AGENDA FOR THE COUNCIL MEETING TO BE HELD
Monday, June 1, 2015 AT 6:00 PM
IN THE COUNCIL CHAMBERS OF THE ABBOTSFORD CITY HALL
203 NORTH FIRST STREET, ABBOTSFORD WI

All items listed will be brought before the Abbotsford City Council for discussion and possible approval.

1. Call the regular meeting to order
   a. Roll call
   b. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the Public
4. Minutes from the Council held May 4, 2015 (Page 4-5)
   a. Waive the reading and approve the minutes
5. Considerations before the Council
   a. Discuss/approve purchase of City Banners
   b. Discuss/approve Resolution 2015-3 Resolution of Appreciation for Jesse Werner (Page 6)
   c. Discuss/approve Resolution 2015-4 Resolution of Appreciation for Natalyn Jannene (Page 7)

Committee Reports
6. Public Works update (Stutagen)
7. Public Works/Water Sewer (Horacek/Voss)
   a. Minutes from May 20, 2015 (Page 8-16)
   b. Discuss/approve patching – American Asphalt $8,460 (Page 9)
   c. Discuss/approve Pavement Preservation
8. Abbotsford Fire, Ambulance Department, Consolidation Committee (Mayor Rachu)
   a. Minutes from Fire, May, 2015 (Page 17)
   b. Minutes from Ambulance – May 2015 (Page 18-19)
   c. Consolidation Committee will meet June
9. Abbotsford Library – (Mayor Rachu)
   a. Minutes from April 14, 2015 (Page 20)
    a. Police Minutes from May 11, 2015 (Page 21-22)
    b. Police bills in amount of $11,463.58 (Page 23-24)
11. Finance (Schwantes)
    a. Minutes from May 18, 2015 (Page 25-26)
    b. Discuss/approve Resignation of Deputy Clerk/Treasurer Natalyn Jannene
12. License & Building (Horacek)
    a. Minutes from May 19, 2015 (Page 26)
    b. Discuss/approve extension of Special Exemption License – Kathy Knight
    c. Discuss/approve Cigarette licenses:
       a. Acker Abbotsford, LLC (Abbotsford Travel Stop)
       b. Kramer’s County Market
       c. Nivia Castillo (LA Tropicana)
       d. SSG Corporation (Holiday)
       e. Dolgencorp, LLC (Dollar General)

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk’s Office at (715) 223-3444 with as much advance notice as possible.
f. Maria Castillo – Abarrotes La China

d. Discuss/approve Liquor Licenses
   a. Class A Beer
      i. Acker Abbotsford, LLC (Abbotsford Travel Stop)
      ii. SSG Corporation – Holiday
      iii. Maria Castillo (Abarrotes La China)
   b. Class B Beer
      i. Abbotsford City Baseball Team
      ii. PH, Hospitality Group, LLC (Pizza Hut)
      iii. Abby Group, Inc. (Abby Inn)
   c. Class A Retail
      i. Kramer’s County Market
      ii. Dolgencorp, LLC (Dollar General)
      iii. Shopko Holding Company LLC
      iv. Nivia Castillo (La Tropicana)
   d. Class B Retail
      i. Poehnelt & Leu (Corral Bar)
      ii. Purdy & Purdy (Dirty Shame)
      iii. Dwight House
      iv. Chelt Development LLC
      v. Café Mexico, Inc.
   e. Operator Licenses – Originals
      i. Joshua Haines
      ii. Melanie Fetting
      iii. Gloria Rueden
      iv. Leticia Rodriguez
      v. Ralph Smith
      vi. Zach Smith
   f. Operator Licenses – Renewals
      i. Dave Hediger
      ii. David Denzine
      iii. Ashlie Lueddecke
      iv. Thomas Springbob
      v. Joanne Zettler
      vi. Katelynn Andreo
      vii. Jessica Dodd
      viii. Jennifer Schaefer
      ix. Almi Meraz
      x. Jeffrey Nixdorf
      xi. Holly Wilke
      xii. Trisha Fechhelm
      xiii. Jaclyn Schmitt
      xiv. Courtney Frohling
      xv. Ralph Smith
      xvi. Zach Smith
      xvii. Mary Peterson
      xviii. Gwen Zimmerman
      xix. Laurel Shipton

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk’s Office at (715) 223-3444 with as much advance notice as possible.
13. Board of Review (Mediger)
   a. Minutes from May 18, 2015 (Page 27)
14. Cemetery Association (Mayor Rachu)
   a. Minutes from May 21, 2015 (Page 28)
15. United Communities of Clark County (Mayor Rachu)
   a. Minutes from May 18, 2015 (Page 29-31)
   b. Next meeting – Monday, July 27, 2015 at 6:30 p.m. at the Village of Withee
16. Abbotsford Colby Area Chamber of Commerce (Page 32-33)
   a. Minutes from May 6, 2015 at Colby City Hall (next meeting is June 3, 2015 at Abbotsford City Hall)
17. Set additional committee meetings on the calendar (Page 34-35)
18. Discuss interpretation of City Ordinance
19. Adjourn
Minutes for the Abbotsford City Council meeting held May 4, 2015 at 6:00 p.m. at the Abbotsford City Hall.

