the floor up for nominations. A nomination was received by D. Hederer/R. Weideman to nominate T. Schmidt as the 2017 Commission President. Further nominations were called for. Motion D. Kramer/R. Weideman to close the nominations and cast a unanimous ballot for T. Schmidt as **President**. Motion carried without negative vote.

A nomination was received by R. Weideman seconded by D. Kramer to nominate D. Hederer as Vice President of the Commission. Further nominations were called for. Motion D. Kramer/D. Hesgard to close the nominations and cast a unanimous ballot for D. Hederer as **Vice President**. Motion carried without negative vote.

Under **Chief's Report**, Chief Bauer explained that he attended the graduation ceremony for Dodge and Officer Wagner and upon his return ended up in the hospital with a bulging disk. It is anticipated that this will be a 3-5 week recovery period. Since Dodge has arrived they have successfully made 2 arrests and have had 7 deployments. Monthly statistics will be included in the Police Commission reports in the future. The auction for the Dodge Charger has one more day and at this time the high bid is \$5,270. The proceeds on the sale will be deposited into the vehicle fund. It was stated that the number of complaints listed in the statistic report have increased and this is primarily due to adding one more Officer Position. It was stated the Police Secretary Jessica Weich is doing an excellent job with the Ordinance enforcement. Several of the properties have already completed their clean up. It was stated that the Police Department takes their collected prescription drugs to the State Patrol Headquarters for disposal two times per year; the drugs are destroyed in incinerators.

The **next meeting** will be June 12, 2017 at 6:30 p.m. at the Colby Abbotsford Police Department.

Motion D. Hederer/Loren Voss to **adjourn** at 6:52 p.m. Motion carried without negative vote.

5/04/2017 1:31 PM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

POLICE CHECKING NOW

Dated From:

From Account:

Thru:

Thru Account:

Check Nbr	Check Date	Payee	Amount
12247	5/08/2017	BAUER, JASON REIMBURSE FOR FUEL, STAMPS, FOOD	128.39
12248	5/08/2017	CARD SERVICES K9, TRAINING, CLOTHING, FUEL, SUPPLIES	1,852.95
12249	5/08/2017	CELL COM CELL PHONES & AIR CARDS	266.33
12250	5/08/2017	CHARTER COMMUNICATIONS PHONE & INTERNET	236.79
12251	5/08/2017	CITY OF ABBOTSFORD 3/28-4/28	66.73
12252	5/08/2017	COLBY ABBOTSFORD PROFESSIONAL POLICE APRIL DUES	250.80
12253	5/08/2017	COLBY CHRYSLER CENTER AUTO MAINT. 2010 DODGE CHARGER	342.13
12254	5/08/2017	COMPUTER TR INC. COMPUTER MAINT.	613.75
12255	5/08/2017	DELTA DENTAL OF WISCONSIN MAY	664.20
12256	5/08/2017	DESIGNER ADVERTISING CLOTHING-WEICH	87.00
12257	5/08/2017	ESPINO, SELENIA INTERPRETER	90.00
12258	5/08/2017	FASTNAL COMPANY INK, PAPER	895.65
12259	5/08/2017	FOREMAN'S FARM HOME-COLBY BATTERY	69.99
12260	5/08/2017	FOX VALLEY TECHNICAL COLLEGE JESSICA WEICH WI LEAP CONFERENCE	225.00
12261	5/08/2017	JOLIN, KYLE REIMBURSE FOR FUEL	12.00
12262	5/08/2017	KWIK TRIP INC APRIL FUEL	392.68
12263	5/08/2017	MENDEZ, JOHN INTERPRETER	90.00
12264	5/08/2017	PIKE OFFICE SUPPLY OFFICE SUPPLIES	116.81
12265	5/08/2017	POSTMASTER ROLL OF .49	49.00

5/04/2017 1:31 PM

Check Register - Quick Report - ALL
 ALL Checks
 POLICE CHECKING NOW

Page: 2
 ACCT

Dated From:
 Thru:

From Account:
 Thru Account:

Check Nbr	Check Date	Payee	Amount
12266	5/08/2017	RECONYX 2 CAMERAS	1,031.32
12267	5/08/2017	SECURITY HEALTH PLAN JUNE	7,365.11
12268	5/08/2017	SUPER 29 SHELL APRIL FUEL & WASHES	533.14
12269	5/08/2017	URBINA, ALEJANDRO INTERPRETER	75.00
12270	5/08/2017	WAGNER, JAMES REIMBURSE FOR TOLLS	16.00
12271	5/08/2017	WE ENERGIES 3/15-4/17	263.38
12272	5/08/2017	XCEL ENERGY 3/21-4/19	439.06
Grand Total			16,173.21

Meeting called to order 10 April 2017 / 5:00PM / Conference Room

ATTENDEES

Writz, Bittner, Jochimsen, Giffin, Schraufnagel, Braun, Hinrichsen, Suttner

Members absent:

AGENDA

Previous minutes read and approved. Braun/Bittner

Public Comment: The new city council reprehensive Pete Horacek was introduced to the Board.

Old Business:

-Computer Quotes and information: If purchased from WVLS would be \$720 with a \$100 processing fee for the first computer and a \$50 on each computer after. Board recommended director to contact Seth Pinter for a comparison on prices. -Reasons to have a laptop: portable if needed for programs, laptop is able to be connected to the projector, guest speakers may not have a laptop, could be used to show video on adult craft nights, could be used during board meetings, or could be taken into a study room if patron is in need of quite study space. Laptop could be used in substation of a public personal computer and locked to desk.

New Business:

- Director asked permission to apply for the ARSL Scholarship, requires board permission and signature. Sept. 6th-9th in St. George Utah. Board Approved.
- Fire Inspector was at the building on 4/25/17. Only issue of concern was that top of shelves in the storage room are being used for storage. Director would like to request the purchase of utilitarian shelve units to store holiday decorations. Writz made the motion that the library purchase shelves using building funds, Schraufnagel seconded. Motioned Passed.

- Bittner asked the library board discuss approving the purchasing of a cordless phone for the library. Bittner visited the library earlier in the week and the Director was using her cell phone to handle an IT call from WVLS which required the mobility to visit each of the public computers. Braun mentioned the possibility of Bluetooth headset. The board agreed that the director should look into options.
- Hearing Loop- The Director mentioned that Jim Shifrel came into the library after the Chamber of Commerce meeting. He did not think the hearing loop was working. He suggested the library call Brian Hinze of Colby. A message was left. The Director inquired of the Board the installer of the device. They did not know. They suggest a review of Board Minutes from 3-5 years ago.

Policy Review: n/a

Treasurer's Report: 33 % of total budget is spent.

Circulation Report

- -Total Circulation: April 2017: 2,000 March 2017: 2,575 May 2016: 1777 Apr 2015:2176
Apr 2014: 2695
- -# of Items: Books: 902, DVDs: 454, Spoken Record: 68, Magazines: 38, Large Print: 35, Other: 44
- -Wireless Sessions: 413 Overdrive Checkout: 94

WVLS report:

- The expected 2018 V-Cat budget share is \$3592.41, 2017's is \$3,112.40 at the VCat meeting held on April 13th it was explained the 2018 VCat budget share would be a grouping of maintenance plus licensing fees.