Council President Voss called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was heard

**Roll call:** Council President Voss, Horacek, Faber, Anders, Schwantes, Weideman, Mediger, and Gosse (absent: Mayor Rachu)

**Others present:** Clerk Lopez, DPW Stuttgen, Water/Wastewater Manger Medenwaldt, Todd Trainer - MSA, Jon Austin, Jeremy Totzke, Chief Jody Apfelbeck, and Kevin O’Brien – Tribune Phonograph

Under comments by the Council President, Voss welcomed Brent Faber to the table and thanked the council for the nomination of Council President. Voss stated that Clark County Economic Development will be holding a 25 Year Gala Celebration at Munson Bridget Winery; please sign up in the Clerk’s office if you are interested in attending.

There were no Comments by the public.

Motion Gosse/Horacek to waive the reading and approve the minutes from the April 6 and 21st, 2015 council meetings. Motion carried without negative vote.

**Considerations before the council**

Under discuss/approve lease agreement with Office Enterprises for upgrade of the current copier motion Schwantes/Faber to enter into the lease agreement; it was stated this lease is a five year lease and the pricing is guaranteed.

**Committee Reports**

**Public Works** was presented by Horacek and Council President Voss. The Minutes from March 31st were presented. Todd Trainer presented a project update and stated that updates will come weekly when the construction begins. Medenwaldt stated the weather has been excellent for the Wastewater Treatment Plant construction. The Ground Breaking celebration is scheduled for May 28th.

Under discuss/approve 2014 chip sealing:
- 11th Street
- Hemlock Street
- Hemlock Parking Lot Softball Field
- Swamp Buck

Motion Anders/Horacek to approve the 2014 chip sealing in an amount of $18,000. Motion carried without negative vote.

Stuttgen stated that he had two quotes for asphalt for the dump road; it was felt that 2 inches of black top would be the best solution for the curves in the dump road.

Under discuss/approve quote from Lakes for Crack Sealing at $1.18/lb. approximately $7,000, motion Schwantes/Anders to approve Lakes for Crack Sealing. Motion carried without negative vote.

**Abbotsford Fire, Ambulance and Consolidation Committee** was presented by Council President Voss.
Fire minutes from March were presented. Apfelbeck stated they have not received financials since February. Apfelbeck stated they are very unhappy with the service from the accounting firm. Anders questioned Apfelbeck on their financials and the low general fund balance. Apfelbeck stated that additional gear needed to be replaced; more than what was originally budgeted for. Apfelbeck stated they do not see their cash balances until they receive their monthly financial report.

Under Ambulance, it was stated there was no meeting in April. Council President Voss stated that Med 2 was towed two months ago due to a fire under the hood and there were extensive maintenance repairs done. Voss stated the second Rig was also in for repair.

Abbotsford Library was presented by Voss. The minutes from April 14, 2015 were presented.

Police Commission was presented by Gosse. The minutes from April 13, 2015 were presented. Motion Schwantes/Anders to approve the police bills in the amount of $13,599.73. Motion carried without negative vote.

License and Building was presented by Horacek

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<th>LAST NAME</th>
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Under discuss/approve exclusive use permit motion Schwantes/Gosse to approve Eloisa Gomez – Shortner Park – June 13, 2015. Motion carried without negative vote.


Under discuss/approve Operator License – Motion Faber/Anders to approve an original operator license to Katelynn Andero – Abbotsford Travel. Motion carried without negative vote.

Abbotsford Colby Area Chamber of Commerce was presented by Lopez. The next meeting will be May 6, 2015. Please contact the Chamber office if you are planning on attending.

Additional committee meetings were set.

The following information was presented:
   b. Elm Brook Waste Water Treatment Plant – Ground Breaking – May 28, 2015 (Page 28)
   c. City Wide Clean Up – Saturday – 9:00 a.m. Meet at City Hall

Motion Anders/Gosse to adjourn at 6:41 p.m. Motion carried without negative vote.
CITY OF ABBOTSFORD  
RESOLUTION 2015-2  
RE: Appreciation of Jesse Werner

WHEREAS, Jesse Werner has served as the Alderman of Ward 2 since 2012. He has been as a valuable member of the governmental team.

WHEREAS, he has served his last term as Alderman of Ward 2 for the City of Abbotsford as of March, 2015; Jesse Werner has been instrumental in organizing and soliciting donations for our Bell tower Project and also has held a leadership role in our Police Commission.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Abbotsford, on behalf of the City of Abbotsford, its employees and residents, formally expresses appreciation to Jesse Werner for his years of outstanding service and leadership to the City of Abbotsford.

RESOLVED THIS 1st DAY OF JUNE 2015

______________________________  
Dale Rachu, Mayor

ATTEST:

______________________________  
Jennifer Lopez, Clerk/Treasurer

______________________________  
Alderman Lori Voss

______________________________  
Alderman Robert Gosse

______________________________  
Alderman Brent Faber

______________________________  
Alderman Joanna Mediger

______________________________  
Alderman Peter Horacek

______________________________  
Alderman Roger Weideman

______________________________  
Alderman Marty Schwantes

______________________________  
Alderman Gerald Anders
CITY OF ABBOTSFORD
RESOLUTION 2015-3
RE: Appreciation of Natalyn Jannene

WHEREAS, Natalyn Jannene has served as the Deputy Clerk/Treasurer since 2008. She has been as a valuable member of the governmental team.

WHEREAS, she has resigned her position as Deputy Clerk/Treasurer for the City of Abbotsford as of May 25, 2015; Natalyn Jannene has been instrumental in serving the citizens of Abbotsford with proving customer service and support in the water and sewer billing department along with providing other services at the City Hall.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Abbotsford, on behalf of the City of Abbotsford, its employees and residents, formally expresses appreciation to Natalyn Jannene for her years of outstanding service and leadership to the City of Abbotsford.

RESOLVED THIS 1st DAY OF JUNE 2015

Dale Rachu, Mayor

ATTEST:

Jennifer Lopez, Clerk/Treasurer

Alderman Lori Voss
Alderman Robert Gosse
Alderman Brent Faber
Alderman Joanna Mediger
Alderman Peter Horacek
Alderman Roger Weideman
Alderman Marty Schwantes
Alderman Gerald Anders
Minutes from the Abbotsford Public Works, Water and Sewer committee meeting held Wednesday, May 20, 2015 at the Abbotsford City Hall

Chairman Voss called the **combined meeting to order at 6:00 p.m.**

**Roll Call:** Voss, Horacek, Faber, Anders, Gosse (Mediger and Weideman-Absent)

**Others Present:** Jannene-Deputy Clerk, Lopez-City Clerk, Stuttgen-PW Manager, Medenwaldt-Water and Wastewater Manager, and Kevin O’Brien-TP Printing

Pledge of Allegience was heard.

**Comments by the Chair:** Voss mentioned that there is not a quorum for public works; therefore, no action will be taken on the Public Works items but they may be discussed.

Comments from the public - **none.**

**WASTEWATER AND WATER**

**Under update on financing/Pre-Sale Report:** Lopez explained we have issued a pre-sale report on the interim financing for the new plant. The City will do a temporary interim loan and then when the USDA closes on the loan, we will repay the interim loan. Once the council approves the low bid it will take roughly two weeks to close on the loan.

**Under discuss/update New Wastewater Treatment Plant,** Medenwalt stated that all concrete is poured for the reed beds. The control building will be done next week. The site has been extremely busy. Next Thursday, May 28 will be the ground breaking ceremony at 10 a.m.

**Under Water update,** it was stated that the 1st tower inspection was five years ago in October. Every ten years the tower has to be completely drained for inspection. The inspection date will be July 6, 2015. The City is working with S.E.H. on assessments of our water infrastructure.

**PUBLIC WORKS**

**Under discuss/recommend Patching,** Stuttgen explained that there are many water break location that are in need of patching. The cost quoted by American Asphalt will be $8,460.

**Under discuss/recommend Pavement Preservation,** Stuttgen explained that it mainly ws to blacktop. The State has a rating scale to determine the condition of the roads. Stuttgen has been looking into a local company in town H.G. Meigs to do a new procedure that could help the preserve the road condition longer. The amount Craig was given from H.G. Meigs was $1.40/sq.yd. currently the City uses a slag seal which is $2.00/sq.yd. **Stuttgen will look into a warranty and life expectancy on H.G. Meigs new product.**

Motion Anders/Horacek to Adjourn at **6:21 p.m.**
## American Asphalt of Wisconsin

**Division of Mathy Construction**

832 State Highway 153 East, P.O. Box 98
Mosinee, WI 54455

Phone (715) 693-6209 * Fax (715) 693-6220

**Proposal/Contract**

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<th>Proposal/Contract</th>
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<td><strong>Attn:</strong> Craig Stuhagen, DPW</td>
<td><strong>Phone #: 715-223-3444</strong></td>
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<tr>
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<td><strong>Fax #:</strong></td>
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(Write it down - Verbal or written terms and conditions not contained herein are not binding.)

American Asphalt of Wisconsin ("Contractor") proposes as follows:

**Patching**

Approx. 0 S.Y.

**OPT #1**

- Misc. Street patches:
  - Pave with WisDOT Spec. Type E-1 hot mix asphalt compacted to an average thickness of 4 inches in two lifts.
  - Upon completion, job to be billed at the unit price of $94.00 /ton.
  - Total estimated cost: 90 tons x $94.00 /ton = $8,460.00

**OPT #2**

- Landfill Road 30x430’:
  - Pave with WisDOT Spec. Type E-1 hot mix asphalt compacted to an average thickness of 4 inches in two lifts.
  - Upon completion, job to be billed at the unit price of $72.95 /ton.
  - Total estimated cost: 396 tons x $72.95 /ton = $28,511.20

**Special Conditions:**

Final cost based on actual tons used.

City of Abbotsford to sawout and prep patches.

Staking and layout by others.

Base course by others + or - 0.10 of a foot.

Any cleanup required prior to paving the surface course will be billed over and above the contract amount.

Price does not include sawcutting, excavation, base course material, utility adjustments.

_Thank you for allowing us to quote this work._

The undersigned ("Purchaser") agrees to pay Contractor the total price of AS ABOVE and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. Purchaser acknowledges that the specifications, conditions, and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the Terms And Conditions on Page 2.

**Contractor:**

American Asphalt of Wisconsin

**Purchaser:**

I have read and understand the terms and conditions on both pages of this contract. Purchaser hereby acknowledges receipt of the Wisconsin Department of Commerce Right to Cure Law brochure, if applicable.

By: [Signature]

Date: 24-Apr-15

**NOTE:** This proposal shall be automatically cancelled if written acceptance has not been received by the Contractor

on or before 5:00 p.m. May 24, 2015, the Cancellation Date.