- 28 Director has volunteered to be part of the WVLS Committee that will select materials and create policy for the WVLS OverDrive Advantage collection.

Director Report: Although circulation was down this month, foot traffic through the library increased.

- Last Month Program Count: one of the largest program counts to date.
 - April Monthly Program total: 17 programs, 318 attendance
- The largest program was the egg hunt. Children were sent to look for the eggs hidden in the library by egg group. This worked very well. Unfortunately we had a lot of individuals arrive late, leading to the last group being short on eggs. Next year the library will have a time cut off, have a movie playing while the kids wait, and hopefully one more adult volunteer to police the number of eggs children collect.
- Also of note was Money Smart Week, a collaborative venture with AbbyBand and the UW extension.
- The director did an offsite program at the high school for post prom making banned book bracelets.
- The annual Safety Day program was held, although a fireman was not present, the 5th grade class received presentations from the Mayor on how to contact emergency services and Officer Stubbe on personal safety.
- Future Programs: Passive Mother's Day Craft, Speaker from the Thrivent Financial to speak at May's Memory Café, School to visit to learn about Summer Reading Program.
 - See handout for more details.
- April Monthly Reference: 98 Last Year's: 93
- Previous Month Patron Count: 1183 April: 1285 Last year's Monthly Count: 1071

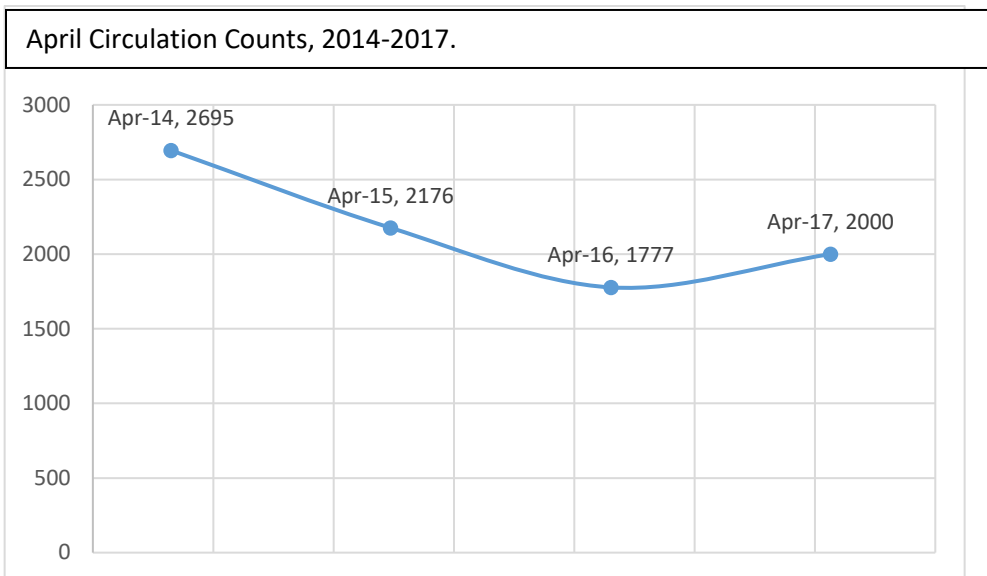
Operating Issues: WIFI issues have been resolved.

Staffing Issues: Naomi Jasmer has put in a verbal notice of leave, last day of July 6th. Director will place help wanted ads in the Tribune and the Shopper.

NOTES

ACTION ITEMS

- Director will contact Pinter for computer quotes.
- Director will research hearing loop.



April Program Type							
Other	Literary	Drop In	Program Title:	Total Att	0 to 12	13 to 18	Other
			Post Prom/Banned book bracelet/4/8	25		25	
1	1		Movie Night Apr - Star Wars Rouge One	13	3	7	3
	1	1	Poetry Display/all month	4		2	2
	1		Egg Hunt	92	59		33
1			Movie Night Apr - Peanuts Movie	73	53		20
	1		Golden Girls bookclub April	0	0	0	0
	1		Wild Cookie Bookclub April 4/11	2	0	0	2
	1		Story Time 4/7	7	4	0	3
	1		Story Time 4/21	9	5		4
1			Safety Program/April 26	50	48	0	2
	1		April 10/National Library Week/ Author V	14	0	0	14
1			Master Gardeners/Money Smart Week	13			13
	1		Lunch and Learn/Money Smart Week	0			
	1		Money Smart StoryTime	2	1		1
	1		Big Read/Money Smart Crafts	4	2		2
1			Adult Craft/4/20/Spring Wreath	2		2	
1			Memory Café/4/20	8			8
			Monthly Program total: 17	318			



- **Children** can earn weekly prizes by completing Summer Reading Folder. For each hour read add a block to our reading wall ! Coming to Summer Reading Events will earn tickets for the Grand Prize Drawing held on July 10th.
- **Adults and Teens** can try their luck for prizes by turning in book reviews to earn scratch off tickets. Tickets will be marked with small prizes, medium prizes, and no prize. Losing tickets will become entries for the grand prize drawing held July 13th. Limit of one ticket a day.
- 1000 books before Kindergarten program is year round. Every 100 books earns a prize for pre-k children.

2017 SUMMER READING SPONSORS

Pizza Hut
Abby Hotels
Fourmens Farm Home
Christensen, Charitable
and Religious Foundation
Taylor Credit Union
Jasmer Metal Art
Walmart
Arby's

2017 GRAND PRIZES!

13 AND UNDER
ANNOUNCED JULY 10TH
AFTER ZOOMALTA MAGIC &
BALLOONS AT 3:00 PM

TEENS AND ADULTS
ANNOUNCED JULY 13TH

Contact Us

Abbotsford Public Library
203 N 1st St,
Abbotsford, WI 54405
P. O. Box 506
(715) 223-3920
director@abbotsford.lib.wi.us

2017 SUMMER READING PROGRAM

June 7th-July 15th



Youth Events

Summer Reading crafts & activities!

- Mondays in June from 2:00-3:00
June 12th, 19th, 26th, and July 3rd.

Stop Motion Animation w/Legos!

- Tues. in June & July from 4-5
June 13th, 20st, 27th and July 11th, 18th, and 25th. Legos and two tablets will be available for patrons to try their hand at film making!

Read to Rover!

- Wed. in June & July from 2:00-3:00
June 14th, 21st, 28th and July 5th, 12th, 19th, and 26th.

Practice your reading with a friendly dog.

Bookmark Design Contest

- Deadline to turn in bookmarks is July 10th. Winning bookmark designs will be made into bookmarks to be handed out in the library.

Plant a Pizza Garden!

- Wednesday, June 7th at 2:00 pm.
Plant tomato and herb plants to take home.

Family Fort Night-Fri. June 9th at 6:00 pm.

Bring a pillow case full of bedtime items for a scavenger hunt and then build a fort to read a book in before settling down to watch a movie at 7:00pm.

Performers!

Rondini Science Show

- Friday, June 16th at 1:00pm

End of Program Party with Zoomalta Magic & Balloons

- Monday, July 10th at 2:00 pm.

Prizes for Reading Participation will be handed out after the show.