_After signing, please return one copy and forward a copy to our office on or before the cancellation date._

"Red Ink Employees"

Page 1 of 2
Material used 5-18-15

8" M.J. Gate Valve Wrought - 2 EA.
6" M.J. Gaskets - 3 EA.
12" Mega Lugs C-900 - 4 EA.
8" Mega Lugs C-900 - 11 EA.
12" x 8" M.J. Tee - 1 EA.
12" x 12" M.J. Sleeve - 1 EA.
8" 90° Bend M.J. - 1 EA.
12" M.J. Gaskets - 4 EA.
8" M.J. Gaskets - 9 EA.
4" T Bolts x 3/4" - 116 EA.
8" Bush Value Box Complete - 3 EA.
8" C-900 Water Main - 3531 L.F.
13" C-900 Water Main - 2 L.F.
8" x 8" M.J. Tee - 1 EA.
6" x 12" M.J. Sleeve - 1 EA.
8" x 6" M.J. Reducer - 1 EA.
6" Mega Lugs C-900 - 2 EA.
Material used 5-19-15

- 8" M.S. Gate Valve Waterous - 2 ea.
- 6" M.S. Gate Valve Waterous - 2 ea.
- 6" M.S. Gaskets - 8 ea.
- 8" M.S. Gaskets - 6 ea.
- 8" x 6" M.S. Tee - 2 ea.
- 8" Mega Lugs C-900 - 6 ea.
- 6" Mega Lugs C-900 - 8 ea.
- 4" T-Bolts x 3/8" - 88 ea.
- 81" Bury Waterous Hyd. - 2 ea.
- 8" Tapping Saddle 1" BC - 4 ea.
- 1" Plastic Service Pipe HDPE - L.F.
- 3/4" x 1" Comp. Couplers - 4 ea.
- 1" Curb Stops - 4 ea.
- 1" Corp. Stops - 4 ea.
- 8" x 2" Curb Boxes - 4 ea.
- 8" Bury Valve Box Complete - 2 ea.
- 2" x 1/2" Black Bushings - 4 ea.
- 1" S.S. Insects - 8 ea.
The meeting of the Abbotsford Fire Department was called to order on April 22nd, 2015 at 7:23 by Chief Jody Apfelbeck. Roll call was taken; with 19 members present. A motion to approve the minutes and financial reports as presented was made by Sean Wiese; motion seconded by Mark Gorke.

Upcoming Events:
- The annual hose test is scheduled for April 29th, 2015 starting at 5:00 pm. Mark Gorke suggested that the hoses be checked to make sure they are labeled with the department name.
- Upcoming practices tentatively scheduled are May; city set-ups and webbing video and June; Abby Auto.
- June will have the annual fit tests scheduled; more information will be given once available.
- April 25th, 2015 OWC Fire Dept. is hosting a training burn exercise; they would like us to bring over a tender. If anyone is interested in attending the practice inform Sean Wiese.
- Fireworks Shooters class is 5/16/15, roster confirmed for interested parties.
- Reminder to anyone checking off the rescue for maintenance; make sure the fridge is checked and stocked.

Trucks and Equipment:
- It has been noted that E1 has a valve leaking, L1 has a water leak issue, and T2 keeps popping out of fourth gear.
- A reminder was given to all members that an Engine will not be used to pump water out of a creek, pond, river, etc. E1 had to have repairs made a few years ago due to the debris found in these types of waters.
- Donations and grant funds are able to purchase the stabilization struts. The money received from Abby Story, Nicolet Bank, Forward Financial, and Thrivent Financial is enough to cover the entire cost of the struts.
- The tarp on E1 needs some repairs before the tarp is blown off of the truck. Some of the rings/fasteners are missing. A motion was made by Kevin Flink to have David Wiese fix the tarp as needed; motion seconded by Anthony Resler.
- David Wiese mentioned the white tents need to be scrubbed before they are set up for any rentals. David Wiese will also be picking up a side package for the tents in Stevens Point this coming weekend.

Chief’s Report:
- The $100 raffle fundraiser brought in approximately $8,000 in profits. There are a few bills that have not come in yet to have an exact number. There was a good turnout this year and some great raffle prizes were obtained.
- OWC Fire Dept. is willing to pay half of the price of Sean Wiese’s honor guard suit in order to have double representation.
- A reminder was given to everyone to know where they are going before they leave the hall for a call. John Austin will contact the county to see if we can get a large map to hang up at the hall.
- Jeff Diedrich, Sarah Diedrich, and Tonya Dommer are going to get the firemen’s campout arranged.
- Edgar Fire Dept. would like us to take one of our trucks through their parade the weekend of May 29th.
- Computer TR is having their grand opening event on 4/24/15.
- The city brush pile and a brush pile at Tonya Dommer’s need to be burnt; this will be completed during a practice night.

A motion to adjourn at 8:10 pm was made by Dallas Wiese; motion was seconded by Anthony Resler.
The meeting of the Abbotsford Ambulance Service was called to order by Chief Ray Esselman with the following members present: David Behnke, Greg Blasel, Sarah Diedrich, Chris Esselman, Ray Esselman, Lisa Fox, Joel Gomez, Tammy Horacek, Justin Ingersoll, David Martin, Carol Nelson, Allen Nixdorf, Jackie Haines-Oleson, Zayne Rau, Kristi Seubert, Carol Staab, John Staab, Michael Staab, Jeremy Totzke.

A motion was made by Sarah, second by Jacki to approve the March 2015 minutes. Motion carried.

The Treasurer's report was read and approved as follows:

**Payables**
- American Welding & Gas $13.72
- Aspirus MedEvac $50.00
- Carlson Highland $106.25
- CarQuest $28.78
- Colby Chrysler $115.03
- Computer TR, Inc. $527.30
- EMP $1,278.29
- Frontier $203.98
- Heartland Cooperative $80.08
- MedPro Midwest $134.84
- Northway Communications $154.00
- TuMarx Printing $162.68
- Watch Guard $37.00
- Payroll $4,736.00

**Total Expenses** $7,627.95

**Deposits**
- LifeQuest $13,347.67
- Interest $.21
- Interest $.12

**Total Deposits** $13,348.00

**Account Balances**
- Checking $21,731.67
- Savings $45,615.23
- Med Replacement Savings $80,816.88

A motion was made by Dave, second by Kristi to approve the Treasurer's report. Motion carried.

**Chief's Report**
Advanced skills have been completed by all members. CPR recertification will be held prior to year end.
A reminder was given to listen to your radio and help out if available.

No word has been received on the Motorola grant that has been applied for.

The state EMS grant has been applied for; any funds received will go back in the med replacement savings account.

Drive responsibly when responding to a call, set an example and drive safely.

60 Med 2 is back in service. More EMT’s are needed in both Abbotsford and Dorchester.

A reminder was given that EMT’s need to sign up for a minimum of 12 shifts.

EMS Appreciation at St. Joseph’s Hospital will be held on May 20, 2015; RSVP by May 13, 2015.

The FCC licensing for the repeater tower in Dorchester is in the works, this project is proceeding.

The fire department purchased a hydraulic rescue strut and would like to set up training with the ambulance service on this; no date has yet been set.

EVOC driving will be scheduled for June and July.

A reminder was given to provide Sarah with proof of auto insurance when your policy renews.

A reminder was given to work together, be professional and courteous to fellow EMT’s.

The next monthly meeting will be held on June 8, 2015 in Abbotsford.

A privacy screen for the back door on Med 1 is being researched; Travis will obtain prices and report back to the members. Also, step treads will be replaced on Med 1 by Jeff Diedrich.

The service received an application for an EMT from Dorchester; hopefully a class will be scheduled in the near future.

Assistant Chief Report
Phillips makes an adapter for the pulse oximetry instead of using the disposable units. Travis will check into this.

Training Officer’s Report
12-lead will be reviewed at training.

EMS/Infection Control Officer’s Report
Cover your cough, be aware of the patient’s symptoms, mask them or yourself, wash your hands.

Application Committee Report
2 applications have been received; Jeremy will follow up on these applications.

Open Business:
Nothing noted.

New Business:
Nothing noted.

A motion was made by Kristi, second by Lisa to adjourn. Motion carried.
Meeting called to order

Members Present: Giffin, Grunseth, Hinrichsen, Schraufnagel, Writz
Members absent: Bittner, Braun, Suttner, Mayor Rachu

Previous minutes read and approved

Discussion of Mary Nelson memorial funds. Possible use for children’s materials and early literacy programs.


WVLS Report: Bibliographic committee will be meeting to discuss catalog file update. County board will be meeting at the Abbotsford Library Thursday May 14 if any board members are interested in attending.

Directors report: Director attended the Wisconsin Association of Public Librarians conference in Wisconsin Rapids last week. She attended workshops on audiobook reader’s advisory, supporting youth services, third place implementation, new trends in genre fiction, program ideas for infants and toddlers, community read collaborative projects, and developing writing programs. The ideas were very valuable and enjoyable. Director would like to thank the board for sending her. Director has implemented a more rigid cash drawer procedure for the staff to keep better records of incoming fines and printer cash. The new baby welcome kits are put together and are in the process of being promoted/distributed. After the board meeting, there will be an opportunity for patrons to exchange seeds and plants in the library. The pizza garden program will be June 5 at 1 PM.

Staffing Issues: Working on summer scheduling. All going well.

Motion to adjourn: Schraufnagel/Giffin 4:53 PM

Next Meeting: Tuesday, June 9 at 4:30 PM
Minutes from the Colby-Abbotsford Board of Police Commissioners meeting held May 11, 2015 at the Colby-Abbotsford Police Department

Schmidt called the meeting to order at 6:30 p.m.

Roll call: Schmidt, Lynn, Hederer, Faber, Anders and Weideman – absent

Others present: Voss, Clerk Lopez, and K. O’Brien – Tribune Phonograph

There were no comments by the Public.

Motion Hederer/Faber to approve the minutes from the April 13, 2015 Colby-Abbotsford Board of Police Commission minutes. Motion carried without negative vote.

Motion Anders/Hederer to approve the expenditures in the amount of $11,463.58. Motion carried without negative vote.

Under 2015 Election of Officers Anders nominated Schmidt to the position of President. Schmidt called for further nominations from the floor three times. Motion Hederer/Lynn to close the nominations and cast a unanimous ballot for Schmidt for the President position. Motion carried without negative vote.

Hederer nominated Anders to the position of Vice President. Schmidt called for further nominations from the floor three times. Motion Hederer/Faber to close the nominations and cast a unanimous ballot for Anders as Vice President. Motion carried without negative vote.

Under 12 hour shifts for the officers, Chief Bauer explained that the Union President, Officer Don Schmidt has requested the Commission to review contract language to change the police department schedule to a 12 hour shift schedule; typically this would be a 2 days on, three days off, three days on, 2 days off schedule. At this time the Union has not met to review the language changes. After the union approval it will be presented to the Commission. Chief Bauer stated that this is a common scheduling technique used by many surrounding communities. The benefits of this schedule is that it allows the officers more weekends off than the current schedule. The undesirable side of this schedule is the potential overtime if officers are in the middle of a call at their 12 hour mark. With this schedule it will be necessary to have more standard part-time help built into the schedule.