Preteen Book Club [ages 9-13]

Sign up and check out books at library desk. Have book read for meetings. At the meetings we will talk about the book and do an activity.

“Secret Coders”

- Wed. June 14th, 4-5pm

“Wonder”

- Wed. June 29th, 4-5pm

“Pax”

- Wed. July 13th, 4-5pm

Teen Game Night

Pizza Party/Game Night!

- Thursday, July 13th from 4:00 to 5:30

Adult/Teen Events

Make a Mug Mondays

- Mondays in June from 4:00-5:00pm
June 12th, 19th, and 26th.

Create and print a design to have pressed onto a coffee mug.

Mugs cost \$2 dollars. Limit one mug per person per week.

Yoga in the Library

- Thursday, June 29th, 6:00-7:00

Tolea Kamm-Peissig of Twisted Rooster Yoga will instruct a beginners' yoga class.

Registration is Required

Adult Craft Night

- Thursday, June 15th at 6:30

Guest crafter, Marlene Jochimsen will help patrons create a patriotic wall hanging.

Book Club at Stoney Acres Farm - Organic Farm Pizza.

- June 7th, 5:00-7:00pm

Meet at 5:00 pm at the library to carpool to Athens WI to enjoy pizza on the farm. We'll be discussing “The Nightingale” by Kristin Hannah. Books available at the desk.

Pay your own way.

Puzzle Room

- Friday, July 14th, times vary.

Find clues and solve riddles to find the hidden object to successfully escape the library's study room. Sign-up for play times.

Little Dresses for Africa

- July 15th Come anytime between 10:00am-1:30pm

Bring your sewing machine and a pillow case to make a dress to send to children in Africa. Library will have 2 machines available for use.

BOOKMARK DESIGN CONTEST

.....

INSTRUCTIONS:

Inside the black rectangle. . .

. . . draw the most fantastic bookmark imaginable! Your design should celebrate one of the following:

- ★ **Books or Reading**
- ★ **Summer Reading Theme: Build a Better World**
- ★ **Your Abbotsford Public Library or Abbotsford Community**

Then, fill in your name, age, and contact info and return your design to the librarian.

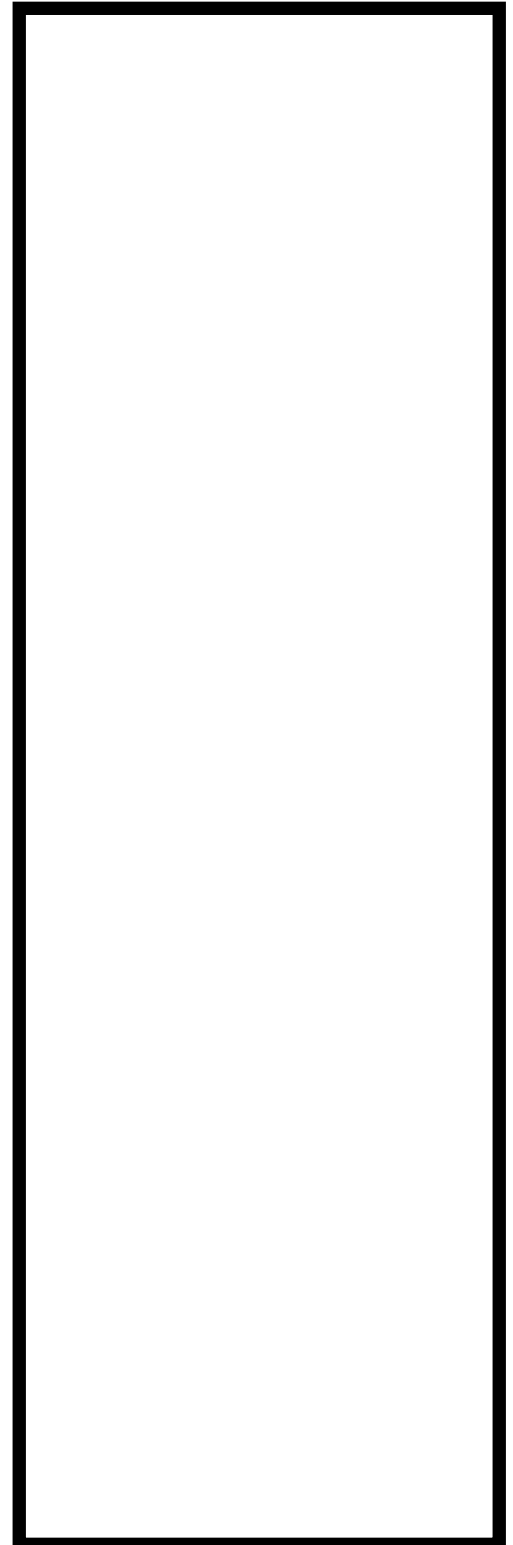
name: _____

age: _____

contact info: _____

- ★ The contest deadline is Friday, July 14th.
- ★ Submit only 1 entry.
- ★ Artwork must be entirely that of the person whose name is on this form!
- ★ Bookmarks with spelling errors are not eligible to win.
- ★ Winning bookmarks will be mass produced for Abbotsford Public Library

Age Categories: 6-9, 10-12, 13+



The Abbotsford Library Seeking funding of \$125 dollars for Family Fort Night. This event will be the start of the library's summer reading program.

30 Plastic Table cloths from the dollar store=\$30

3 boxes of 2 inch binder clips (12 for 2.59) =\$7.77

4 packs of Flashlights @ 6.98 each = \$27.92

Glow Sticks 100 8" Lumistick Light-up Glowstick Bracelets = \$7.69

S'mores in a cup: dixie cups (5oz), teddy grahams, mini marshmallows, chocolate chips =\$25

1 box of Dixie cups @ 5.00

3 boxes of grahams (10oz) @ 3.15 each = 9.45

4 bag of mini marshmallows (10oz) @ 1.15 each =4.60

3 bag of chocolate chips (12oz) @2.3 each = 6.9

2 Prizes for best family fort: 2 \$10 gift cards.

3 prizes for pillow case scavenger hunt: \$5



Family Fort Night

When:

Friday, June 9th, 2017 - 6:00pm to 7:00pm

Where:

Public Room, Abbotsford Public Library

Pillow Case Scavenger Hunt 6:00

Join forces as a family and fill one pillowcase with objects from your house that you think might be on a scavenger list that Ms. Jochimsen creates. (Examples could be a toothbrush, pencil, etc) Ms. Jochimsen will call out an object on her list and if it's one of the items you packed you will gain a point.

Build a Reading Fort 6:15

Bring blankets and pillows to build a "family reading fort" in the library. Then snuggle in the fort for reading time! Books should only be read, not used as building materials.

Clean up 6:45

Family Movie 7:00

Head to the Public Room to watch "Rock Dog" a PG film. Description: When a radio falls from the sky into the hands of a wide-eyed Tibetan Mastiff, he leaves home to fulfill his dream of becoming a musician, setting into motion a series of completely unexpected events.

The library will provide tables, chairs, and table cloths.

All children must be accompanied by an adult.



Money Smart Week in Clark County Wisconsin



2017

Situation

Money Smart Week began as a coordinated effort of the Money Smart Advisory Council, a diverse group of more than 40 Chicago-area organizations working together to promote personal financial literacy. The result was Money Smart Week 2002 — six days of focused presentations by community groups, financial institutions, government agencies, educational organizations, and financial experts, all designed to help consumers learn to better manage their personal finances.

This event has continued to grow and spread across the country from urban settings to rural outreach. Last year's annual report listed 5,400 events across 48 states. The Money Smart Week Big Read program distributes thousands of financial literacy books to children and families to provide opportunities for families to discuss saving, spending, and appropriate money management. 2017 Money Smart Big Read Week title, [*Little Critter: Just Saving My Money by Mercer Mayer*](#) was highlighted as it stresses the importance of saving money to even the youngest of audiences.

Local Efforts

Clark County is the sixth poorest county in Wisconsin. The median household income is \$43,147 which is \$10,000 less than the state average income with 14.9% of the population living below the Federal Poverty Line. The percentage of children in poverty is significantly higher than the state average (rank: 61 of 72) with 23% of children living in poverty and 38% of children eligible for free lunch program.

In order to continue to create opportunities for residents to learn more about personal finances, a partnership was created to bring Money Smart Week activities to Clark County. Money Smart



Week 2017 was a partnership between UW-Extension, Abbotsford Public Library and Abby Bank.

Topics for the Workshop

Pertinent topics taught at the workshop throughout the week and include:

Lunch and Learn UW-Extension Family Living educator offered a presentation on the importance of starting early to save for your child's college.

Story time/craft with the AbbyBank Executive Vice-President who read Bernstein Bears Dollars and Sense and did a craft **which introduced the children to the concepts of save/spend/give.**

Presentation by UW-Extension Master Gardeners

They presented on thrifty ways to save in the garden through straw bale gardening, composting, **and worm bins.**

The Big Read Children participated in and left with their own copy of Little Critter: Just Saving My Money by Mercer Mayer as well as a corresponding parent guide. Older children were given the opportunity to make a duct tape wallet and coin purse. A library wide scavenger hunt was held that taught skills on decision making, values, the importance of savings and needs and wants.



A coloring contest was also part of the week long activities. Coloring sheets were provided at the three sites that were partners: Abbotsford Public Library, UW-Extension Clark County and AbbyBank.

A display of financial resources were on exhibition throughout the library and included information

on taxes, saving for college, checking your credit score, information about the Consumer Financial Protection Bureau(CFPB), and ways to save with gardening.

Marketing of Program

- Three newspaper articles in Neillsville Press promoting Money Smart Week and specific events at the Abbotsford Library.
- Two newspaper articles in the **Tribune Phonograph, serving Abbotsford, Colby, Curtiss, Dorchester, Milan and Unity areas.**
- Local radio coverage.
- Social media coverage through partner's agencies.
- **Display in the Abbotsford Public Library.**

Families Gain Skills

Research tells us that people with less financial stress and greater well-being have a few things in common. These individuals have a handle on their daily spending habits, have a plan for emergencies, are making progress towards goals, and plan their spending to include some of life's wants and little extras.

UW-Extension has online resources to assist with managing money, dealing with debt, and goal setting. The website fyi.uwex.edu/money links to reliable resources for budgeting, boosting credit scores, dealing with unexpected expenses, saving for college, and renting that first apartment.

With a bit of time and know-how, individuals can set up a plan for their financial well-being that works for their own budget and lifestyle.

Our goal for Money Smart Week was to promote healthy financial behavior in both adult learners and children. We feel that we were successful on both objectives.

Wed. June 7th

2:00 pm

Abbotsford Public Library

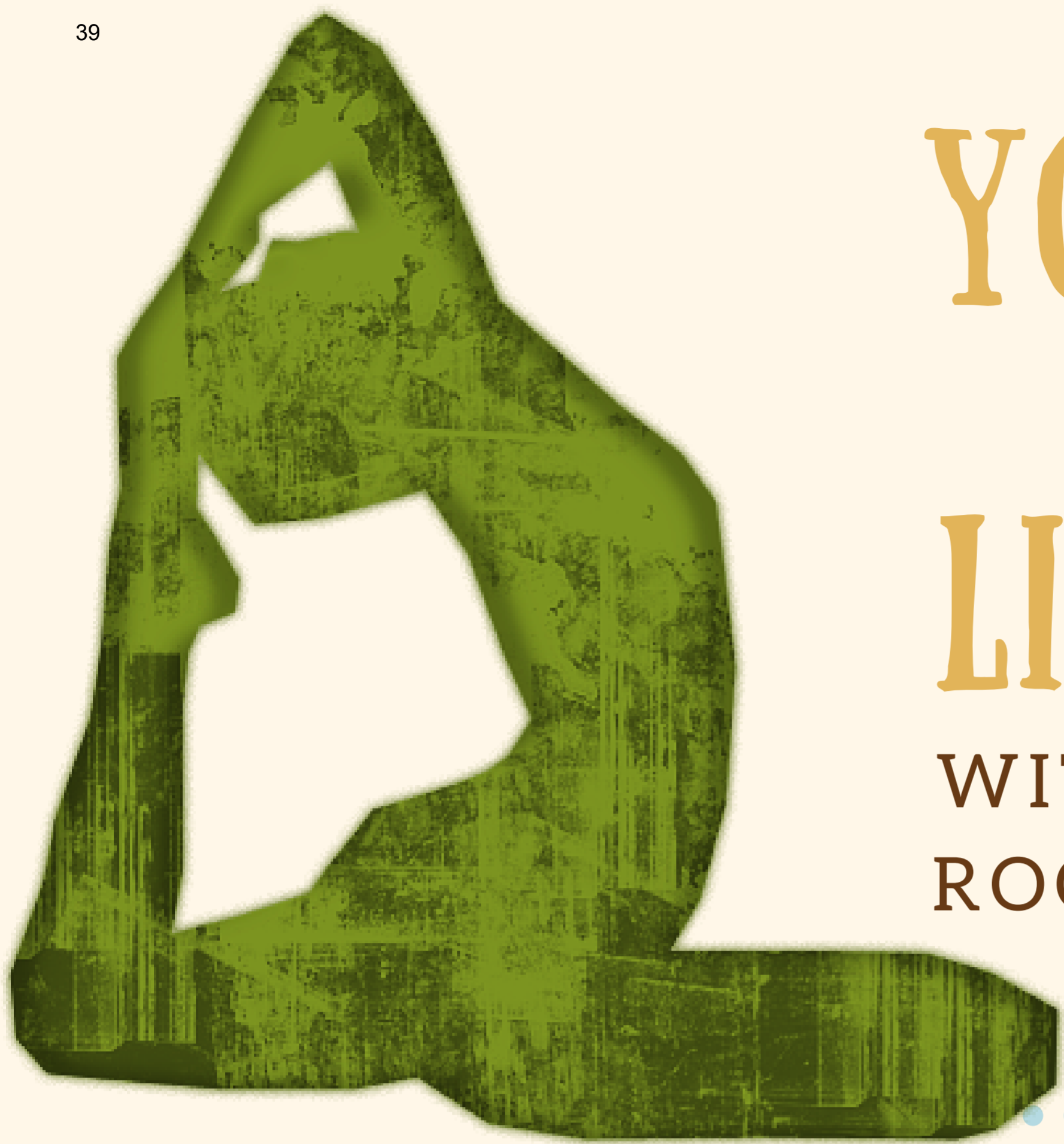
PLANT A PIZZA GARDEN

Area youth are invited to
plant take-home herbs
and tomatoes that
will grow to be
pizza ingredients!