The next meeting will be scheduled for closed session to discuss the language. It was suggested to place this new schedule on a trial run period to assure the department is happy with the change.

Under Purchase Department policies from Lexipol, it was stated that the price is $495 per full time officer annually. Chief Bauer explained that the funds would come from the vehicle lockout fund. This service will keep the manual current with State law and has the ability to provide online training for the officers. Currently the Plate Fund has about $10,000 and earns about $3,000 - $5,000 per year. Anders requested another 30 days to review the information
before making a final decision. Chief Bauer will schedule demo and will notify the Commission of the date and time.

Under **Chief’s Report** it was stated that the drug take back program sponsored by the Department of Justice will be held in May. The department is also involved in the Click It or Ticket program in May. Chief Bauer reported that it has been a smooth transition working Officer Wagner into the rotation. At this time Chief Bauer is researching potential grants for the purchase of body cameras. The activity report was reviewed. Chief Bauer noted that an upcoming agenda item will be replacing the Expedition.

The **next meeting** will be Monday, June 8, 2015 at 6:30 p.m.

Motion Anders/Header to **adjourn** at 7:01 p.m. Motion carried without negative vote.
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**Check Register - Quick Report - ALL**

**ALL Checks**

**POLICE CHECKING NOW**

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### 4/28/2015 2:45 PM

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**Grand Total:** $11,463.58
Minutes for the City of Abbotsford Finance and Personnel meeting held May 18, 2015 at the Abbotsford City Hall Council Chambers

Chairman Schwantes called the meeting to order at 5:30 p.m.

Roll call: Schwantes, Mediger, and Horacek (Voss – absent)

Others present: Clerk Lopez, Water/Wastewater Manger Medenwaldt, and K. O’Brien – Tribune Phonograph

The Pledge of Allegiance was heard.

There were no comments from the Public.

Under comments from the Chairman Schwantes expressed concern on how the situation regarding the Fire Department Financials were handled during the council meeting. He expressed concerns with the low balance and felt that the Department must monitor their spending.

Under discuss/approve May bills, motion Mediger/Horacek to approve the regular bills in the amount of $68,956.23. Motion carried without negative vote.

Motion Mediger/Horacek to approve the USDA Wastewater Treatment Plant/Lift Station bills in the amount of $446,991.54. Motion carried without negative vote.

Motion Horacek/Mediger to approve Application for Payment No 2 Main Lift Station – Miron - $9,500.00. Motion carried without negative vote.

Motion Horacek/Mediger to approve Application for Payment No 2 WWTP Construction – Miron $401,222.11. Motion carried without negative vote.

Under discuss possible cost effective solutions for internet/phone service, Lopez explained that the City is looking at various options to reduce costs and to enhance service. Currently the City is comparing pricing between Charter services and Frontier services. As the details are gathered the City may be looking for approval of a purchase order for some hardware to implement a new intra net system.

The April receipts and expenditures were reviewed.

The overtime report was reviewed.

The budget comparisons were reviewed along with the Fire/EMS financial reports.

There were no noted incidents/accidents/ or upcoming trainings.

Motion Schwantes/Horacek to accept the resignation of Deputy Clerk Natalyn Jannene. Motion carried without negative vote.

Lopez stated that she has contracted with an online company that provides candidate testing; this will assist in narrowing the pool of applicants. It was stated that a goal is to interview five candidates in mid-June.

Motion Mediger/Horacek to adjourn at 6:00 p.m. Motion carried without negative vote.
Minutes from the License and Ordinance committee meeting held May 19, 2015 at the Abbotsford City Hall Public Learning Center

Chairman Schwantes called the meeting to order at 6:00 p.m.

Roll call:  Schwantes, Horacek, Gosse, and Voss


The Pledge of Allegiance was recited

Under discuss/recommend Special Exemption Permit – Kathy Knight it was stated that in December, the City Council approved an extension of the license for six months and the license will again be up for discussion at the June Council meeting. At this time Ms. Knight stated they had 21 cats and two dogs. Discussion was heard; the Ms. Knight requested a three year permit versus a six month permit as the process is stressful to complete every six months. Consensus of the committee was to allow a three year permit with the stipulation that Kathy Knight must report to the council annually the number of animals they have.

Motion Horacek/Voss to adjourn at 6:21 p.m. Motion carried without negative vote.
Minutes from the Abbotsford Board of Review was held May 18, 2015 in the Council Chambers

The meeting was called to order by Clerk Lopez at 6:00 p.m.

Members present: Mediger, Schiferl, Gosse, Schwantes and Lopez

Others present: Mark Hafferman, Associated Appraisal

Schwantes nominated Mediger as the 2015 Chairperson of the Board of Review. The nominations were closed and a unanimous ballot was cast for Mediger.

It was verified that Clerk Lopez, Mediger and Gosse has met the mandatory training requirements specified in sec. 70.46(4), Wisconsin Statutes.

The 2015 Assessment Rolls were received and signed by the Assessor and the Clerk.

There was two objection forms filed prior to 48 hours with the clerk for the 2015 Board of Review.

Assessor Hafferman provided the Board with the updated property information for 2015.