Sign up in the Library
or call 715-223-3920



Brought to you by Hawkeye Dairy, David Dums and Fourmens Farm Home
Abbotsford Public Library, 203 North First Street.



YOGA IN THE LIBRARY

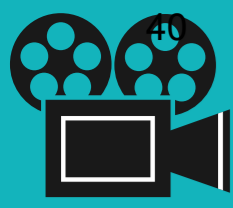
WITH TWISTED
ROOSTER YOGA

Thurs. June 29th
6-7pm

A Free Beginners Yoga class will be held at the Abbotsford Public Library, instructed by Tolea Kamm-Peissig of Twisted Rooster Yoga. If under 13 a parent must be present at the class. All participants will be asked to sign a waiver. Yoga mats will be provided, however you are welcome to bring your own.

Registration Required
715-223-3920





Abbotsford Public Library Summer
Reading Event

STOP MOTION LEGO ANIMATION

TUESDAYS

JUNE 13TH, 20TH, 27TH

JULY 11TH, 18TH, 25TH

4:00-5:00PM

ABBOTSFORD PUBLIC

LIBRARY

Library will set out legos and 2 tablets for youth to try their hand at stop motion animation!



Minutes from the Finance and Personnel committee meeting held May 17, 2017 in the Abbotsford City Hall Council Chambers

Chairman Anders **called the meeting to order** at 6:00 p.m.

Roll call: Anders, Loren Voss, Faber, Weideman, Kramer, and Mayor Voss

Others present: Clerk Lopez, DPW Stuttgen, Water/Wastewater Manager Medenwaldt, Todd Trader and Laura Jones – MSA, and K. O'Brien – Tribune Phonograph

There were **no comments by the public.**

There were **no comments by the Finance Chairman.**

Under discuss/approve **May bills** motion Loren Voss/Kramer to approve the regular expenditures in the amount of \$102,058.14 and the USDA bills in the amount of \$204,484.52. Motion carried without negative vote. Anders requested a copy of the CBS2 bills for the past 18 months. A Municipal Court profit/loss report will be reviewed at June finance meeting.

The **April receipts and expenditures** and **budget comparison** reports were reviewed. It was stated that the legal expense is high due to a not guilty plea that the City Attorney defended. The electricity expense will be reviewed to assure accuracy of the allocations.

The **overtime report** was reviewed.

Under **discuss incidents/accidents/training** it was stated that we have one employee who is still on light duty.

Under **discuss/recommend CDBG grant award/financing plan**, a handout was distributed showing the available funds within the budget for allocation towards the financing. The previous debt from the 2015 Butternut project was discussed and the repayment schedule was reviewed. It was stated that 2017 is the final year of the repayment of the TIF settlement loan which will free up about \$80,000 in the general fund budget. Stuttgen stated that this project will be the last necessary project to update the universal pipe in Abbotsford. There are no other emergency projects known. Short term borrowing was discussed as the full amount of the project will need to be available in 2018. Options for long term financing were presented by Todd Trader from MSA. The benefit with the long term financing was the low interest rates and possible having the repayment match the life of the project. Motion Kramer/Faber to approve signing the CDBG Grant Award acceptance letter. Motion carried without negative vote.

Under **discuss/approve grant administration agreement with MSA**, motion Anders/Kramer to approve the MSA grant agreement in the amount of \$30,000.00. Motion carried without negative vote. Trader stated that other possible grant options are being reviewed.

Under **discuss/recommend refinancing the 1997 USDA water debt** a handout from Ehlers was presented detailing a potential interest savings. Motion Kramer/Weideman to proceed with refinancing the 1997 USDA water debt. Motion carried without negative vote.

th of July fireworks, it was stated that the City does not have a licensed firework shooter available to shoot the show. At this time the company we purchased the show from is working to solicit a shooter. The cost would be \$380 for the shooter if one was available. The City should know the answer this week. If no shooter is available, the company will refund 100% of the show. Motion Weideman/Loren Voss to authorize the payment not to exceed \$381 to hire a shooter for the 2017 Fireworks show. If no shooter is available the show will be canceled and a refund will be requested. Motion carried without negative vote.

Motion Faber/Kramer to **convene into closed session** pursuant to Wisconsin Statute § 19.85 (1)(c) for the purpose of considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss performance evaluation of City Clerk/Treasurer.

Motion Faber/Kramer to **adjourn**. Motion carried without negative vote.



Preliminary Refunding Savings Analysis

Year	PRIOR TO THE REFUNDING					FOLLOWING THE REFUNDING					DEBT SERVICE SAVINGS
	Existing Debt Service (to be refunded)					New Debt Service					
	\$2,747,300 United States Department of Agriculture Rural Development Loan Dated: 10/29/1997					\$2,060,000 TAXABLE Water Sys. Rev. Ref. Bonds, Series 2017 Dated: 7/1/2017					
	Principal 4/1 & 10/1	Rate	Interest 4/1 & 10/1	Less: Fund Transfers	Net Debt Service	Principal 10/1	Rate	Interest 4/1 & 10/1	Less: Fund Transfers	Net Debt Service	
2017					127,093	30,000	1.40%	90,853		120,853	-
2018	30,100	4.875%	96,993		157,470	80,000	1.60%	72,263		152,263	6,240
2019	62,700	4.875%	94,770		157,674	80,000	1.85%	70,983		150,983	5,208
2020	66,000	4.875%	91,674		157,718	85,000	2.10%	69,503		154,503	6,692
2021	69,300	4.875%	88,418		157,996	85,000	2.35%	67,718		152,718	3,215
2022	73,000	4.875%	84,996		158,191	90,000	2.55%	65,720		153,553	5,278
2023	76,800	4.875%	77,598		158,703	90,000	2.80%	63,553		151,033	7,471
2024	80,900	4.875%	73,603		159,001	95,000	3.05%	61,033		153,288	4,945
2025	85,100	4.875%	69,401		159,981	100,000	3.25%	58,288		155,200	7,670
2026	89,600	4.875%	64,981		159,633	105,000	3.40%	51,800		156,800	5,713
2027	94,000	4.875%	60,333		159,831	105,000	3.55%	48,073		153,073	3,781
2028	99,300	4.875%	55,431		160,176	110,000	3.65%	44,240		155,005	2,833
2029	104,400	4.875%	50,276		160,450	115,000	3.85%	40,005		155,405	6,759
2030	109,900	4.875%	39,139		161,226	120,000	4.00%	35,405		155,485	5,936
2031	115,600	4.875%	33,126		161,598	130,000	4.10%	30,485		155,235	5,445
2032	121,800	4.875%	26,798		162,041	135,000	4.20%	25,235		154,580	5,534
2033	128,100	4.875%	20,141		162,436	145,000	4.35%	19,580		158,573	5,741
2034	134,800	4.875%	13,136		162,765	150,000	4.45%	13,573		156,975	6,363
2035	141,900	4.875%	5,765				4.55%	6,975			7,461
2036	149,300	4.875%					4.65%				7,461
2037	157,000	4.875%									3,863
Total	1,989,600		1,172,818	-	3,162,418	2,060,000		990,481	-	3,050,481	111,937

Notes:

Plus Rounding: 60

Total Cash Flow (Future Value) Savings:	111,997
Present Value Savings of 4.4701%:	88,938

Sources	Uses	Rate Summary
Par Amount of Bonds: 2,060,000	Underwriters Discount: 28,840	True Interest Cost: 4.042%
Transfer from Prior Issue DSF: -	Costs of Issuance: 41,500	All-Inclusive Cost: 4.264%
Transfer from Prior Issue DSR: -	Deposit to Debt Service Reserve Fund: -	
	Deposit to Current Refunding Fund: 1,989,600	
	Rounding Amount: 60	
Total: 2,060,000	2,060,000	

Minutes from the City of Abbotsford Board of Review held May 15, 2017 at the Abbotsford City Hall Council Chambers

Clerk Lopez **called the Board of Review to order** at 6:00 p.m.

Roll call: Schiferl, Horacek, Loren Voss, Kramer, and Clerk Lopez

Others Present: Mark Hafferman – Associated Appraisal

The **Pledge of Allegiance** was heard.

Under **Nominations of Chairman for the 2017 Board of Review** a nomination was made by Kramer seconded by Horacek to nominated Schiferl as the 2017 Board of Review Chairman. It was called for further nominations. Motion Kramer/Horacek to close the nominations and cast a unanimous ballot for Schiferl as Chairman. Motion carried without negative vote.

Under **verification of mandatory training requirements** specified in sec. 70.46(4) Wisconsin Statutes, it was stated that all members have obtained the mandatory training requirements in 2017 and are all good until May of 2019.

Clerk Lopez **signed the of 2017 Assessment Rolls.**

The **Board of Review members were sworn in.**

No objection forms have been filed for 2017.

Hafferman **updated the Board on the statistics for the 2017 Assessment Roll.** It was stated that the City is out of compliance for the 3rd year in a row now in the Commercial Class. This means that properties are selling for more than the assessed value which shows that the market is getting better. If the City is out of compliance four years in a row, the Department of Revenue will mandate a re-evaluation be performed. It was stated there are various options for the re-evaluation. It is possible to do a partial reevaluation to save costs as it is only one class that is out of compliance.

Motion Kramer/Schiferl to **adjourn** at 8:00 p.m. Motion carried without negative vote.

AbbyColby Crossings Chamber of Commerce

P.O. Box 418; 100 W. Spruce Street
Abbotsford, WI 54405

Minutes from the Room Tax meeting held at the Abbotsford City Hall, Monday, May 22, 2017

Meeting called to order: Ralph Hlavin called the regular meeting to order at 4:03 p.m.

Roll Call: Ralph Hlavin, Judy Kalepp, Lori Voss and Eric Reis, present; Dennis Kramer, absent.

Others Present: Michelle Albrecht, Sheila Nyberg, Paula Rausch

Comments from the Chairman: Ralph stated as a review: Revenue comes from people who pay for overnight stays, from outside the community. Advertising brings in people from Madison, Milwaukee, etc. We need more people coming into our area. Also, Visitor Vouchers is a great investment, it might make the difference in keeping people staying here instead of Wausau or Medford. It is based on commercial workers, sales reps, engineers, etc. coming and staying. Our room tax is at 3.5 % while Medford is at 5%, Wausau at 8%. And the vouchers are a great deal for everyone involved. Our hotels need to push them more. He stated that we should make door hangers or more posters to be able to put the information in all the rooms.

Comments from the Office Coordinator: none

Comments from the public –none.

Minutes from the meeting held Jan 16th, 2017: Motion by Voss to approve, seconded by Reis

Considerations before the Committee:

- Fall Festival-\$4500.00-Paula Rausch stated that there are a few changes this year: Basketball is 5 on 5 this year (was 3 on 3 last yr.). Soccer interest is growing. Hlavin asked how are we tracking the amount of people the Fall Festival brings to town. Rausch said she didn't do any tracking last year, Hlavin stated that we need to do that this year. He said maybe we should hand out coupons for the hotels at the carnival and tell people already in hotel about them. He thought 20% off of a night's stay would go over good. Hlavin and Rausch will work on this together. It was discussed how much should be approved for the event. Majority decided we should give \$3500.00 to them this year. With a stipulation that some type of tracking put in place. Motion made by Voss and seconded by Reis to give them \$3500.00. Motion was passed without negative vote.
- Clark Co Economic Development-\$1000.00-Sheila Nyberg stated that this is for advertising in the Midwest magazine as a joint effort with Neillsville and Thorp. She stated that we already do the Blooming Green House promotion in the spring and this would be geared toward the Harvest Moon Tour in the fall. The Wi Dept. of Tourism for the state has bought a block in the magazine so our price is not so high, but is still \$5300 for a half page. Last year she had over 900 requests from that ad for info about the county and hotels in the area. Currently she has ads in Travel Host, American Road, and our Visitors Guide. Nyberg believes if we get our advertising out farther we can promote not only our tourism but our quality of life and all the jobs we offer in the area. A discussion was had and it was decided to take the money out of the reserve balance. Because this is a new venue. Sheila must also let us know what her tracking results are. Motion made by Reis and seconded by Kalepp to approve \$1000.00. Motion passed without negative vote.

AbbyColby Crossings Chamber of Commerce

P.O. Box 418; 100 W. Spruce Street
Abbotsford, WI 54405

- **ATV Signs-\$1000.00-**Application was submitted by Dale Borgemoen for reimbursement of his cost of making and installing all the new ATV trail signs in the city of Abbotsford. Albrecht stated that Dale couldn't make the meeting, but she repeated what he told her. There are ATV clubs starting up in the area. The trails are already approved by the City and he wants to make sure the signage is all up. This will allow ATV/UTV's to come into town for gas, food, or lodging. Which will help our tourism. A discussion was had. The Room Tax committee would like the clubs putting together the trail maps to offer ads for our businesses, so they can be put on the map. Motion was made by Reis and seconded by Kalepp to approve up to \$1000.00 for reimbursement of receipts, to be taken out of the reserve balance since this is a new item. Motion passed without negative vote.

Funding approved-waiting for documentation- all was paid out.

Reimbursement Requests:

Visitor Voucher: Motion made by Voss to approve \$82.50.00 to Visitor Voucher program. 2nd by Reis. Motion was passed without negative vote. He said it's a good investment, it gets people to spend more at local businesses.

ACC Chamber Wages: Voss made a motion to award \$3750.00 to the Chamber for 1st quarter 2017 wages. Reis 2nd the motion. Motion was passed without negative vote.

Other business: It was discussed if having the meeting after the deposits are made is working better. All agreed that it is better, knowing what we actually have in the account makes it easier to decide what to give for grants.

The next meeting will be held on Monday, August 21st, 2017 at 4:00 pm in the Abbotsford City Council Room. Will add to next agenda, change meetings to month after quarterly payments are made.