Clerk Lopez swore Assessor Hafferman in.

Objection was heard on parcel number 201.0336.00 – Gary Orth, 116 West Elm Street, Abbotsford, WI
Clerk Lopez swore Gary Orth in, testimony was heard, and comparables were reviewed.
Motion Mediger/Schwantes to change the Final Assessment to:
   Land 15,400
   Improvements 129,300
   Total Assessment 144,700
Motion carried without negative vote.

Objection was heard on parcel number 201.0085.000 – Rickey L. Koehler, 412 N 2nd Street, Abbotsford, WI
Clerk Lopez swore Rickey Koehler in, testimony was heard, and comparables were reviewed.
Motion Schiferl/Mediger to leave the 2015 original assessment as stated. Motion carried without negative vote.

No further objections came forward during the two hour period of the Board of Review.

Motion Mediger/Gosse to adjourn at 8:00 p.m. Motion carried without negative vote.
Minutes from the 5/21/15 Annual Cemetery Assoc. Meeting:

Meeting was called to order in the council chamber at the Abbotsford City Hall at 6:30 p.m. by Assoc. Pres. Thielman.

Those in attendance were: Directors Dennis Schelling and Chuck Runnoe, Lead Person John Mueller, Asst. Lead Person Len Allemann and Assoc. Pres. Thielman. Absent was Secretary/Treasurer Merna Strathman.

Secretary/Treasurers reports were presented by Thielman. Motion by Runnoe, second by Schelling to approve the reports. Motion carried.

Thielman reported that the cemetery’s 2014 operating expenses were $2,300.00 under budget and that the cemetery will also be disbursing $125.00 to the city from 2014 revenue sharing funds to assist in offsetting payroll expenses for grave site finishing.

Old Business: A summary of 2014 operating activity was presented by Thielman. There were 8 lot sales and 20 burials in 2014.

New Business: Motion by Thielman, second by Allemann to re-elect Dennis Schelling to a 2 year directorship term. Motion carried.

Thielman reviewed and discussed cemetery lot prices, service charges and operating procedures with the group. Lot prices have not changed since 2006. Motion by Schelling, seconded by Runnoe to increase cemetery lot prices for city residents from $150.00 to $200.00 and non residents from $300.00 to $400.00 effective 6/1/15. No other changes were made at this time. Motion carried.

Thielman informed the group that considering cemetery crew wages were increased 2 years ago, he would not be recommending any wage increases this year.

In other business, Mueller briefed the group on various grounds and equipment maintenance activities and potential small equipment purchases coming up in 2015. Thielman updated the group on scheduled tree trimming plans and anticipated road repairs.

There being no further business to discuss, motion by Runnoe, second by Schelling to adjourn. Motion carried. The meeting was adjourned at 7:30 p.m.

Thielman
The meeting was called to order by Chair Neillsville Mayor Steve Mabie.

The following were in attendance:

City of Colby  Mayor James Schmidt
Village of Curtiss  President Randall Busse
Village of Dorchester  President Wayne Rau
Village of Granton  President Thomas Gorst
City of Loyal  Mayor Dave Williams
City of Neillsville  Mayor Steve Mabie and City Clerk-Treasurer Rex R. Roehl
City of Owen  CDA Director Tim Swiggum

Others invited but unable to attend:

City of Abbotsford  Mayor Dale Rachu
City of Greenwood  Mayor James Scheckman
City of Owen  Mayor Tim Nelson
City of Stanley  Mayor Mike Henke (non-member)
City of Thorp  Mayor Ray Stroinski
Village of Unity  President Scott Blume (non-member)
Village of Withee  President Everett Lindgren

Chair Neillsville Mayor Steve Mabie declared the minutes of the March 23, 2015 meeting approved and filed as presented.

Loyal Mayor Dave Williams, Treasurer, reported that there has been no activity since the last meeting. The current checkbook balance is $1,713.15.

Discussion followed on membership dues.

Motion Loyal Mayor Dave Williams, second Granton President Thomas Gorst, to collect membership dues every other year, with no collection for 2015, the next one would be in 2016. All Aye.
**Election of Officers:**
Motion Colby Mayor James Schmidt, second Dorchester President Wayne Rau, to close nominations and cast a unanimous ballot for current officers:

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<tr>
<td>President</td>
<td>Neillsville Mayor Steve Mabie</td>
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<tr>
<td>Vice-President</td>
<td>Grantron President Thomas Gorst</td>
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<tr>
<td>Treasurer</td>
<td>Loyal Mayor Dave Williams</td>
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<tr>
<td>Secretary</td>
<td>Neillsville City Clerk-Treasurer Rex R. Roehl</td>
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All Aye.

Granton President Thomas Gorst reported that the CTY HWY K bridge project scheduled for April has been moved back until school gets out; the Grantron dairy breakfast is May 31, 2015; the Village Clerk-Treasurer Jeanette Steiner retired after 48 years with the village, Joye Eichten has been hired as the new Clerk-Treasurer.

Colby Mayor James Schmidt reported that they will have two new wells going on line by the end of the year; they have one street reconstruction project, but will also be doing some milling and resurfacing work; the Colby/Abby Police Department hired a new chief on February 14, 2015 from within and a new patrol officer has been hired to fill the vacancy; the Colby dairy breakfast will be June 28, 2015.

Dorchester President Wayne Rau reported on the grand opening of American Homes today, and the state is studying putting stop-and-go lights on ST HWY 13 in 2017.