Adjourn Meeting: With no further business, the meeting adjourned at 5:10 p.m.

AbbyColby Crossings Chamber of Commerce

100 W. Spruce Street
P.O. Box 418
Abbotsford, WI 54405

Minutes from the Chamber of Commerce Meeting held Wednesday, May 3, 2017

The Meeting was held at the Abbotsford City Hall.

President Connie Gurtner **called the regular meeting to order.**

The **Pledge of Allegiance** was heard.

A **welcome** was provided by NTC and Abby Bank.

Motion Jakel/Reineke to approve the **Secretary minutes from April 5, 2017.** Motion carried without negative vote.

Motion Mader/Wiese to approve the **Treasurer's report** as presented. Motion carried without negative vote.

Old Business:

1. **Ambassador Program**-Shop Local Program- April 21st we went to Taylor Credit Union and surprised Connie Denzine with a Chamber gift certificate and welcome bag. Then we went to Fourmens Farm Home and surprised Kelly Kleist with a gift certificate and welcome bag. Both customers were surprised and delighted at being "caught" shopping local!
2. **Other Old Business**-It was stated that the East City Sign had been damaged in the wind storm. At this time the City is receiving quotations from Graphic House for replacement of the sign along with an option for a digital display.

New Business:

3. **New Members**- April
 - a. CAP Services Inc-Colby Abbotsford Senior Village-Colby Cottages-Rentals-4-3-17
 - b. Enbridge/Scott Suder, Superior, Energy Company, 4-5-17
 - c. Charter Spectrum Business-Wausau-Internet/Phone Service, 4-5-17
3. **Ribbon Cuttings/Plaque presentations**-
 - a. April 21st -Ribbon Cutting/Plaque Presentation/Grand Opening at Fourmens Farm Home, Colby
 - b. **Business after 5**-Shear Perfection-April 25th at 5:00 pm to 6:30 pm, there will be wine, beer, and snacks provided. Please try to attend!
 - c. April 26th-Plaque Presentation at Organic Endeavors, LLC, Owen
 - d. April 28th-Plaque Presentation at Manpower, Medford
4. **Committee Reports**
 - a. Golf Committee Meeting before Chamber meeting at 11:00 May 3rd. It was stated that this year's event will be competitive, but more for entertainment. The goal is to have 36 teams participate.
 - b. Christmas Parade Meeting May 9 at noon at Pizza Hut.
 - c. Cheese Days Meeting May 15 at 6:00 pm at Colby City Hall
 - d. First City Days Committee Meeting May 11 at 6:00 pm at Pizza Hut
 - e. Branding/ Economic Development Committee - meeting-May 22 at Chamber Office at 3:30. The customer service training will be May 17, 2017 at 9:00 a.m. The training will be 1 and ½ hours long.

5. Office Coordinator

- a. Please let me know the dates and times for committee meetings, so they can be put on the Website calendar.
- b. We have a Facebook Page! We have been putting up a different business-daily! Please watch for yours! Always like and share the post! Also, trying to include our events-plaques, etc.
- c. May 9th we will have a Plaque Presentation at CAP Services, Inc at 11:30 am (Colby-Abbotsford Senior Village/Colby Cottages
- d. May 17th at 9 am we will be having free presentation for Customer Service, presented by Jeff Anderson/WI Dept. of Tourism. Please make sure anyone coming or sending their employees gets registered with the Chamber Office. We want to make sure we have enough space. More information will be in the newsletter.

6. Other Items-

- a. Ads will be placed in the newspaper for Chamber Website
- b. Window Clings ideas will be reviewed.
- c. Shop Local cards will be explored.
- d. It was stated that Pizza Hut is doing a fundraiser for Camp Heartland on May 6th from 10:00 a.m. – 2:00 p.m.; a craft show will be set up in the lawn of Pizza Hut.
- e. Schiferl stated that the Lions have agreed to help the Veterans with the Memorial Day program. Kelley will MC the event and is the Chairman of the committee. The ceremony will be at 10:00 a.m. on Memorial Day. Help is needed in putting up the flags at the cemetery.
- f. It was reminded that the City of Abbotsford has a City League baseball team. Weekly games are held and support would be greatly appreciated if you are looking for a way to spend a relaxing evening.

7. Motion Wiese/Jakel to adjourn at 12:49 p.m.

Thank You to Abby Bank & NTC for sponsoring today's lunch. Next meeting is to be **Wednesday June 7th, 2017** at Abbotsford City Hall and our lunch sponsors will be Wiese Repair & Pizza Hut

**UNITED COMMUNITIES OF CLARK COUNTY
VILLAGE OF WITHEE
VILLAGE HALL
511 DIVISION STREET
WITHEE, WI 54498
MAY 22, 2017
6:30 P.M.**

RECEIVED
MAY 30 2017
ABBOTSFORD

The meeting was called to order by Chair Neillsville Mayor Steve Mabie.

The following were in attendance:

City of Abbotsford	Mayor Lori Voss
Village of Granton	President Thomas Gorst
City of Loyal	Mayor Dave Williams
City of Neillsville	Mayor Steve Mabie, City Clerk-Treasurer Rex R. Roehl
City of Owen	Mayor Charles Milliren
City of Thorp	Mayor Ray Stroinski
Village of Withee	President Everett Lindgren
League of WI Municipalities	Assistant Director Curt Witynski

Others invited but unable to attend:

City of Colby	Mayor James Schmidt
Village of Curtiss	President Randall Busse
Village of Dorchester	President Wayne Rau
City of Greenwood	Mayor James Schecklman
City of Stanley	Mayor Mike Henke (non-member)
Village of Unity	President Scott Blume (non-member)

Chair Neillsville Mayor Steve Mabie declared the minutes of the March 27, 2017 meeting approved and filed as presented.

Loyal Mayor Dave Williams, Treasurer, reported that there has been no activity since the last meeting. The current checkbook balance is \$1,619.15.

Election of Officers:

Motion Withee President Everett Lindgren, second Thorp Mayor Ray Stroinski, to close nominations and cast a unanimous ballot for current officers:

President	Neillsville Mayor Steve Mabie
Vice President	Granton President Thomas Gorst
Treasurer	Loyal Mayor Dave Williams
Secretary	Neillsville City Clerk-Treasurer Rex R. Roehl

All Aye.

Loyal Mayor Dave Williams presented a Wisconsin Counties Association report stating that State Representatives are drafting a bill for a statewide 911 digital network to replace analog systems. We have been fighting for this for years and Clark County is taking a step back with their analog system decision.

Loyal Mayor Dave Williams presented a worksheet showing the number of Clark County Health Care Center employees from each municipality. The Clark County Board of Supervisors will be voting on the Health Care Center again at their meeting on May 25, 2017.

Loyal Mayor Dave Williams reported that their main street (State Highway 98) construction has begun and will continue all summer and the Dollar General Store will begin building around June 28, 2017.

Granton President Thomas Gorst reported that they have begun building a campground in their park. It has 13 primitive sites and driveway with plans for electrical hookups next year.

Withee President Everett Lindgren reported on water and sewer main work, installing a holding tank for the restroom in the kiddie park, the Lions Club is renovating the park pavilion, four blocks of street work, Lisenby Construction has renovated the old school into 14 apartments, new LED street lights have been installed on main street and a new tire shop/ice cream shop has opened.

Owen Mayor Charles Milliren reported on their street project (paving, sidewalk, curb and gutter), Heartland Coop is building a mega feed mill in their TIF District, working on a railroad spur for the Heartland Coop project, finished a new pump station behind the school and a business looking at locating in the Agribusiness Park.

Thorp Mayor Roy Stroinski reported on five blocks of street work, Charter coming into the City for the first time installing a new plant and lines offering full service – cable/internet/telephone, Dairy Days is coming up in two weeks and new lights and conduit on main street.

Abbotsford Mayor Lori Voss reported on a TIF project with Abbyland, upgrading small playground items, the part-time Fire District Chief began work today, working on a sexual predator ordinance retaining a 1,500 foot restriction zone. The clinic has bought out the hospital in Marshfield, but not the Ministry Spirit service, the Spirit will be located out of Stevens Point. The Abbotsford fire district is working on an agreement to house a Spirit ambulance (not the helicopter) in their ambulance garage.

Neillsville Mayor Steve Mabie reported that with the wet weather our street projects have been postponed, June Dairy Days will be June 11, 2017, Memorial Medical Center is working on a new hospital which will involve annexation and a sewer river crossing and Well No. 3 is undergoing a full rehabilitation.

Neillsville Mayor Steve Mabie recognized newly elected member Owen Mayor Charles Milliren and Abbotsford Mayor Lori Voss.

Neillsville Mayor Steve Mabie introduced Curt Witynski, Assistant Director of the League of WI Municipalities.

Witynski presented state budget issues:

- 1) Transportation funding – the Governor’s proposal increases transportation aids, the Assembly proposal creates a ½% County sales tax for roads (this would have to be

passed by County referendum and the County would have to share collections with cities, villages and towns.

- 2) Shared Revenues – Funded at the same level as last year
- 3) Expenditure Restraint Program – Funded at the same level as last year but more municipalities qualify for it.
- 4) Levy Limits – Not going away. Paying off pre-2005 debt reduces the allowable levy (a reduction equal to the decrease in debt service). Exempting the water utility fire hydrant rental fees from levy limit reduction. Currently if this fee is shifted from the levy to a fee on the customers utility bill, the levy has to be reduced.

Abbotsford Mayor Lori Voss stated that they recently created a new fire district and the district wants to start charging a fee. Some of the municipalities have charged a fee in the past; the City of Abbotsford has not.

Witynski stated that if the municipality charges a new fee for fire protection, the municipality will have to reduce its levy. If the district itself does the billing, that is different.

Witynski presented a legislative update on:

- 1) Dark Store – This is assessing an operating store like a boarded up/closed store. There are currently 55 co-sponsors on legislation to pro-actively close this loophole being used in other states.
- 2) Reversing Walgreens Decision – A 2008 Court decision out of Madison tells assessors that these leased properties have to have a discounted assessment. There are currently 51 co-sponsors on legislation to reverse this.
- 3) Allowing web publication of meeting minutes – This would remove the statutory requirement in State Statutes.
- 4) Increasing the competitive bidding threshold – This would only be for non-road public construction projects. The increase would be from \$25,000 to \$75,000 (ex: park shelters, restrooms, playground items, etc.).
- 5) Giving municipalities the ability to invest cash in time deposits – Currently municipalities can only invest in Certificates of Deposits (CDs) if the investment life is under three years. This proposal removes the three year barrier of time.
- 6) Allowing mayors to use electronic communication to inform council members of special meetings – this removes the statutory requirement to physical contact members or leave a notice at their regular place of abode.
- 7) Cell towers/small cellular antennas in the right-of-way – Municipalities cannot regulate the large towers the State took this authority away. This proposal tries to retain some local control. The proposal calls for a \$100 per pole annual fee, while the FCC recommends a \$20 per pole annual fee.
- 8) Allowing municipalities and their water utilities to create financial assistance programs to assist homeowners in replacing their lead water service laterals – This proposal would give municipalities permission to set up a program where all rate payers would contribute to the program. So when a community replaces the public side, the homeowners would have to replace the private side at the same time (private service laterals – from the main to their home).
- 9) Rental inspection programs

- 10) Repeal of the personal property tax and creating a state funded program to reimburse local governments for lost revenue – this would work similar to the tax exempt computer aid program. The problem is the program is not funded, would be set up at the 2017 personal property level and remain at a static level with no growth for the future. This would have an impact on TIF districts. Representative Kulp is one of the main sponsors of this proposal.
- 11) Making official's bonds for certain municipal official optional – If a municipality purchases employee dishonesty insurance coverage this proposal would allow a municipality the option not to buy a bond.

Loyal Mayor Dave Williams asked Witynski if he had seen the Wisconsin Counties Association report on statewide 911 digital network.

Witynski stated the proposal would allow for next generation of technology for 911 calls, letting dispatch to locate the callers location. The State would put some money towards a statewide network.

Abbotsford Mayor Lori Voss stated fire department pagers are analog, while police and ambulance are digital.

Loyal Mayor Dave Williams stated we are going back and forth with the County. We spent money to go digital and now the County is going back to analog.

Withee President Everett Lindgren questioned why a dual system could not be used for a while.

Abbotsford Mayor Lori Voss stated that digital drops off, analog can go out further, but if you can't understand the words, what good is it.

Witynski reminded everyone of the League's opportunities:

Chief Executive Workshop	August 24 & 25, 2017 @ Green Lake
Annual Conference	October 18 – 20, 2017 @ Appleton
Local Government 101	June 2, 2017 @ Green Bay

The group thanked Witynski to coming tonight.

The next meeting will be hosted by the City of Neillsville, Monday, July 24, 2017 at 6:30 P.M. at the CART Center, 201 E. Fourth Street, Neillsville, WI 54456. (The Monday, September 25, 2017 meeting will be hosted by the City of Colby, at the Colby City Hall, 211 W. Spence Street, Colby, WI 54421.)

Motion Abbotsford Mayor Lori Voss, second Thorp Mayor Ray Stroinski, to adjourn. All Aye.



 Rex R. Roehl, Clerk

June 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 COUNCIL 6:00	6	7	8	9	10
11	12 POLICE 6:30	13	14	15	16	17
18	19	20 MUNI CT 6:30	21 FINANCE 6:00	22 CENTRAL FIRE/EMS 6:00	23	24
25	26	27	28 PW/W/WW 6:00	29	30	

City of Abbotsford

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 PO Box 589
 Abbotsford, WI 54405

Phone: 715.223.3444
 Fax: 715.223.8891
 website: www.ci.abbotsford.wi.us



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 business in a big way . . .*

July 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 <i>HOLIDAY</i>	5	6	7	8
9	10 POLICE 6:30 PM	11	12	13	14	15
16	17	18 <i>MUNI COURT 6:30</i>	19 <i>FINANCE 6:00</i>	20 <i>CENTRAL FIRE/EMS 6:00</i>	21	22
23	24	25	26 <i>PW/W/WW 6:00</i>	27	28	29
30	31					

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