Curtiss President Randall Busse reported on the groundbreaking for their new fire hall; two well sites have been found; sewer issues with Abbyland truck wash dumping a tremendous amount of salt into the system (truckers hauling pigs use salt so that the pig manure does not freeze and for easier cleaning); former Curtiss President Arlan Hamm got off of all charges for misappropriation of funds, etc. due to dementia and is now residing in the Owen Health Care Center, and former Clerk Deborah Krauter got restitution and probation.

Owen CDA Director Tim Swiggum reported on a Dollar General opening in July; the Woodland Hotel has been bought and is undergoing full restoration; a developer is interested in building a data center across from the Health Care Center and may be using the Innovation Center plans; Owen has a new Mayor and three new Council Members; there are two competing newspapers in Owen, both having opposing views; a community garden has been set up; the farmer’s market is open on Saturdays.

Loyal Mayor Dave Williams reported on approving street projects including 660 feet in their industrial park; their public works supervisor walked out and they are reviewing applications now; the Deputy clerk has been made full-time now and doing more of the public works paperwork; Loyal was one of 26 communities selected nationwide to participate in Local Foods, Local Places – a federal initiative by the White House that will provide technical assistance.
from a team of experts to integrate Loyal’s local food system into community action plans – the Placemaking Workshop for the Loyal Farmer’s Market will be at the Loyal City Hall, Tuesday, May 19, 2015 from 4:00 to 6:30 p.m., and Wednesday, May 20, 2015 from 9:00 a.m. to 5:00 p.m.

Neillsville Mayor Steve Mabie reported on a quiet Board of Review with no appearances; the Unity Bank of Augusta is in the process of buying out the Nicolet National Bank – Neillsville branch; the Neillsville dairy breakfast will be held at the Boon Farms on HWY 73 on June 14, 2015; and the airport reconstruction project will begin in June – the City’s share of the $1.2 million project is $50,000, with federal and state funds covering the rest.

The next meeting will be hosted by the Village of Withee, Monday, July 27, 2015 at 6:30 p.m. at the Withee Village Hall, 511 Division Street, Withee, WI 54498. (The Monday, September 28, 2015 meeting will be hosted by the City of Neillsville, at the Neillsville City Hall, 118 W. Fifth Street, Neillsville, WI 54456.)

Motion Loyal Mayor Dave Williams, second Owner CDA Director Tim Swiggum, to adjourn. All Aye.

Rex R. Roehl, Clerk
Minutes from the Chamber of Commerce Meeting held Wednesday, April 8, 2015
The Meeting was held at Colby City Hall Community Room

Lunch sponsors were Health View Eye Care Clinic

President Reed Welsh called the regular meeting to order
An introduction of members present was given and a sign in sheet was distributed
The Pledge of Allegiance was heard
Dr. Andy Baldus provided a welcome from Health View Eye Care Clinic. The clinic is owned by Dr. Arndt.
Dr. Baldus has been with the office for the past 13 years. Health View Eye Care Clinic is a primary eye care provider and employee eight employees.

Motion Paula Mader seconded by Dean Wiese to approve the Secretary’s Minutes from April 8th, 2015. Motion carried without negative vote.

Motion Dean Wiese seconded by Paul Wood to approve the Treasurer’s Report from April. Motion carried without negative vote.

Old Business:
1. Ribbon Cutting:
   a. Computer TR was held April 24, 2015
2. AbbyColby Crossings “Chamber After 5”
   a. Looking for sponsors for our Chamber after 5” event – Sign up for the month that works for your business!

New Business:
1. New Members:
   a. No new members in April
2. Ribbon Cuttings –
   a. UpNorth Concrete – To be determined
   b. It was stated that membership is similar to last year at this time.
3. Committee Reports
   a. ACC Health Faire – Follow-up – May 8, 2015 – 12:00 pm (Noon) ACC Chamber Office
   b. Branding Committee – May 11, 2015 – ACC Chamber Office – 3:00 pm; group is working on creating a map of all six communities
   c. Outdoor Craft & Flea Market – May 5th at 6:30 pm ACC Chamber Office – Event Held – May 30-31, 2015; the group is looking for sponsorship for lawn mower signage
   d. Dairy Breakfast – Event Held At Jeremy Hass Farm, Sunday June 28th
   e. First City Days – May 25, 2015 at 6:00 pm – Pizza Hut – Event held – August 7-9, 2015
   f. Cheese Days – May 19th – 8:00 pm – Colby City Hall – Event held July 17-19, 2015
   g. Fall Festival – May 18th – 6:30 pm ACC Chamber Office – Event Held Sept. 11-13, 2015
   h. ACC Chamber Golf Committee – May 6 – 1:15 pm – ACC Chamber Office – Event Held September 8, 2015 at the Meadowview Golf Course in Owen
4 Office Coordinator’s Report
   a. Tourism Committee – Next meeting – May 20th @ 12:00 pm (Noon) – Loyal City Hall, Loyal
   b. Scholarship Committee – scholarship presentation is May 13, 2015 at both Colby and Abbotsford Schools
   c. Other Correspondence – Not at this time.

5 Motion Dean Wiese seconded by Paula Mader to adjourn the meeting. Motion carried without negative vote.

Thank You to HealthView Eye Care Clinic for sponsoring lunch. Next meeting is to be Wednesday, June 3, 2015 at the Abbotsford City Hall. Lunch sponsor: The HomePlace in Dorchester.
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COUNCIL

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